

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
October 7, 2013**

PRESENT: Chairperson Laura Shields, Commissioner Mary Nagengast, Commissioner Steve Urban, Commissioner Lynn Knopf, and Commissioner Mary Josephson

ABSENT: None

ALSO PRESENT: Township Liaison Terrie Hampel

CALL TO ORDER: Chairperson Shields called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

AGENDA: Motion by Mary Nagengast, second from Steve Urban, **ADOPTED**, to accept the October 7, 2013 agenda.
Voice Vote: 4 AYES, 0 NAYS, 1 ABSENT

MINUTES: Motion by Laura Shields, second from Mary Nagengast, **ADOPTED**, to accept the September 9, 2013 regular meeting as amended.
Voice Vote: 4 AYES, 0 NAYS, 1 ABSENT

PUBLIC COMMENT:

None

RECEIPTS:

There were no receipts for the month of September 2013.

DISBURSEMENTS:

Motion by Mary Josephson, second from Mary Nagengast, **ADOPTED**, to pay Whitehall District Schools (Sports and Shorts Program) \$2,500.00; Kerkstra Portable Restrooms \$170.00; Hunt's Hardware \$42.99; and Visa (Craig's Hardware) \$65.34 for total disbursements of \$2,778.33.
Roll Call Vote: Josephson-Aye, Urban-Aye, Nagengast-Aye, Shields-Aye, 1 Absent

NEW BUSINESS:

1. Second Quarter Budget Amendment

Motion by Laura Shields, second from Mary Nagengast to amend the 2012 Parks and Rec budget to increase Revenue Account #101-000-667.000 Township Park Pavilion Rental in the amount of \$60.00.

Roll Call Vote: Josephson-Aye, Urban-Aye, Nagengast-Aye, Shields-Aye, 1 Absent

2. Our Commitment to Parks and Rec Committee

Laura Shields brought up that attendance has been somewhat lax and people are not calling if they cannot attend a meeting. She reminded all members that there are only nine meetings per year and in order to have productive meetings, we need to have a quorum present for voting. If members are not letting anyone know that they cannot attend a meeting, we run the risk of having to cancel the meeting at the last minute. She asked that as a general courtesy to the Committee that members please call either Laura or Anne if you are unable to attend a meeting.

Commissioner Knopf arrived at 7:12 PM.

OLD BUSINESS:

1. Parks & Recreation Master Plan Sections 7, 8, and 9

Chairperson Shields stated that she would like some additional time before delving into Section 7. She would like to get some feedback from the Fruitland Township Board on a 5-year plan for the Parks and Rec Committee and feels that waiting a bit will be beneficial. Mary Nagengast agreed that it seems a bit too early to try to put into cohesive thought an action plan when the committee is still working out the idea of what are the biggest needs of the township parks. For now, just a few grammatical changes have been proposed.

Page 20 – first paragraph, last line, remove the word “and”.

Page 22 – second paragraph, there was a question of whether or not Fruitland Township has either a “Fruitland Area Parks Foundation” or a “Friends of the Parks”. This may be a section that has to be removed from the Master Plan.

Under the Action Program Focus section, remove “White River Light Station Museum” as that is not under the Parks and Rec Commission jurisdiction.

Township Trail System – it was decided that a better description of the Class III shared bicycle/pedestrian path has to be put into the plan. The Committee will wait to find out more about what a Class III path involves before rewording the description.

Page 23 – completely remove the last paragraph – “Road Ends”.

It was agreed to table Section 7 until a later date. Sections 8 and 9 are in good shape with no changes to be made.

2. 2014 Budget

Chairperson Shields began by reviewing the current budget for this committee and then asked for feedback from all members on any “wish list” ideas they have for the parks in the township.

Duck Lake Road Park – Install fencing in the front of the park as a safety measure. When the children are playing basketball, the ball sometimes goes into the road and the fencing would alleviate this issue making the basketball court safer for the children utilizing it.

Install one port-a-jon at this location.

Marcus Park – Install a 4 foot or 6 foot slide near the swing set.

Improve the parking area in front of the bollards with dolomite or crushed concrete.

Nestrom Road Park – Stain playground equipment.

Establish a soccer field which would involve leveling the area, extending the underground sprinkling system, seeding the area and nets.

Repairs are needed to the staircase to the beach area.

It has been brought to our attention that the baseball field backstop is not legal for play, it needs to be brought forward to make it legal. A few parents from Little League have offered to help with this work and Steve Urban will check to see if the Little League will contribute any money toward the cost.

UPDATES:

COMMISSIONERS COMMENTS:

ADJOURNMENT:

Motion by Mary Nagengast, second from Lynn Knopf, **ADOPTED** to adjourn the October 7, 2013 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 8:29 PM.

Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT

Respectfully submitted,

Anne Thomasma, Recording Secretary