

**FRUITLAND TOWNSHIP  
PARKS AND RECREATION  
SCHEDULED MEETING  
December 2, 2013**

**PRESENT:** Chairperson Laura Shields, Commissioner Mary Nagengast, Commissioner Steve Urban, Commissioner Lynn Knopf, and Commissioner Mary Josephson

**ABSENT:** None

**ALSO PRESENT:** Township Liaison Terrie Hampel

**CALL TO ORDER:** Chairperson Shields called the meeting to order at 7:02 PM.

**PLEDGE OF ALLEGIANCE**

**WELCOME GUESTS**

**AGENDA:** Motion by Mary Nagengast, second from Lynn Knopf, **ADOPTED**, to accept the December 2, 2013 agenda.  
*Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT*

**MINUTES:** Motion by Laura Shields, second from Mary Nagengast, **ADOPTED**, to accept the October 7, 2013 regular meeting as written.  
*Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT*

**PUBLIC COMMENT:**

Terrie Hampel, Township Liaison introduced Pete Bosheff of Street Level Workshop. He works with a company that does a lot of innovative work in smaller communities, working on parks, play areas, Master Plans for communities as well as grant writing. His company is based in Lansing. He introduced himself to the Commissioners and Ms. Hampel indicated that she will also be introducing him to the full Township Board.

**RECEIPTS:**

Chairperson Shields reported receipts activity as Township Park pavilion rental for \$40.00, for total receipts of \$40.00 for the month of October 2013.

Motion by Laura Shields, second from Steve Urban, **ADOPTED**, to accept receipts for \$40.00 for the month of October 2013.

**5 AYES, 0 NAYS, 0 ABSENT**

**Roll Call Vote: Josephson-Aye, Nagengast-Aye, Urban-Aye, Knopf-Aye, Shields-Aye**

**DISBURSEMENTS:**

Motion by Lynn Knopf, second from Laura Shield, **ADOPTED**, to pay Holly's Irrigation \$37.50 for total disbursements of \$37.50.

**Roll Call Vote: Josephson-Aye, Urban-Aye, Nagengast-Aye, Shields-Aye, Knopf-Aye**

**RECEIPTS:**

There were no receipts for the month of November 2013.

**DISBURSEMENTS:**

There were no disbursements for the month of November 2013.

**NEW BUSINESS:****1. Pavilion Rental Agreement**

The Risk Management Company has suggested that the Township have a Lease Rental Agreement. The Commissioners read through the agreement draft and made suggestions for changes to the agreement.

- #1 - Only building to be rented is the North Pavilion.
  - #2 - No changes.
  - #3 - remove "plus a security deposit of \$\_\_\_\_\_". Remove last line in that paragraph.
  - #4 - Change security deposit to read reservation fee. Change calendar to read business. Remove last two sentences.
  - #5 - Eliminate paragraph.
  - #6 - No changes.
  - #7 - Change to read - ...during the hours of the park (dawn to dusk). Remove last sentence.
  - #8 - Remove "and the amount will be deducted from Licensees security deposit."
  - #9 - No changes.
  - #10 - Eliminate paragraph.
  - #11 - Eliminate paragraph.
  - #12 - No changes.
  - #13 - No changes.
  - #14 - Change to read "thirty (30) calendar days."
  - #15 - No changes.
  - #16 - No changes.
- Last page - Remove whole area about security deposit.

Motion by Laura Shields, second from Mary Nagengast, to approve the Pavilion Rental Agreement with changes as noted and send to the Township Board.

**Roll Call Vote: Josephson-Aye, Urban-Aye, Nagengast-Aye, Shields-Aye, Knopf-Aye**

**2. Athletic Field License**

The Risk Management Company has suggested that the Township have an Athletic Field License Agreement. The Commissioners read through the agreement draft and made suggestions for changes to the agreement.

- #1 - Change from "August, 2013" to month with space for year to be entered.
- #2 - No changes.
- #3 - No changes.
- #4 - No changes.
- #5 - No changes.

#6 – No changes. Clarification on security deposit, why needed.  
#7 – No changes.  
#8 – No changes.  
#9 – No changes.  
No changes to the rest of the document.

Motion by Mary Nagengast, second from Steve Urban, to approve the Athletic Field License Agreement with changes as noted and send to the Township Board.

**Roll Call Vote: Josephson-Aye, Urban-Aye, Nagengast-Aye, Shields-Aye, Knopf-Aye**

#### **OLD BUSINESS:**

##### **1. 2014 Budget**

Laura provided a handout of the proposed budget for 2014. Leftover maintenance money from this year will be used to stain Nestrom Road tables and repair the stairs at Nestrom Park.

Budget proposal to bring to the Township Board:

Increase pavilion rental from \$20 to \$25.

Ten meetings at \$35 per meeting for 10 people - \$2,100.00.

Postage - \$1,626.00 (Survey postage of \$1,551.00)

Contracting - \$1,740.00 (Porta Jons Nestrom Road Park).

Sports n Shorts - \$3,000.00 – small increase.

Printing - \$500.00 (includes estimate for survey).

Repairs/Maintenance - \$1,000.00, to be increased to \$1,500.00 for repairs to stairs at Nestrom Park (if needed).

Capital Improvements:

Nestrom Park Road – Establish soccer field - \$3,700.00.

Nestrom Road Park – Replace broken teeter spring rider - \$800.00.

Marcus Park – Install 4 foot slide - \$1,600.00.

Motion by Lynn Knopf, second from Mary Nagengast, **ADOPTED**, to send the 2014 Budget to the Township Board for approval.

**Roll Call Vote: Josephson-Aye, Urban-Aye, Nagengast-Aye, Shields-Aye, Knopf-Aye**

**UPDATES: Nothing**

#### **COMMISSIONERS COMMENTS:**

Mary Josephson thanked Laura Shields for all the work she has done on this Commission.

#### **ADJOURNMENT:**

Motion by Laura Shields, second from Lynn Knopf, **ADOPTED** to adjourn the December 2, 2013 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 7:53 PM.

**Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT**

Respectfully submitted,

Anne Thomasma, Recording Secretary