

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
February 7, 2011**

PRESENT: Chairman Laura Shields, Commissioners Roger Missimer, Steve Urban, Jeff Marcinkowski, one vacant seat.

ALSO PRESENT: Trustee Norma Binns, liaison from the Township Board and one (1) other.

CALL TO ORDER: Chairman Shields called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

Nominations/Election for Vice Chairman

Motion by Roger Missimer, second from Laura Shields, *ADOPTED*, to nominate and elect Steve Urban as vice chair.

3 AYES, 1 ABSENT, 1 VACANCY

Roll Call Vote: Missimer-Aye, Shields-Aye, Urban-Aye

AGENDA: Motion by Roger Missimer, second from Steve Urban, *ADOPTED*, to accept the February 7, 2011 meeting agenda as written.

3 AYES, 1 ABSENT, 1 VACANCY

MINUTES: Motion by Steven Urban, second from Roger Missimer, *ADOPTED*, to accept the January 3, 2011 regular meeting minutes as submitted.

3 AYES, 1 ABSENT, 1 VACANCY

PUBLIC COMMENT: None

RECEIPTS

Chairperson Shields reported receipts activity as Township Park pavilion rental in the amount of \$45.00, for total receipts in the amount of \$45.00 for the month of January 2011.

Motion by Steve Urban, second from Roger Missimer, *ADOPTED*, to accept receipts in the amount of \$45.00 for the month of February 2011.

3 AYES, 1 ABSENT, 1 VACANCY

Roll Call Vote: Urban-Aye, Shields-Aye, Duncan-Aye, Missimer-Aye

DISBURSEMENTS: None

Commissioner Jeff Marcinkowski arrived at 7:10p.m.

OLD BUSINESS:**1. Marcus Park Status**

Chairperson Shields reported that we have not received signed agreements back from Marcus Dunes and Winterwood Shores. She said that if nothing is heard back by the middle of February, she will write a letter or email for status.

2. Proposed Budget for Upcoming Fiscal Year**Salary/Underwood 15%**

Commissioner Marcinkowski questions what benefit there is to a raise

Commissioner Urban states that Underwood helps a lot when asked, which is not part of his job description.

Office Help 10% wage

Meeting pay 14 meetings (5 board members and 1 secretary @ \$40.00 each)

Chairperson Shields suggests 12 meetings at \$35.00, proposes no meeting in November and December (10 meetings) with two only if needed

Commissioner Missimer suggests basing the budget on last year, and budget for 14 meetings.

Motion by Roger Missimer, second from Jeff Marcinkowski, **ADOPTED**, to recommend budget amounts the same as last year, and budget for 14 meetings at \$35.00 per meeting for themselves and the secretary.

4 AYES, 1 VACANCY

Roll Call Vote: Missimer-Aye, Marcinkowski-Aye, Urban-Aye, Shields-Aye

Part Time Wages/Seasonal Part Time

Remove 3% from where it was added and use those amounts

Sports and Shorts

Commissioner Marcinkowski questions what the \$2,600.00 is paying for. Chairperson Shields states that she believes most of the \$2,600.00 covers wages for supervision. Commissioner Urban would also like to know how much of the amount covers supervision, and questions why there is not one supervisor paid, and asking for a volunteer instead of paying two supervisors for the event. Everyone wants Mary Chavez, Sports n' Shorts Coordinator from WLCE, to come in and provide information on the program and a breakdown of what the \$2,600.00 is paying for. Everyone agrees that \$2,600.00 is okay for this year.

Motion by Jeff Marcinkowski, second from Steve Urban, **ADOPTED**, to leave amount at \$2,600.00 for a four week program.

4 AYES, 1 VACANCY

Roll Call Vote: Urban-Aye, Marcinkowski-Aye, Missimer-Aye, Shields-Aye

Printing and publishing was increased to \$150 due to a shortage last year.

Motion by Steve Urban, second from Jeff Marcinkowski, **ADOPTED**, to increase the amount to \$150.00 for printing and publishing.

4 AYES, 1 VACANCY

Roll Call Vote: Missimer-Aye, Marcinkowski-Aye, Urban-Aye, Shields-Aye

Repairs and maintenance

Blueberry Fund is not to be used for repairs and maintenance, but should be used for new items.

Motion by Jeff Marcinkowski, second from Roger Missimer, **ADOPTED**, to set the amount for repairs and maintenance at \$5,000.00 for the new fiscal year to complete the following list: 1) tree removal at Duck Lake Road Park; 2) resurfacing of the tennis courts with new nets at Duck Lake Road Park and Nestrom Park; 3) additional/new lights at Duck Lake Road Park; 4) resurfacing of the court at Duck Lake Road Park; 5) new sign for Duck Lake Road Park; 6) repair of the doorway/jam on the pavilion 7) repaint buildings at Nestrom Park; 8) reinsulated the inside of the pump house; 9) provide parking spaces at Duck Lake Road Park; 10) paint the fence at Nestrom Park; 11) repair backstop at baseball field; 12) new basketball rims and nets at Duck Lake Road Park

4 AYES, 1 VACANCY

Roll Call Vote: Urban-Aye, Marcinkowski-Aye, Missimer-Aye, Shields-Aye

Postage

Postage was added to the budget for the 2011-2012 fiscal year.

Motion by Roger Missimer, second from Jeff Marcinkowski, **ADOPTED**, to add the set amount of \$25.00 to the budget for postage.

4 AYES, 1 VACANCY

Roll Call Vote: Missimer-Aye, Marcinkowski-Aye, Urban-Aye, Shields-Aye

3. Disc Golf

The Township Board is not on board with this idea. They said that Duck Lake Road Park would be the only location. The Township Board is not interested in being responsible to cover the approximate start-up cost of \$5,000.00, especially with no revenue to come back on it. Chairperson Shields spoke with Brian Mulineux of the Disc Golf Association, and stated that it would take a few years, approximately three, to make this a go. She also stated that the \$5,000.00 start-up would cover tree removal, etc, once built they would be responsible for the maintenance. The Parks and Recreation Commission only has jurisdiction of 19 acres of Duck Lake Road Park.

4. Jane Kennedy-Marcus Park Docking Rights

Chairperson Shields requested the opinion of attorney Bob Eklund on Jane Kennedy-Marcus Park docking rights request. According to Attorney Eklund, Kennedy has no standing. He stated that Marcus Park as conveyed to Fruitland to park purposes, not for private use. A private dock would be contrary to the purpose behind the park. The Township is considering entering into dock agreements with other private parties, but it is different with those parties because they have at least some basis for claiming private rights based on the easement reserved by Marcus for the other property that he owned at the time he gave the property to the township for park purposes. according to Attorney Eklund.

Motion by Steve Urban, second from Jeff Marcinkowski, **ADOPTED**, to deny the dock at Marcus Park.

4 AYES, 1 VACANCY

Roll Call Vote: Urban-Aye, Marcinkowski-Aye, Missimer-Aye, Shields-Aye

UPDATES:**1. Blueberry 5k Run**

Mike Smith, head coach of track at Muskegon Community College has his application ready to go for use of the State Park, continuing to work on numbers and getting them to Jeff Marcinkowski who will send letters will go out to perspective sponsors.

2. Parking at Marcus Park

Chairperson Shields advised that Supervisor St. Amour is waiting to hear from the Muskegon County Road Commission.

NEW BUSINESS:

None

ADJOURNMENT: Motion by Roger Missimer, second from Jeff Marcinkowski, **ADOPTED**, to adjourn the February 7, 2011 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 8:30 p.m.

4 AYES, 1 VACANCY

Respectfully submitted,

Mary Sanford, Recording Secretary