

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
March 4, 2013**

PRESENT: Chairperson Laura Shields, Commissioner Mary Nagengast, Commissioner Steve Urban and Commissioner Lynn Knopf

ABSENT: Commissioner Mary Josephson

ALSO PRESENT: None

CALL TO ORDER: Chairperson Laura Shields called the meeting to order at 7:07 p.m.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

AGENDA: Motion by Laura Shields, second from Mary Nagengast, *ADOPTED*, to amend the March 4, 2013 meeting agenda and add Sports 'N Shorts under "New Business."

4 AYES, 0 NAYS, 1 ABSENT

MINUTES: Motion by Mary Nagengast, second from Steve Urban, *ADOPTED*, to accept the February 4, 2013 regular meeting minutes as written.

4 AYES, 0 NAYS, 1 ABSENT

PUBLIC COMMENT:

None

RECEIPTS:

None

DISBURSEMENTS:

Motion by Lynn Knopf, second from Mary Nagengast, *ADOPTED*, to pay Hunts Hardware in the amount of \$39.93 and Lowe's in the amount of \$22.13 for picnic table repairs.

4 AYES, 0 NAYS, 1 ABSENT

Roll Call Vote: Nagengast-Aye, Urban-Aye, Knopf-Aye, Shields-Aye

NEW BUSINESS:

1. 2012-13 Budget Amendment

Motion by Laura Shields, second from Lynn Knopf, **ADOPTED**, to recommend to the Board of Trustees to make the following budget amendments to Department 691 (Parks & Recreation Commission) for the 4th quarter 2012-13 Fiscal Year.

Increase account #101-691-707.000 (Part Time wages) in the amount of \$25.00 for under budgeted wages incurred.

Increase account #101-691-910.001 (Health Insurance) in the amount of \$155.00 for under budgeted health insurance costs incurred.

4 AYES, 0 NAYS, 1 ABSENT

Roll Call Vote: Knopf-Aye, Urban-Aye, Nagengast-Aye, Shields-Aye

2. Sports 'N Shorts

Chairperson Shields reported to the commission that she had received a letter from White Lake Area Community Education in regards to the Sports 'N Shorts program, and that the costs given in the letter are far more than what the commission had budgeted for the 2013-14 fiscal year. Chairperson Shields stated that to be safe, she felt as if she should contact Nicole D'Arcy, director of the Sports 'N Shorts program, to discuss the letter and the costs given in the letter. She also said that if the amount does need to be increased, the commission would need to contact the Township Board about their proposed budget for 2013-14.

Motion by Laura Shields, second from Mary Nagengast, **ADOPTED**, to call White Lake Area Community Education regarding Sports 'N Shorts to see if the proposed budget for the program needs to be increased, and if so, have Chairperson Shields approach the Township Board about changing their proposed budget for the 2013-14 fiscal year.

4 AYES, 0 NAYS, 1 ABSENT

Roll Call Vote: Nagengast-Aye, Urban-Aye, Knopf-Aye, Shields-Aye

OLD BUSINESS:

None

UPDATES:

None

COMMISSIONERS COMMENTS:

Commissioner Nagengast reported that after speaking with Mike Thomas from A-1 Excavation, he agreed to do the swing removal at St. James for Marcus Park for approximately \$300-\$400.

Commissioner Urban stated that when he visited the Nestrom Road Park, he noticed that the park does have two benches near the playground equipment. Chairperson Shields stated that because the Township Board requested benches, the commissioners will still go ahead with the ordering of benches, and if needed, will place them in other locations of the park. Commissioner Urban also visited the stairway to the beach and indicated that some of the boards on the stairs do need to be repaired/replaced. Chairperson Shields asked that the commission look further into costs that would go along with this project.

Commissioner Knopf asked about the possibility of a Township “clean up” day, and whether some of the members of the Township Board might be willing to partner with the Parks and Recreation commissioners to have a clean up day for the township trails and park area. Chairperson Shields stated that it was a good idea, but she is not sure how many people would want to take part in the event. She suggested contacting others to see about the interest in being involved, and then possible set a date and time and make a day of such an event.

ADJOURNMENT:

Motion by, second from Mary Nagengast, second from Lynn Knopf, **ADOPTED** to adjourn the March 4, 2013 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 7:31p.m.

4 AYES, 0 NAYS, 1 ABSENT

Respectfully submitted,

Mary Mansfield, Recording Secretary