

**FRUITLAND TOWNSHIP  
PARKS AND RECREATION  
SCHEDULED MEETING  
February 1, 2010**

**PRESENT:** Chairman Jim Duncan, Commissioners Laura Shields, Roger Missimer, Jeff Marcinkowski, and Steve Urban

**ALSO PRESENT:** Curator McDonnell, Supervisor St. Amour, Trustee Bard, Trustee Binns and three (3) interested parties

**CALL TO ORDER:** Chairman Duncan called the meeting to order at 7:02 p.m.

**PLEDGE OF ALLEGIANCE**

**MINUTES:** Motion by Roger Missimer, second from Steve Urban, **ADOPTED**, to accept the January 4, 2010 regular meeting minutes, the January 12, 2010 joint work session minutes, and the January 13, 2010 work session minutes as submitted.

**5 AYES, 0 NAYS**

**Roll Call Vote: Shields-Aye, Duncan-Aye, Marcinkowski-Aye, Missimer-Aye, Urban-Aye**

**PUBLIC COMMENT:** None

**RECEIPTS:**

Secretary Ericka DeCair reported museum receipts activity as museum sales in the amount of \$5.97 and Township Park Pavilion Rental in the amount of \$60, for total receipts in the amount of \$65.97 for the month of January 2010.

Motion by Steve Urban, second from Jeff Marcinkowski, **ADOPTED**, to accept receipts in the amount of \$65.97 for the month of January 2010.

**5 AYES, 0 NAYS**

**Roll Call Vote: Shields-Aye, Duncan-Aye, Marcinkowski-Aye, Missimer-Aye, Urban-Aye**

**DISBURSEMENTS:**

Motion by Jeff Marcinkowski, second from Roger Missimer, **ADOPTED**, to pay Allied Waste in the amount of \$8.78, Verizon in the amount of \$44.71, Karen McDonnell in the amount of \$44.99, Consumers Energy in the amount of \$85.86, and DTE Energy in the amount of \$169.35, for a total disbursement of \$353.69.

**5 AYES, 0 NAYS**

**Roll Call Vote: Shields-Aye, Duncan-Aye, Marcinkowski-Aye, Missimer-Aye, Urban-Aye**

**JANUARY MUSEUM REPORT:****1. Museum Artifact Ownership and Inventory:**

Chairman Duncan explained that he would like to verify that the inventory at the Museum in the same as what is on file on CD and in the inventory book and to add any inventory that is not documented.

Chairman Duncan asked Curator McDonnell for an activity report. Curator McDonnell stated that she has been making signs for exhibits and then she will be putting them up in the Museum. She has also been booking tour groups and school groups. She redid a display case and she is trying to generate ideas for fundraisers for the museum using the donation money for funding.

**2. New Mailbox:**

Curator McDonnell stated that her mailbox needs to be replaced because the lid falls off and it can't be closed. She also stated that her business phones are old and she just got new batteries for them but they still are not working because they won't hold a charge so she can't call out on the phones. Chairman Duncan stated that he would pick up new phones and a new mailbox this week. Commissioner Marcinkowski asked Curator McDonnell if she had asked Don Underwood to look at fixing the mailbox.

**3. Fundraising – Shields:**

Chairman Duncan stated that he had some ideas about doing an ice cream social or pot luck for fundraisers. Commissioner Shields stated that she would like to put a committee together to brainstorm ideas for fundraisers to help pay for maintenance projects at the museum.

**4. Museum Parking Ordinance Amendment (to close during winter):**

Chairman Duncan explained that the commission would like to amend the current museum parking ordinance to close the parking lot during the winter and to state that cars in the parking lot after 10 p.m. will be towed. Commissioner Shields explained that she would like this language to be created by Friday so that it can be put in the Township Board's meeting packets for their work session next Tuesday. Chairman Duncan also explained that the commission would like an ordinance regarding the storage of personal property on Township property.

**5. Gift Shop Items on Consignment:**

Commissioner Shields explained that since the commission had budgeted no money for the purchasing of gift shop items for the next budget year, she wanted to bring up the idea of taking in items on consignment. Curator McDonnell stated that the museum used to take in items on consignment.

**6. Other:**

Chairman Duncan stated that he would like to look at prices for eave troughs for the Museum to take the water away from the building to try to correct the water problem. He would also like to get the Lighthouse power washed this summer.

Curator McDonnell stated that she would like to get press coverage for the new oil house exhibit. Chairman Duncan suggested contacting Eric Gaertner at the Muskegon Chronicle.

**OLD BUSINESS:**

## 1. Recreation Plan:

Motion by Laura Shields, second from Jeff Marcinkowski, **ADOPTED** to make a change on page 9 of the Recreation Plan to change the number of road ends from 2 to 6. **5 AYES, 0 NAYS**  
**Roll Call Vote: Shields-Aye, Duncan-Aye, Marcinkowski-Aye, Missimer-Aye, Urban-Aye**

Motion by Jeff Marcinkowski, second from Steve Urban, **ADOPTED** to hold a public hearing for the Recreation Plan at the regular Parks and Recreation Commission meeting on Monday, April 5, 2010 at 7 p.m. **5 AYES, 0 NAYS**  
**Roll Call Vote: Shields-Aye, Duncan-Aye, Marcinkowski-Aye, Missimer-Aye, Urban-Aye**

## 2. Marcus Park:

Chairman Duncan explained that Marcus Dunes still has issues with the conditions of the resolution and Winterwood agrees with the conditions.

Ron Peel, 6405 Sheltering Way – stated that he spoke with Marcus Dunes property owners and wrote a letter to the commission to summarize and communicate their thoughts regarding the Marcus Park easement issues. He read the letter to the commission and the letter was placed on file.

Bill Traynor, 6305 Sheltering Way – passed out information to the commissioners regarding the appellate court's decision about the Marcus Park easement issue. Mr. Traynor explained the information that he handed out and the information was placed on file. He explained that he would like to continue working with the Township to try to come up with a solution.

Discussion was held with the commissioners and Mr. Traynor regarding the Marcus Park easement issues, docking rights, and a possible statement of protection.

## 3. Ordinance for Storing Personal Property on Township Property:

Discussed under January Museum Report #4.

## 4. Policies &amp; Procedures for Lighthouse Museum:

Commissioner Shields would like to table this issue.

## 5. 2010-2011 Budget:

Chairman Duncan explained that the commission has submitted their proposal to the Township Board and has not heard anything back yet. Commissioner Missimer stated that he looked at the proposed budget online and the Parks and Recreation Commission changes are not reflected in that budget. Supervisor St. Amour explained that the Board of Trustees has not reviewed the Parks and Recreation Commission's budget yet, but they will be discussing it at their next work session, which is why the changes were not reflected in the proposed budget that is online.

6. Road Ends:

Chairman Duncan asked each commissioner what their thoughts were regarding road ends and the commissioners discussed their thoughts. Chairman Duncan explained that he has met with the Muskegon County Road Commission in the past and they would be willing to let the Township purchase the roads ends for \$1 each, but the Township Board would have to approve the purchase of the road ends. The commission discussed issues with trying to maintain road ends with limited funds.

7. Other: None

**NEW BUSINESS:**

1. Porter/Smith Life Ring Grant:

Chairman Duncan stated that he would work with Norm Ullman on getting this grant.

2. Township Board Liaison Change:

Commissioner Shields explained that the current Parks and Recreation liaison from the Township Board is Trustee Binns and she does not have regular attendance at the Parks and Recreation Commission meetings. The commission would like to have a liaison that is in attendance at the meetings and can provide better communication between the Parks and Recreation Commission and the Township Board. Commissioner Shields suggested having a Parks and Recreation Commission member attending the Township Board meetings to help improve the communication. Trustee Binns apologized for not being in attendance all of the time. She agreed that there are communication issues that should be improved. Trustee Binns stated that she would bring these ideas to the Township Board at their work session.

3. Other:

Chairman Duncan agreed that there are communication issues between the Parks and Recreation Commission and the Township Board. Chairman St. Amour explained that the Parks and Recreation Commission need to bring their requests to the Township Board.

Commissioner Urban stated that he received a quote from TruGreen for weed control for the baseball field of \$225 for the year.

Motion by Jim Duncan, second from Laura Shields, **ADOPTED** to contract TruGreen for an amount not to exceed \$225 for weed control for the baseball field at the Nestrom Road Park.

**5 AYES, 0 NAYS**

**Roll Call Vote: Shields-Aye, Duncan-Aye, Marcinkowski-Aye, Missimer-Aye, Urban-Aye**

**ADJOURNMENT:**

Motion by Roger Missimer, second from Jeff Marcinkowski, ***ADOPTED*** to adjourn the February 1, 2010 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 8:18 p.m. ***5 AYES, 0 NAYS***

***Roll Call Vote: Shields-Aye, Duncan-Aye, Marcinkowski-Aye, Missimer-Aye, Urban-Aye***

Respectfully submitted,

Ericka DeCair, Secretary