

**FRUITLAND TOWNSHIP  
PARKS AND RECREATION  
SCHEDULED MEETING  
July 1, 2013**

**PRESENT:** Chairperson Laura Shields, Commissioner Mary Nagengast, Commissioner Mary Josephson and Commissioner Lynn Knopf

**ABSENT:** Commissioner Steve Urban

**ALSO PRESENT:** Township Liaison Terrie Hampel

**CALL TO ORDER:** Chairperson Laura Shields called the meeting to order at 7:05 p.m.

**PLEDGE OF ALLEGIANCE**

**WELCOME GUESTS**

**AGENDA:** Motion by Laura Shields, second from Mary Nagengast, **ADOPTED**, to amend the agenda to add Kerkstra in the amount of \$170.00 to disbursements.

**3 AYES, 0 NAYS, 2 ABSENT**

**MINUTES:** Motion by Mary Nagengast, second from Lynn Knopf, **ADOPTED**, to accept the June 3, 2013 regular meeting as written.

**4 AYES, 0 NAYS, 1 ABSENT**

**PUBLIC COMMENT:**

None

**RECEIPTS:**

Chairperson Shields reported receipts activity as Township Park pavilion rental for \$20.00, for total receipts of \$80.00 for the month of June 2013.

Motion by Laura Shields, second from Mary Nagengast, **ADOPTED**, to accept receipts for \$80.00 for the month of June 2013.

**3 AYES, 0 NAYS, 2 ABSENT**

**Roll Call Vote: Nagengast-Aye, Knopf-Aye, Shields-Aye**

**DISBURSEMENTS:**

Motion by Laura Shields, second from Mary Nagengast, **ADOPTED**, to pay Hunts Hardware in the amount of \$40.77 for miscellaneous paint supplies for Nestrom Road Park, Kerkstra Portable Restroom Service Inc. in the amount of \$340.00 for portable restroom and handicap portable restroom rentals for the months of June and July, and Turf Services in the amount of \$1,896.63 for updates to the baseball field at Nestrom Road Park for total disbursements of \$2,277.40.

**3 AYES, 0 NAYS, 2 ABSENT**

**Roll Call Vote: Knopf-Aye, Nagengast-Aye Shields-Aye**

Commissioner Mary Josephson arrived at 7:10p.m.

**NEW BUSINESS:**

None

**OLD BUSINESS:**

1. 2013-2014 Budget Items (swing set and park benches)

Chairperson Shields reported to the commissioners that the swing set had been installed at Marcus Park earlier in the day. Due to the drying of cement, the swings are set to be installed on Tuesday, July 02, 2013.

In regards to the benches and swing to be ordered for both Nestrom Road Park and Marcus Park, Commissioner Lynn Knopf reported that a quote was officially received for \$2,170.00. She also stated that the township needs to place a purchase order. It was agreed upon by the commissioners to order a blue bench and swing for Marcus Park and green for Nestrom Road Park. During discussion, it was brought to the attention of the commissioners that the swings that are placed at Marcus Park and currently rusted and old, so it should be looked at to order extra swing seats for the swings. Since the commission is under budget, the commissioners agreed to order two swing seats in blue to match the bench at Marcus Park.

Motion by Laura Shields, second from Mary Nagengast, **ADOPTED**, to accept the quote from AAA State of Play for \$2,170.00 and to place the order for the purchase of park benches and a swing, and also add on two swing seats at \$19.50 each, along with additional shipping charges.

**4 AYES, 0 NAYS, 1 ABSENT**

**Roll Call Vote: Nagengast-Aye, Josephson-Aye, Knopf-Aye, Shields-Aye**

## 2. Parks and Recreation Master Plan DNR Certificate

Chairperson Shields reported that after speaking with Township Clerk, Karolyn Rillema, it was discovered that the Parks and Recreation Master Plan had not yet been sent through to the state. She also stated that she completed the checklist, and that Karolyn and Mary Mansfield had compiled all information needed and that the Master Plan has been sent in to the state.

## 3. Review of Parks and Recreation Master Plan – sections 1-3

Chairperson Shields commented that as the commission goes through the Master Plan, Mary Mansfield will document all information changes and save it to a draft file at the Township Hall. The commission decided that since there will be many discussions on the plan, that motions will be made at the end of all discussions.

The first page of the plan needs updates of dates, as well as current Parks and Recreation Commission names and Township Board names. It was decided that the table of contents is to remain the same as of right now. In section one, in the “Purpose of the Plan” and the “Planning Initiative” sections need date updates, and punctuation needs to be added to the last paragraph of page one.

In section two, the second paragraph also needs updating of dates, as well as current population, percentage, and all appropriate information for the 2010 census. The commission discussed whether or not to drop the 1970 census information and add 2010, but decided to keep all of the history of the township and encompass 1970-2010.

On page five in section two, it was discussed that all population growth information needs to be updated with current 2010 census information. The first sentence reads “The population of the Township has expanded dramatically over the past 30 years.” The commission agreed to change the wording to reflect the expansion over the last 40 years. It was decided to also show the importance of the population slowing within the last ten years due to economical strain. The commission also decided to change the wording of the first paragraph to not pay “special attention” to any particular group, but rather highlight the percentages of different age groups to reflect recreational activities. Changes for paragraph two need to reflect date changes and percentages, and the commission was unsure as to whether the word “parkland” in line three of paragraph two should be two words.

In section three, the commissioners agreed that the wording in paragraph one was a bit confusing, and agreed to change it. At the bottom of the page, all Parks and Recreation Commissioners need to be updated, as well as the terms for their service.

On page seven, part of section three, the commissioners agreed to add the township website to the first paragraph. In paragraph two, it was agreed that “the Friends of the Lighthouse” be removed, and wording changed accordingly. In figure two of section three, the dotted lined connecting the “Parks and Recreation Commission” to “Maintenance” will be removed, as well as “Curator.”

### **UPDATES:**

None

**COMMISSIONERS COMMENTS:**

Commissioner Knopf reported that she had weeded the front area of the Township Hall, and questioned how often the area is watered. She suggested that it be looked into and changed due to excessive weeds and long grass in the area. Chairperson Shields stated that she is unsure of the frequency of watering, and Mary Mansfield said she would inquire about the watering with township maintenance.

**ADJOURNMENT:**

Motion by Laura Shields, second from Mary Josephson, **ADOPTED** to adjourn the July 1, 2013 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 7:57p.m.

**4 AYES, 0 NAYS, 1 ABSENT**

Respectfully submitted,

Mary Mansfield, Recording Secretary