

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
April 1, 2013**

PRESENT: Chairperson Laura Shields, Commissioner Mary Nagengast, Commissioner Mary Josephson and Commissioner Lynn Knopf

ABSENT: Commissioner Steve Urban

ALSO PRESENT: None

CALL TO ORDER: Chairperson Laura Shields called the meeting to order at 7:06 p.m.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

AGENDA: Motion by Mary Nagengast, second from Lynn Knopf, *ADOPTED*, to accept the April 1, 2013 meeting agenda as written.

4 AYES, 0 NAYS, 1 ABSENT

MINUTES: Motion by Laura Shields, second from Lynn Knopf, *ADOPTED*, to accept the March 4, 2013 regular meeting minutes with the correction of one error.

4 AYES, 0 NAYS, 1 ABSENT

PUBLIC COMMENT:

None

RECEIPTS:

Chairperson Shields reported receipts activity as Township Park pavilion rental for \$15.00, for total receipts of \$15.00 for the month of March 2013. Chairperson Shields voiced concern that the pavilion rental should have been raised to \$20.00 after the February 2012 meeting when it was discussed, and was unsure as to why it was not increased immediately going forward. The other Parks and Recreation Commissioners agreed.

Motion by Mary Josephson, second from Laura Shields, *ADOPTED*, to accept receipts for \$15.00 for the month of March 2013

3 AYES, 1 NAY, 1 ABSENT

Roll Call Vote: Knopf-Aye, Josephson-Aye, Nagengast-Aye, Shields-Nay

DISBURSEMENTS:

Motion by Laura Shields, second from Mary Nagengast, **ADOPTED**, to pay Hunts Hardware in the amount of \$11.98 for picnic table repairs.

4 AYES, 0 NAYS, 1 ABSENT

Roll Call Vote: Nagengast-Aye, Josephson-Aye, Knopf-Aye Shields-Aye

NOMINATIONS AND ELECTIONS FOR CHAIRMAN:

Motion by Mary Nagengast, second from Mary Josephson, **ADOPTED**, to nominate and elect Laura Shields as Chairperson to the Fruitland Township Parks and Recreation Commission.

4 AYES, 0 NAYS, 1 ABSENT

Roll Call Vote: Knopf-Aye, Josephson-Aye, Nagengast-Aye, Shields-Aye

NOMINATIONS AND ELECTIONS FOR VICE CHAIRMAN:

Motion by Laura Shields, second from Mary Josephson, **ADOPTED**, to nominate and elect Mary Nagengast as Vice Chair to the Fruitland Township Parks and Recreation Commission.

4 AYES, 0 NAYS, 1 ABSENT

Roll Call Vote: Nagengast-Aye, Josephson-Aye, Knopf-Aye, Shields-Aye

NOMINATIONS AND ELECTIONS FOR SECRETARY:

Motion by Mary Josephson, second from Laura Shields, **ADOPTED**, to nominate and elect Lynn Knopf as Secretary to the Fruitland Township Parks and Recreation Commission.

4 AYES, 0 NAYS, 1 ABSENT

Roll Call Vote: Knopf-Aye, Josephson-Aye, Nagengast-Aye, Shields-Aye

NEW BUSINESS:**1. Volunteers**

Chairperson Shields reported that she was given a list of give teenage boy volunteers from Whitehall High School interested in helping the township with projects. She stated that she had just received the list prior to the meeting, but that she had asked for the list from Sam approximately one month ago. The commissioners questioned what the individuals were volunteering for, whether it is for community service for a school project or otherwise, and Shields stated that she is unsure due to just receiving the list and not being told anything else.

In discussions of what type of projects the volunteers could complete for the Parks and Recreation Commission, Chairperson Shields reported that Duck Lake Road Park is in need of quite a bit of attention, including raking and removal of brush. She asked the other commissioners to do some thinking on what other projects could be completed. Commissioner Nagengast questioned as to whether or not an adult would need to supervise the young men who are volunteering, or if an adult from Whitehall High

School would be accompanying the young men. Chairperson Shields reported that she would be contacting one of the individuals to get more information, and that she would pass it along to the other commissioners as soon as she knew more.

OLD BUSINESS:

1. 2013-14 Budget

In discussion of the approved 2013-14 Parks and Recreation budget, Chairperson Shields reported that the Township Board did approve the increase of the Sports 'N Shorts budget to \$2,500.00. She also stated that the Township Board also approved the recommendations for capital improvements at Nestrom Road Park and Marcus Park.

Chairperson Shields asked that all of the commissioners be involved in the capitol improvement projects and their completions. All commissioners agreed to do so. Chairperson Shields volunteered to be in charge of the bird houses, and stated that she has already been in contact with Alan Vande Vusse, a Fruitland Township resident who is making the birdhouses for the township. She also said she would take care of the crushed blacktop parking area and pull off area for near the pavilion and the demolition of the restroom area at Nestrom Road Park, as she received quotes for these projects. In regards to the swing bench and two benches (one bench for Marcus Park), commissioner Lynn Knopf was assigned the duty of getting quotes for different benches/swings and will be bringing them to the May 2013 meeting. Chairperson Shields put Commissioner Urban in charge of any and all items pertaining to the baseball field, as this is his area of interest and he also takes care of the field. Commissioners Mary Nagengast and Mary Josephson are in charge of Marcus Park and the installation of the bench and swing set structure, as well as meeting the requirements of standards for liability.

UPDATES:

None

COMMISSIONERS COMMENTS:

None

ADJOURNMENT:

Motion by, second from Mary Nagengast, second from Lynn Knopf, **ADOPTED** to adjourn the April 1, 2013 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 7:37p.m.

4 AYES, 0 NAYS, 1 ABSENT

Respectfully submitted,

Mary Mansfield, Recording Secretary