

**FRUITLAND TOWNSHIP
REGULAR MEETING
FEBRUARY 20, 2024 MINUTES**

PRESENT – Clerk Fagan, Trustee Graham, Treasurer Pachman, Trustee Lundell, Supervisor Marcinkowski, Trustee Graham

ABSENT - Trustee Holman, Trustee Jeske

ALSO PRESENT – (5) Five interested parties

CALL TO ORDER – Supervisor Marcinkowski called the February 20, 2024 Regular Meeting to order at 5:00 PM and led the pledge of allegiance.

AGENDA - Motion by Trustee Graham, second by Trustee Lundell, **ADOPTED**, to accept the amended February 20, 2024 Regular Township Board Meeting Agenda.
Upon Voice Vote: 5 AYES – motion carried

PUBLIC COMMENT –

David Rice, 4047 Nestrom Rd – Bridge construction has been started at the Duck Creek Natural Area.

Terrie Hampel, 6171 Duck Lake Rd – Currently working on an educational project using local teachers and local students this summer.

ANNOUNCEMENTS/COMMUNICATIONS –

- a. ~~January Zoning Report~~ – Will be provided when completed by Zoning Administrator
- b. **January Ordinance Report** – Will be placed on file
- c. **January PINS report** – Will be placed on file
- d. **Steven/Debra Beck 3319 Scenic Dr** – Notice of Dangerous Building Hearing Decision and proof of posting included.
- e. **Restrooms – Nestrom Park – sent in request for Family Restroom**
- f. **Broadband Update** – Supervisor Marcinkowski is continuing to work with GMED and DCS Technology.
- g. **Sign Updates** – There is a grant available to add lateral reflective strips to area stop signs. Supervisor Marcinkowski is working with the MCRC to investigate additional costs and see if all stop signs that intersect major roads could be done.

CONSENT AGENDA –

- a. **January 2024 Treasurer reports; Revenues: (101) General Fund \$190,610.44; Expenditures: (101) General Fund \$58,322.40**
- b. **January 2024 Clerk reports – ARPA Funds, Disbursement Report, and Budget Amendments.**
- c. **Minutes – January 8, 2024 Work Session; January 16, 2024 Regular Board Meeting**

Motion by Trustee Lundell, second by Treasurer Pachman, **ADOPTED**, to approve the Consent Agenda as presented.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE**
– **motion carried**

UNFINISHED BUSINESS –

- a. **Road Projects – spread sheet – approve amounts**

Motion by Clerk Fagan, second by Trustee Graham, **ADOPTED**, to approve up to \$95,000 out of the ARPA budget for the ongoing Fruitland Township small road projects.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE**
– **motion carried**

- b. **Wayfinding/Signage RFP – Supervisor Marcinkowski presented the RFP that will be sent to the listed companies.**

- c. **Township Properties – Lakewood Lots – Surveying week of 2/19 – Westshore - \$16,900**

Motion by Clerk Fagan, second by Trustee Lundell, **ADOPTED**, to approve \$16,900.00 for the surveying of the Lakewood lots, provided the work was not done during the previous sales.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE**
– **motion carried**

- d. **Flooring – quotes from Infinity and Stanley Steemer**

Motion by Supervisor Marcinowski, second by Trustee Lundell, **ADOPTED**, to approve the quote from Infinity Flooring for \$35,607.81. This is to be paid via the budgeted amount for office improvements and any remainder will be paid via ARPA.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE** – **motion carried**

- e. **Senior Millage** – Fruitland Township will receive \$28,680 for Senior Millage this year.

NEW BUSINESS –

- a. **SPLKA Lighthouse Keepers Agreement –**

Motion by Supervisor Marcinkowski, second by Clerk Fagan, **ADOPTED**, to suspend Robert's Rules to discuss with Jack Greve.

Upon Voice Vote: **5 AYES – motion carried**

Jack explained the process to get the contract approved and the involvement of the National Park Service.

Motion by Supervisor Marcinkowski, second by Clerk Fagan, **ADOPTED**, to return to Robert's Rules.

Upon Voice Vote: **5 AYES – motion carried**

Motion by Supervisor Marcinkowski, second by Trustee Lundell, **ADOPTED**, to approve the amendments to the SPLKA Concession Agreement pending approval by the SPLKA boards and the National Park Service.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE** – **motion carried**

- b. **DCNA Accessible Trail** – Supervisor Marcinkowski and David Rice are working with contractors to receive quotes for the ADA trail. There have been large differences in quotes received and quotes will be reviewed to make sure that everything is being considered and is comparable to the other quotes.

- c. **RESOLUTION 2024-01 DNR TRUST FUND GRANT APPLICATION FOR DUCK CREEK NATURAL AREA**

Motion by Clerk Fagan, second by Treasurer Pachman, **ADOPTED**, to approve Resolution 2024-01 as written.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE** – **motion carried**

d. RESOLUTION 2024-02 DNR RECREATION PASSPORT GRANT APPLICATION FOR DUCK CREEK NATURAL AREA

Motion by Clerk Fagan, second by Trustee Lundell, **ADOPTED**, to approve Resolution 2024-02 as written.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE** – **motion carried**

e. RESOLUTION 2024-03 AMEND APPENDIX B TO THE UNIFORM WATER RATE ORDINANCE

Motion by Clerk Fagan, second by Supervisor Marcinkowski, **ADOPTED**, to approve Resolution 2024-03 as written.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE** – **motion carried**

f. RESOLUTION 2024 -04 CHANGES TO LIGHTING SERVICE PER STANDARD LIGHTING CONTRACT

Motion by Trustee Lundell, second by Supervisor Marcinkowski, **ADOPTED**, to approve Resolution 2024-04 as written.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE** – **motion carried**

g. Congressional Appropriations Scenic Drive Non-Motorized Path - \$9,074,000.00

Motion by Clerk Fagan, second by Treasurer Pachman, **ADOPTED**, to approve the request once the appropriate form is available.

Upon Voice Vote: **5 AYES – motion carried**

h. Paving of Nestrom Park ring road – quotes – The Board will revisit this in March during budget discussions.

i. Tennis and Pickle Ball Courts – Nestrom Park – quotes

Motion by Supervisor Marcinkowski, second by Clerk Fagan, **ADOPTED**, to approve the quote from Asphalt Paving Inc for \$101,300 using the previously allocated \$60,000 from ARPA and the remainder from the 990 Special Contingency Fund.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE** – **motion carried**

j. Letter Agreement – United States of America – pier access and land - 25 year lease renewal - \$9,430.00

Motion by Trustee Graham, second by Trustee Lundell, **ADOPTED**, to approve the Letter Agreement as written.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE** – **motion carried**

k. Audit contract – Brickley DeLong – 3 year

Motion by Clerk Fagan, second by Trustee Graham, **ADOPTED**, to approve the contract with Brickley DeLong as written.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE** – **motion carried**

l. RESOLUTION 2024 - 05 SUPERVISOR SALARY

Motion by Trustee Lundell, second by Clerk Fagan, **ADOPTED**, to approve Resolution 2024-05 as written.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **ABSTAIN**, Trustee Graham **AYE** – **motion carried**

m. RESOLUTION 2024 - 06 CLERK SALARY

Motion by Trustee Lundell, second by Treasurer Pachman, **ADOPTED**, to approve Resolution 2024-06 as written.

Roll Call Vote: Clerk Fagan **ABSTAIN**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE** – **motion carried**

n. RESOLUTION 2024 - 07 TREASURER SALARY

Motion by Clerk Fagan, second by Supervisor Marcinkowski, **ADOPTED**, to approve Resolution 2024-07 as written.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **ABSTAIN**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE** – **motion carried**

o. RESOLUTION 2024 - 08 TRUSTEE SALARY

Motion by Clerk Fagan, second by Supervisor Marcinkowski, **ADOPTED**, to approve Resolution 2024-08 as written.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE** – **motion carried**

p. Request for Quotes for Township Well – Supervisor Marcinkowski is sending out the RFQ for well quotes.

q. Catchmark – Technology Upgrades WRLS –

Motion by Supervisor Marcinkowski, second by Clerk Fagan, **ADOPTED**, to approve the quote from Catchmark Technologies to get the camera up and running, to be paid via ARPA Funds.

Roll Call Vote: Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **AYE** – **motion carried**

r. Muskegon County Solid Waste Free Dump Day –

Motion by Trustee Graham, second by Supervisor Marcinkowski, **ADOPTED**, to approve holding a free dump day this year.

Upon Voice Vote: **5 AYES** – **motion carried**

PUBLIC COMMENT –

Bob Murray, 5582 Duck Lake Road – Thanked the Board for approving the Tennis/Pickleball Courts, it is definitely needed. He will begin working on the fencing. He also encouraged ARPA allocations to be made without

BOARD COMMENTS/DISCUSSION – Supervisor Marcinkowski commented on the Board requesting additional quotes for the well. Clerk Fagan announced that she has the packets and petitions available for anyone running for a township position this year. She reminded everyone about the election next week and the ways they are able to vote.

ADJOURNMENT

Motion by Clerk Fagan second by Supervisor Marcinkowski, **ADOPTED**, to adjourn the February 20, 2024 Regular Meeting of the Township of Fruitland at 7:05 PM.

Upon Voice Vote: **5 AYES** – **motion carried**

Respectfully Submitted,

Breann Fagan, Clerk
Township of Fruitland