

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
December 1, 2025**

PRESENT: Commissioner Mark Beegle, Commissioner Lynn Knopf, Commissioner Carlet Mitenbuler and Commissioner Doug Potts.

ABSENT: Commissioner Bob Murray.

ALSO PRESENT: One interested party.

CALL TO ORDER: Vice Chair Knopf called the meeting to order at 5:59p.m.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

AGENDA: Motion Lynn Knopf, second from Mark Beegle, *ADOPTED*, to accept the December 1, 2025 agenda as written.

4 AYES, 0 NAYS, 1 ABSENT

MINUTES: Motion by Lynn Knopf, second from Mark Beegle, *ADOPTED*, to accept the November 5, 2025 minutes as written.

4 AYES, 0 NAYS, 1 ABSENT

PUBLIC COMMENT:

None.

RECEIPTS:

None.

DISBURSEMENTS:

Commissioner Knopf reported disbursements activity as \$225.00 to Kerkstra for portable restrooms at Nestrom Road and Marcus Parks for total disbursements of \$225.00.

Motion by Lynn Knopf, second by Doug Potts, *ADOPTED*, to pay disbursements in the amount of \$225.00.

4 AYES, 0 NAYS, 1 ABSENT

Roll Call Vote: Potts-Aye, Beegle-Aye, Knopf-Aye, Mitenbuler-Aye

UNFINISHED BUSINESS:**1. Future park projects/budget items**

Vice Chair Lynn Knopf mentioned her meeting with Supervisor Jeff Marcinkowski regarding the budget. During their discussions, Supervisor Marcinkowski suggested raising the meeting pay or offering an additional wage annually like the Township Board receives. Commissioner Knopf stated that this is to help cover all of the time spent outside of meetings doing projects or events.

The restrooms were discussed, including cleanings and the opening and closing of them. The commissioners will be getting quotes for the cleaning of the restrooms, as the company that cleans the Township Hall doesn't have enough staff or time to add them to their schedule. The commissioners agreed that the hours the restrooms should be open would be the same hours the park is open, with the restroom being closed during the winter months.

The commissioners discussed the trail markers for the trails at Nestrom Road Park and will be reaching out to Dave Rice to see who he used for the markers at Duck Lake Natural Area.

The commissioners agreed to have mosquito spraying completed, to support the Sports 'N Shorts program, and to have the budget for Trunk or Treat be \$1,500.00.

The commissioners discussed adding additional funding for tree maintenance. As they were discussing what the number should be, Recording Secretary Mary Mansfield reminded the commissioners that two of them were going to do a walk through with Jelinek Tree Service to see what they recommended to help them come up with the number. Commissioner Beegle and Commissioner Mitenbuler will do the walk through with Jelinek.

2. Program committee updates

Commissioner Knopf stated that she would like to host a Christmas crafting event at the Township Hall. The Commission decided to host the event on Wednesday, December 17th from 3:30p.m. – 8:00p.m.

PUBLIC COMMENT:

None.

COMMISSIONER'S COMMENTS:

Commissioner Knopf welcomed Commissioner Doug Potts and said she is excited to have another member on board.

Commissioner Mitenbuler welcomed Commissioner Doug Potts as well, adding that it was a productive meeting.

Commissioner Potts thanked them. He added that he likes to volunteer and will help when needed.

Commissioner Beegle welcomed Commissioner Potts as well. He also stated that he's hopeful Chairman Murray will return.

ADJOURNMENT

Motion by Lynn Knopf, second from Mark Beegle, **ADOPTED** to adjourn the December 1, 2025, scheduled meeting of the Fruitland Township Parks and Recreation Commission at 7:00 PM.

4 AYES, 0 NAYS, 1 ABSENT

Respectfully submitted,

Mary Mansfield, Recording Secretary