

**FRUITLAND TOWNSHIP
WORK SESSION MEETING
December 8, 2025 MINUTES**

PRESENT – Supervisor Marcinkowski, Treasurer Roggero, Trustee VanOosterhout, Trustee Cross, Trustee Brower, Clerk Steffes

ABSENT – Trustee Holman

ALSO PRESENT – 5 Interested Parties + Attorney McGahan

CALL TO ORDER – Supervisor Marcinkowski called the December 8, 2025, Work Session Meeting to order at 10:00 AM and led the pledge of allegiance.

AGENDA - Motion by Trustee Brower, second by Trustee Cross, **ADOPTED**, to accept the December 8, 2025 Work Session Township Board Meeting Agenda as amended.

Upon Voice Vote: 6 AYES – motion carried

PUBLIC COMMENT – There was none.

PRESENTATIONS –

- a. **Mike Holman – Planning Commission meeting – 12/4** – Was not Present.
- b. **Carlet Mitenbuler – Parks Commission meeting – 12/1**- Provided P&R Meeting update. Lynn Knopf wants to host an ornament event on December 17th. They are working on getting quotes for bathroom cleaning for the Nestrom Park Restrooms. They are considering installing a Bocce Ball court.

Motion by Supervisor Marcinkowski, second by Trustee Brower, **ADOPTED**, to suspend Roberts Rules for the duration of Presentations.

Upon Voice Vote: 6 AYES – motion carried

- c. **Sydney Shaw- Materials Management Committee Meetings Update**- Mr. Shaw expressed his disappointment with how slow the process is going and advised that at this point there is nothing impacting the township or any decisions being made. Encouraged board members to attend the next meeting that is in Muskegon County as a citizen to see what is happening. Explained that once the draft plan is completed, it will be presented to 125 municipalities across the 5 county area and a certain percent would need to approve it for it to be adopted.

Motion by Supervisor Marcinkowski, second by Treasurer Roggero, **ADOPTED**, to reinstate Roberts Rules for the duration of Presentations.

Upon Voice Vote: 6 AYES – motion carried

ANNOUNCEMENTS/COMMUNICATIONS –

- a. **November Check disbursement report-** Will be placed on file
- b. **November Ordinance Enforcement report-** Will be placed on file
- c. **November Zoning report-** Will be placed on file
- d. **November PINS report-** Will be placed on file
- e. **November Revenue and Expenditure report-** Will be placed on file
- f. **Master Plan Steering Committee-** next meeting is on 12/15 at 3 PM to draft survey review
- g. **WRLS 2025 Year End Report-** Will be placed on file
- h. **HWA SOGL Grant Data 2023-2025-** Report showing the trees that were treated by the Muskegon Conservation District. Will be placed on file.
- i. **Water System Policy Board –** The water system receives water from the City of Muskegon. The existing contract allows the city to charge the 4 townships involved if a watermain breaks in the City of Muskegon, in addition to the townships paying for issues with the watermains in their own township. The Chair and Vice Chair of the WSPB drafted a letter to the city to address the issues with how the townships are being billed. Copies of the referenced documents can be provided by Supervisor Marcinkowski by request.

Motion by Treasurer Roggero, second by Trustee Brower, **ADOPTED**, to suspend Roberts Rules for the duration of Presentations.

Upon Voice Vote: 6 AYES – motion carried

An audience member asked if a line breaks in the township if the city will help pay the costs to repair it. Supervisor Marcinkowski answered that they would not.

Motion by Treasurer Roggero, second by Trustee Brower, **ADOPTED**, to reinstate Roberts Rules for the duration of Presentations.

Upon Voice Vote: 6 AYES – motion carried

UNFINISHED BUSINESS –

- a. **Additions to Maintenance staff** – Supervisor Marcinkowski advised he will have a weekly meeting with Arron Ferris every Monday and that Mr. Ferris will have a master calendar with yearly duties scheduled.
- b. **Ambulance Services** – email from WLAA will be placed on file- WLAA agreed to allow Fruitland Township to place the proposal to join the WLAA on a ballot, they requested the May 2026 election. Clerk Steffes estimated the election would cost the township in the range of \$5-10K and requested to remove herself from involvement in putting information out regarding the ballot proposal to remain impartial when conducting the election.
- c. **DNR Recreation Passport Grant** – Fruitland Township was awarded the Department of Natural Resources grant for Accessible Pathways for Nestrom Park
- d. **Land Swap with DNR** – Supervisor Marcinkowski is asking the DNR to approve a land swap to obtain more land bordering Marcus Park and give the DNR land at Wabaningo and Nestrom in return.

NEW BUSINESS –

- a. **Land Split Application – River Dell Subdivision 2265 Nord Rd– Jonathon and Lindsay Jacobs**

Motion by Supervisor Marcinkowski, second by Treasurer Roggero, **ADOPTED**, to suspend Roberts Rules for the duration of Presentations.

Upon Voice Vote: 6 AYES – motion carried

Supervisor Marcinkowski explained that in a subdivision, the Township Board can approve a lot division after it has been approved by zoning. Zoning Administrator Mike Baker explained that there are no zoning issues associated with the subdivision split. Trustee Cross asked if they would be permitted to put two homes on the same plot. Mr. Baker explained that would not be permitted based on our existing ordinances, they would need to split the lot to have another home built. Jonathan Jacobs explained that his parents live in Oregon and they have health problems and are looking to move to the area. They want to split the land and put a home on it so they can help care for them.

Motion by Supervisor Marcinkowski, second by Trustee Cross, **ADOPTED**, to reinstate Roberts Rules for the duration of Presentations.

Upon Voice Vote: 6 AYES – motion carried

b. Resolution 2025-28 Approving Refunding Contract-

Motion by Supervisor Marcinkowski, second by Trustee Cross, **ADOPTED**, to Adopt Resolution 2025-28- APPROVING REFUNDING CONTRACT.

Roll Call Vote: Trustee Cross **AYE**, Clerk Steffes **AYE**, Supervisor Marcinkowski **AYE**, Trustee Brower **AYE**, Trustee VanOosterhout **AYE**, Treasurer Roggero, **AYE – motion carried**

- c. Township Property** - Supervisor Marcinkowski asked the realtor to give a recommendation for listing the parcel vacant .21 acre parcel the township owns on South Shore Drive for sale.
- d. Road Project – Tranquil Trail-** Estimated cost for a 2-inch overlay on Tranquil Trail is \$41K. Supervisor Marcinkowski stated many residents have expressed interest in having the work done. He explained we would need to go through the special assessment process. Trustee VanOosterhout expressed concerns about the township funding a portion of the road project for a cul-de-sac, where only the residents utilize that road and asked if it is in the worst condition or if there are others that are in worse condition.
- e. WLCL Board Member-** Supervisor Marcinkowski expressed his desire to appoint Harry Meersma to library board to replace Lynnette Johnson. Mr. Meersma has not confirmed his interest, Supervisor Marcinkowski will provide more information at the Regular Board Meeting.
- f. Library lockers at the township hall-** report on locker usage will be placed on file. Supervisor Marcinkowski is seeking information about how long the Library lockers need to remain at the hall to satisfy the grant that allowed them to be placed at the hall. Treasurer Roggero asked about getting more information out to residents to maximize the potential.
- g. RESOLUTION 2025-29- Resolution to Amend Appendix B to the Uniform Water Rate Ordinance**

PUBLIC COMMENT –

Virginia Demumbrum- 932 Warner Street- Thanked the board for their service. Cautioned the board to check with the attorney regarding a mid-term appointment change as the Library's attorney has expressed otherwise and Lynnette Johnson has 2 years left on her term. She explained some of the process of utilizing the library lockers.

Carlet Mitenbuler- 4623 Nestrom Rd- Expressed the issues with Marcus Park parking. Encouraged the board to walk the land near Nestrom Park as the majority of the land bordering it is wetlands and she doesn't see another good option to put a park or expand that area.

BOARD COMMENTS/DISCUSSION –

Supervisor Marcinkowski advised we are starting the budget process. Asked the board to let him know if they have any intent to go to conferences so they can be budgeted.

Trustee VanOosterhout advised he will be out-of-town for our Regular Board meeting on Monday.

Trustee Brower asked if anyone has met with FTTT to discuss the hunting ordinance. There has not been a meeting yet. He would like to see the verbiage be clearer and more concise.

ADJOURNMENT

Motion by Supervisor Marcinkowski, second by Trustee Brower, ***ADOPTED***, to adjourn the December 8, 2025 Work Session of the Township of Fruitland at 11:40 AM.

Upon Voice Vote: 6 AYES – motion carried

Respectfully Submitted,

Alexa Steffes, Clerk
Township of Fruitland