

**FRUITLAND TOWNSHIP  
PARKS AND RECREATION  
SCHEDULED MEETING  
August 5, 2013**

**PRESENT:** Chairperson Laura Shields, Commissioner Mary Nagengast and Commissioner Mary Josephson

**ABSENT:** Commissioner Steve Urban and Commissioner Lynn Knopf

**ALSO PRESENT:** Township Liaison Terrie Hampel

**CALL TO ORDER:** Chairperson Laura Shields called the meeting to order at 7:05 p.m.

**PLEDGE OF ALLEGIANCE**

**WELCOME GUESTS**

**AGENDA:** Motion by Laura Shields, second from Mary Nagengast, **ADOPTED**, to amend the agenda to add "2014-15 Budget" to New Business..

**3 AYES, 0 NAYS, 2 ABSENT**

**MINUTES:** Motion by Mary Nagengast, second from Laura Shields, **ADOPTED**, to accept the July 1, 2013 regular meeting as written.

**3 AYES, 0 NAYS, 2 ABSENT**

**PUBLIC COMMENT:**

None

**RECEIPTS:**

Chairperson Shields reported receipts activity as Township Park pavilion rental for \$20.00, for total receipts of \$40.00 for the month of July 2013.

Motion by Mary Josephson, second from Mary Nagengast, **ADOPTED**, to accept receipts for \$40.00 for the month of July 2013.

**3 AYES, 0 NAYS, 2 ABSENT**

**Roll Call Vote: Nagengast-Aye, Josephson-Aye, Shields-Aye**

**DISBURSEMENTS:**

Motion by Laura Shields, second from Mary Nagengast, **ADOPTED**, to pay Hunts Hardware in the amount of \$13.58 for baseball field improvements at Nestrom Road Park, Kerkstra Portable Restroom Service Inc. in the amount of \$170.00 for portable restroom and handicap portable restroom rentals for the months of August, and NVB Playgrounds in the amount of \$2,223.00 for the purchase of benches, a swing and two swing seats to be placed at Nestrom Road Park and Marcus Park, for total disbursements of \$2,406.58.

**3 AYES, 0 NAYS, 2 ABSENT**

***Roll Call Vote: Josephson-Aye, Nagengast-Aye Shields-Aye***

**NEW BUSINESS:**

## 1. 2014-15 Budget

Chairperson Shields stated the due to the Parks and Recreation Commission not having meetings for the months of November, December and January, the commissioners should start getting together a list of ideas and projects for the 2014-15 budget. She stated that the commissioners should also begin retrieving quotes so that during budget time, all items are ready for the township board to approve, and things will not be done last minute. Chairperson Shields also asked that liaison and Township Trustee Terrie Hampel ask the Township Board what type of projects they would like to see completed in the new fiscal year.

## 2. Barriers at Marcus Park

In regards to barriers at Marcus Park, Chairperson Shields stated that she feels as if the barriers are needed in terms of safety reasons. In discussions of the park, Chairperson Shields stated that the park once had a berm at the park that prohibited vehicles from being driven into the park. Commissioner Josephson questioned as to what happened to the berm, and Shields stated that she was told that the berm was removed from the park, but was not given any indication as to why it was removed or the individual(s) involved in the removal. Chairperson Shields also stated that due to the removal, cars are now able to drive onto the park and down to the beach, which she feels is a safety issue and not something that should be allowed.

Chairperson Shields reported that there are free bollards available through the Muskegon County Road Commission including posts and reflectors available to the township at no cost. She stated that A-1 Excavation agreed to do the installation for the bollards, and that she couldn't imagine the cost being any greater than \$150.00. Shields stated that since there is leftover money from the swing set installation, and felt as if it would be okay to have them installed to ensure that they are placed appropriately. Commissioner Josephson questioned as to whether there would still be boat access, and Chairperson Shields stated that there would be no blockage for kayaks and canoes, but that there would be no access available for vehicles or boats to be on the park premises. Commissioner Nagengast stated that even though driving and parking within the park is an issue, she believes the real issue lies in the parking area for the park. She suggested that someone should contact the appropriate personnel to see if something can be done. Chairperson Shields stated that she doesn't feel as if it would be inappropriate for the board to contact the road commission, especially considering the fact that the Parks and Recreation Commission has jurisdiction over the park. The

commissioners all agreed that Chairperson Shields should contact the Muskegon County Road Commission to see if and what can be done. All commissioners also agreed to the installation of the bollards.

Motion by Laura Shields, second from Mary Josephson, **ADOPTED**, to use the remaining swing set installation money to have A-1 Excavation install four bollards at Marcus Park.

**3 AYES, 0 NAYS, 2 ABSENT**

***Roll Call Vote: Nagengast-Aye, Josephson-Aye, Shields-Aye***

## **OLD BUSINESS:**

### 1. Review Parks and Recreation Commission Master Plan – Section 4

On page 14, it was discussed that the recreation inventory needed updating under the existing facilities. Under the Fruitland Township Park category, Pickleball was added, and pit toilets was replaced with portable toilets. For Marcus Park, a swing set and bench were added. Tennis court was taken away from the Duck Lake Road Park existing facilities, and a grill and picnic tables were added. For the Fred Meijer Berry Junction Rail Trail, the mileage was added, and for the Road Ends, “at water” was removed, and the existing facilities is revised to read “Parking and Boat Launches (1).”

For the map on page 11, the commissioners agreed that they would like the map to include the Fred Meijer Berry Junction Rail Trail.

On page 12, the commission agreed to change the wording of the first paragraph to read “six road ends.” For “Fruitland Township Community Park,” the commissioners agreed to change the name to “Nestrom Road Park,” as that is what the park is known as in the township. They also agreed to add pickleball to the list at Nestrom Road Park. A swing and bench will be added to Marcus Park, while two picnic tables, a grill and parking for roughly a dozen vehicles were added to Duck Lake Road Park.

On page 13 under “Fred Meijer Berry Junction Rail Trail,” the commissioners agreed to add the mileage in the township, which will read “The trail bisects the township approximately 3 miles through the eastern tier of the township.” Under “White Lake Public Access Site,” the commission agreed to add that “a partnership between Fruitland Township and White Lake Area Group to provide a maintenance fund to help maintain the launch area.” It was also agreed upon to indicate that Dock Road has limited public access with launching for hand-carried small water craft.

The commissioners also agreed to add a heading titled “Lake Michigan Public Access Site.” Under this heading, “McMillan Road End” has been added, and it will state that “This Lake Michigan Public Access Site (they will later add how big this property is) is the only road end with access to Lake Michigan. Township funds, private funding and help from volunteers and the Conservation District aided in the installation of a 75 step stair case at the road end.”

The commissioners also questioned as to whether or not to add the driving range at White lake Golf Club, and will later be looked at. It was also questioned as to whether the White Lake Yacht Club should be added. Chairperson Shields stated that she would talk to Clerk Karolyn Rillema on the additions of these two subjects.

On page 15, Commissioner Nagengast pointed out the issue of the map being labeled "Figure ????" and suggested that it be changed. This is also going to be looked into.

Chairperson Shields reported that she would not be at the meeting in September, which will leave the Commission's Vice Chair, Mary Nagengast, in charge of the meeting. She stated that she would like the commissioners to look at sections 5 and 6 for review.

#### **UPDATES:**

##### 1. DNR

Chairperson Shields reported that after sending everything to the state, a letter was sent back to Fruitland Township regarding items that were still needed for acceptance. Shields stated that Clerk Rillema took the necessary pictures and gathered appropriate documentation for the state that was requested, and everything was resent to the state. Chairperson Shields is hoping to know something within the next month or two.

#### **COMMISSIONERS COMMENTS:**

Chairperson Shields commented on the topic of no meetings for the commission from November to January, and suggested to the commissioners that they start looking into ideas for the new fiscal year. She stated that by doing so, this would leave less work to be completed last minute, and this way any ideas and quotes can be given to the Township Board in advance for approval or changes. The commissioners all agreed to start thinking of ideas and helping in getting quotes for said projects.

Commissioner Nagengast thanked the commission's recording secretary, Mary Mansfield, for all of her hard work she has put in for the commission and stated that she would be missed. Chairperson Shields seconded Commissioner Nagengast's comment, and also stated that Mansfield has been a tremendous help to her personally, and she is sure Mansfield will do well for her future employer.

#### **ADJOURNMENT:**

Motion by Mary Nagengast, second from Mary Josephson, **ADOPTED** to adjourn the August 5, 2013 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 8:08p.m.

**3 AYES, 0 NAYS, 2 ABSENT**

Respectfully submitted,

Mary Mansfield, Recording Secretary