

**FRUITLAND TOWNSHIP
WORK SESSION MEETING
DECEMBER 09, 2024 MINUTES**

PRESENT – Supervisor Marcinkowski, Trustee Cross, Trustee Brower, Treasurer Roggero, Trustee Holman, Clerk Steffes, Trustee VanOosterhout

ABSENT –

ALSO PRESENT – (11) Eleven interested parties

CALL TO ORDER – Supervisor Marcinkowski called the December 09, 2024, Work Session Meeting to order at 10:00 AM and led the pledge of allegiance.

AGENDA - Motion by Trustee Holman, second by Trustee Cross, **ADOPTED**, to accept the December 09, 2024 Work Session Township Board Meeting Agenda.
Upon Voice Vote: 6 AYES – motion carried

PUBLIC COMMENT – Terrie Hampel, 6171 Duck Lake Rd- welcomed new board and wished board luck over next 4 years. Discussed importance of coalitions and staying involved with surrounding communities. Offered to join any committees that come up.

PRESENTATIONS – Board agreed unanimously to suspend Roberts Rules for the presentation portion of the meeting

- a. **Breann Fagan- Housing Update** – Breann spoke about Muskegon County Housing Exploration Committee.
- b. **Sidney Shaw- MMPC update**- Sidney advised the MMPC will be creating a draft work plan and presenting it at their next meeting in January.
- c. **Bob Murray - Park Commission – 12/2 meeting update** – Chairman Murray reported that he met with Supervisor Marcinkowski, Winberg Constructions and CDS to create plans for the Nestrom Park restrooms. Proposed a joint committee to keep Senior Palooza going.
- d. **Dave Rice – DCNA update** – Dave Rice proposed closing the Simonelli parking area for the winter so people don't get stuck. Asked the board to consider redoing that parking lot. They logged the red pines two years ago and asked that the red pines in DNCA be left alone and allowed to rot on their own. To build bridge #3, he has asked Howmet to allow an easement to get equipment and materials through to the bridge site, he is estimating the third bridge will cost roughly \$34,000 in materials.
- e. **Mike Holman- Planning Commission -12/5 meeting update**- Trustee Holman had no update

- f. **Jeff Marcinkowski- Water System Policy Board- 12/4 meeting update-** Supervisor Marcinkowski provided update on CDSMI project
- g. **Jeff Marcinkowski- Transportation Technical Committee Meeting- 12/5 meeting update-** Supervisor Marcinkowski provided updates on the TIP (Transportation Improvement Plan), CMAQ (Congestion Mitigation and Air Quality), Carbon Reduction and Transit Jobs work session.
- h. **Jack Greve- WRLS-** Jack gave the EOY Report for WRLS- 3,703 guests climbed to the top of the tower (increase of 85 from previous year). Advised they are looking at expanding operational hours, to include Monday from 11am-4pm. They will be open 7 days a week from May-September. Starting September 11th they will be open Thursday-Sunday. Discussed needs for new benches and chairs, proposed seeking memorials and donations to fund those. Proposed replacing an old clawfoot bathtub in the bathroom to accommodate the volunteer keepers that are often of retirement age. Asked for help with storage space and to revisit the outlook on the norther side of the property as a location for future public and private events. Provided detailed plan for 150th anniversary event.

ANNOUNCEMENTS/COMMUNICATIONS – Motion by Supervisor Marcinkowski, second by Trustee Holman, **ADOPTED**, to reinstate Roberts Rules for remainder of meeting.

Upon Voice Vote: 6 AYES – motion carried

- a. **November Check disbursement report-** will be placed on file
- b. **November Ordinance Enforcement report-** will be placed on file
- c. **November PINS Report-** will be placed on file
- d. **Township Awards Ceremony-** 12/16 at Board Meeting
- e. **Letter- Governor Whitmer- Support for HB's 4274/4275- Revenue Sharing-** will be placed on file
- f. **Email- Ian Orr- CPF request- update on NMP Scenic Dr -** will be placed on file
- g. **Resource Recovery & Public Works- Newsletter -** will be placed on file

UNFINISHED BUSINESS –

- a. **Community Building - vent pipe and new shingles** – on the schedule for break in weather or spring
- b. **Cemetery Power-** Korthase Electric- installation completed on 12/4
- c. **Position Discussion-** Supervisor Marcinkowski asked Treasurer Roggero and Clerk Steffes to discuss position duties with admin staff
- d. **Lakewood Lots-** updated on closings and what properties are left

NEW BUSINESS –

- a. **Furniture Additions-** requesting standing desks for Treasurer Roggero and Mary Mansfield, quotes included
- b. **AI- Artificial Intelligence-** use in township, consider what other townships are doing regarding the matter
- c. **Citizen’s Advisory Committee- Grant Research and Writing**
- d. **Citizen’s Advisory Committee- Resources and Recovery Community Center**
- e. **Citizen’s Advisory Committee for Asset Management**
- f. **Down and Diseased Red Pine-** discussed leaving the red pine in DCNA, explained red pine isn’t natural to the area and is diseased
- g. **Budget- COLA- salaries-** COLA is 2.5%, requesting 3% increase for salaries, with an additional increase for the Clerk due to the larger number of statutory duties
- h. **WRLS- Invasive Species Removal- Spring 2025 quote approval**
- i. **Policies and Procedures- review- mileage-** Supervisor Marcinkowski proposed changing the Mileage Reimbursement Policy, specifically regarding the out-of-county travel limitation.
- j. **RFP contracts-** Supervisor Marcinkowski proposed changing the procedure regarding how quotes are sought for work that needs to be done. He would like to have contractors for the various types of projects we regularly use submit bids for their labor costs, select the best contractor for the township and have a contract for a certain number of years where the labor rates are locked in and the only changing variable is the cost of materials.
- k. **Schedule for Trustees to sign invoices-** Trustee Holman and Trustee VanOosterhout for December, Trustee Cross and Trustee Brower will be in January, alternating months going forward.
- l. **Discussion about time of work sessions-** discussed possible days and times, decided to table the issue and keep the current times, with potential to revisit at a later date.

PUBLIC COMMENT – Bob Murray 5280 Duck Lake Rd- voiced support for RFB contract that Supervisor Marcinkowski proposed.

BOARD COMMENTS/DISCUSSION – Trustee Holman inquired about the vacancy in the planning commission, there are a handful of people that have shown interest. Trustee Holman requested the board to consider Vicki Graham.

Trustee VanOosterhout suggested a talent bank of residents that are interested in serving the township. Recommended a website form for people to fill out if they are interested in applying for any future vacancies.

ADJOURNMENT

Motion by Trustee Holman, second by Trustee Cross, ***ADOPTED***, to adjourn the December 09, 2024 Work Session of the Township of Fruitland at 12:07 pm.

Upon Voice Vote: **6 AYES – motion carried**

Respectfully Submitted,

Alexa Steffes, Clerk
Township of Fruitland