

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
September 23, 2026**

PRESENT: Commissioner Lynn Knopf, Commissioner Carlet Mitenbuler, and Commissioner Doug Potts.

ABSENT: Commissioner Mark Beegle and Commissioner Bob Murray.

ALSO PRESENT: One interested party.

CALL TO ORDER: Vice Chair Lynn Knopf called the meeting to order at 6:01p.m.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

AGENDA: Motion by Lynn Knopf, second from Doug Potts, ***ADOPTED***, to accept the September 23, 2026, agenda as written.

3 AYES, 0 NAYS, 2 ABSENT

PUBLIC COMMENT:
None.

NEW BUSINESS:

1. Fall event

Commissioner Knopf discussed reasons for wanting to do a fall event rather than the Trunk or Treat event. She stated that animal issues were a negative impact on the event, as well as the added cost for participants with trunks.

For the fall event, Commissioner Knopf listed many ideas to have, including a donut decorating station, a drink station, a solo stove with hay bales, kids' games, a photo booth, other games, and possible a craft table to decorate pumpkins. She said that it would be best to have a volunteer at each game, as well as the photo booth and foot table. She suggested the date of Saturday, November 7th. Commissioner Knopf said that she would like to move the event earlier in the fall season next year. The commissioners discussed having Commissioner Knopf make the donuts, offering popcorn for the attendees and getting apples from a local farm.

The commissioners discussed the budget for the event, and Commissioner Knopf said that the budget has a budget for "Community Events." Recording secretary Mary Mansfield reminded the commissioners that if it wasn't in the budget and they wanted to have a specific event, they would have to make a request to the Township Board to move money to allocate it for the event. The commissioners present stated that they will be available to help at the event.

Motion by Lynn Knopf, second from Carlet Mitenbuler, **ADOPTED**, to host the Fruitland Township Fall Festival on Saturday, November 7th from 12:00p.m. – 3:30p.m. with a budget of \$2,000.00 or less.

3 AYES, 0 NAYS, 2 ABSENT

Roll Call Vote: Mitenbuler-Aye, Knopf-Aye, Potts-Aye

2. Budget changes

Discussed during the fall event portion of the meeting.

PUBLIC COMMENT:

1. Jeff Marcinkowski, 3744 Jay Road – asked the commissioners to get a list of things together that the Township Hall might need to do to help with the event. Reminded the commissioners that new events can sometimes start rocky but tend to get bigger and grow as it continues from year to year. Suggested all food items be purchased for liability reasons.

COMMISSIONER'S COMMENTS:

Commissioner Potts suggested getting a committee together to work on the fall event since it will come up quickly and there is only one more meeting before the event.

Commissioner Mitenbuler thanked Supervisor Jeff Marcinkowski for his comments regarding what to do.

Recording Secretary Mary Mansfield reminded the commissioners that they will need to decide where the money will come from in the budget for the giveaway items.

ADJOURNMENT

Motion by Lynn Knopf, second from Doug Potts, **ADOPTED** to adjourn the September 23, 2026, scheduled meeting of the Fruitland Township Parks and Recreation Commission at 6:40 PM.

3 AYES, 0 NAYS, 2 ABSENT

Respectfully submitted,

Mary Mansfield, Recording Secretary