

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
November 8, 2023**

PRESENT: Commissioner Bob Murray, Commissioner Lynn Knopf, Commissioner Carlet Mitenbuler and Commissioner Katy Bradford.

ABSENT: Commissioner Mark Beegle.

ALSO PRESENT: Two interested parties.

CALL TO ORDER: Chairman Murray called the meeting to order at 6:00p.m.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

AGENDA: Motion by Katy Bradford, second from Carlet Mitenbuler, **ADOPTED**, to accept the November 8, 2023 agenda as written.

4 AYES, 0 NAYS, 1 ABSENT

MINUTES: Motion by Bob Murray, second from Katy Bradford, **ADOPTED**, to accept the October 2, 2023 regular meeting minutes with a few changes.

4 AYES, 0 NAYS, 1 ABSENT

PUBLIC COMMENT:

None.

RECEIPTS:

There were no receipts for the month of October 2023.

DISBURSEMENTS:

Chairman Murray reported disbursements activity as \$238.00 to Katy Bradford for reimbursement for trunk or treat signs, \$230.00 to Kerkstra for portable restrooms, and \$66.50 to TruGreen for fertilizer for total disbursements of \$534.50.

Motion by Bob Murray, second from Katy Bradford, **ADOPTED**, to pay total disbursements in the amount of \$534.50.

4 AYES, 0 NAYS, 1 ABSENT

Roll Call Vote: Knopf-Aye, Murray-Aye, Mitenbuler-Aye, Bradford-Aye

UNFINISHED BUSINESS:

1. Trunk or Treat review/future ideas

Motion by Bob Murray, second by Carlet Mitenbuler, **ADOPTED**, to suspend Robert's Rules of Order to discuss the event with two of the volunteers for the event.

4 AYES, 0 NAYS, 1 ABSENT

Chairman Murray thanked the committee for their hard work on the event, adding that it far exceeded his expectations. The commissioners all agreed. Commissioner Knopf suggested having a survey circulated about the event to get feedback, and the commissioners agreed. Recording Secretary Mary Mansfield stated that it could be completed right through the Township website.

Future ideas for this event were discussed with two members of the committee, Elise Butler and Pat Whitener. It was agreed to including suggesting no pets and no alcohol. The logistics of the event were also discussed, including moving the trunks to the ring road for more room. The commissioners also discussed increasing the budget amount requested due to far exceeding the budgeted amount amongst those who donated items for the event. Other ideas for the event in the future include keeping the photo booth, having the craft and story time separate, moving the event time to 5:00p.m., spooky obstacle course and/or bounce house, and getting businesses involved in the event.

The commissioners also discussed future ideas for events in the park. Elise Butler suggested possibly doing a Christmas tree decorating contest, but starting this possibly next year in order to plan the event.

Pat Whitener presented an Easter event that she's done in another area in the past that benefits local agencies. The commissioners agreed to keep these ideas moving forward and look into costs associated with them.

Motion by Bob Murray, second by Katy Bradford, **ADOPTED**, to resume Robert's Rules of Order.

4 AYES, 0 NAYS 1 ABSENT

2. Baseball field renovation

Chairman Murray informed the commissioners that the work started this week.

3. Grants

Chairman Murray reported that the Commission didn't receive funds from the Spark Grant. The commissioners agreed to move forward with traditional DNR grants, adding that they definitely need to focus on getting restrooms in the park.

4. Pavilion lighting

Chairman Murray contacted Korthase and Sons to give a quote for the job. He stated that they agreed the best option would be a timer switch for the lights. He said he is waiting to get a quote from them.

5. 2024-2025 budget

The commissioners discussed additional items to add to the budget. Commissioner Knopf suggested possibly doing a movie night. Recording Secretary reminded the commissioners that items they have discussed possibly increasing are the rates for renting the pavilion and meeting pay. Commissioner Knopf stated that she feels uncomfortable increasing the pavilion rental fee with the issues they've had this previous summer, and Chairman Murray agreed. Commissioner Knopf stated that there needs to be a more formal list of duties for the maintenance staff, adding that she doesn't want to look at increasing fees until that is put into place.

NEW BUSINESS:

None.

PUBLIC COMMENT:

None.

COMMISSIONER'S COMMENTS:

Commissioner Knopf stated the Trunk or Treat event was fantastic and exceeded her expectations.

Chairman Murray agreed with Commissioner Knopf.

Commissioner Mitenbuler asked about the trees down in the road right of way, and asked if the Muskegon County Road Commission will be taking care of them.

ADJOURNMENT:

Motion by Bob Murray, second from Lynn Knopf, **ADOPTED** to adjourn the November 8, 2023 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 7:44 PM.

4 AYES, 0 NAYS, 1 ABSENT

Respectfully submitted,

Mary Mansfield, Recording Secretary