

**FRUITLAND TOWNSHIP  
WORK SESSION MEETING  
FEBRUARY 13, 2023 MINUTES**

**PRESENT** – Treasurer Pachman, Supervisor Marcinkowski, Clerk Fagan, Trustee Graham, Trustee Lundell, Trustee Holman, Trustee Jeske

**ALSO PRESENT** – (10) Ten interested parties

**CALL TO ORDER** - Supervisor Marcinkowski called the February 13, 2023, Work Session Meeting to order at 10:00 AM and led the pledge of allegiance.

**AGENDA** - Motion by Trustee Jeske, second by Trustee Holman, **ADOPTED**, to accept the amended February 13, 2023 Work Session Township Board Meeting Agenda.  
*Upon Voice Vote: 7 AYES – motion carried*

**PUBLIC COMMENT** – There were none.

**PRESENTATIONS** –

Motion by Supervisor Marcinkowski, second by Trustee Holman, **ADOPTED**, to suspend from Robert’s Rules to discuss during presentations.  
*Upon Voice Vote: 7 AYES – motion carried*

- a. **Drew Nichols – MCRC – 2023 road projects and 5-year road plan**  
Drew spoke about upcoming road projects suggested for Fruitland Township as well as the previously discussed subdivision roads and paving of Jay Rd between Bard and Duck Lake. Some of the projects have changed and wedging was suggested for some of the subdivision roads.
- b. **Alan Hinks – Westshore Engineering and Environmental – Old dump at Transfer Station** – Alan discussed the work needed to determine if the old dump site still exists and what would be necessary to remedy the contamination if found. He would begin with researching EGLE files and preparing a workplan.
- c. **Bob Murray - Park Commission – 2/6 meeting update – Nestrom Park site plan – SPARK grant** – Chairman Murray discussed the plans that have been drawn up for the SPARK grant application site plan, as well as their current budget updates. He also reported on the current discussions regarding the land that was given to the Parks Commission by the Berry Junction Bike Trail as well as the acreage near the fire station.

- d. **Dave Rice – DCNA DNR Trust Fund Grant update and Public Input meeting 2/9 –**  
Dave Rice discussed the status of the DNR Trust Fund grant and engineering discussions, as well as the public input meeting.
- e. **Matt Varnum – WRLS – AED request –** A new AED is needed at the WRLS and was not budgeted for by SPLKA. The current AED was purchased in 2013/2014 and is losing some functionality. Newer versions are easier to use with more safety features. They are requesting Fruitland Township to help with funding for a new one. The AED they are requesting costs about \$1775.00.

Motion by Supervisor Marcinkowski, second by Trustee Holman,  
**ADOPTED**, to return to Robert's Rules.

*Upon Voice Vote: 7 AYES – motion carried*

#### **ANNOUNCEMENTS/COMMUNICATIONS –**

- a. **Meeting 2/2 with Matt Varnum and Jack Greve (Executive Director SPLKA) –** New director wants to focus on events and bringing people into the WRLS and would like Fruitland Township to help. They are considering offering shuttle rides from the Fruitland Township Hall to the WRLS for big events to try to help with parking.
- b. **GMED has started the ARPA Treasury reporting –** The report is due April 30, 2023 but they have begun the process to make sure there is time for questions.
- c. **Scenic Drive Safe Streets Initiative –** The joint RFP with Laketon Twp has been put on hold until after RFP for Fruitland EOR is completed. Supervisor Marcinkowski has been looking into the USDOT RAISE grant and has been told the project would qualify and he continues to look into more grant options for this project.
- d. **Senator Bumstead info –** Supervisor Marcinkowski shared a letter from Senator Bumstead with his office contact information and a list of committees he is serving.
- e. **VAC Use info - Seniors –** An email from Tom Moore reported that 169 Fruitland Township senior residents registered at the VAC and they have scanned in 893 times since September 1, 2022.
- f. **WestPlan MPO support resolution for the Scenic Drive Safe Street Initiative –** Supervisor Marcinkowski shared a support resolution for the Scenic Drive Safe Street Initiative from WMSRDC and West Plan MPO.
- g. **Muskegon County Solid Waste Free Dump Program for 2023 –** Has been moved to the fall this year.

#### **UNFINISHED BUSINESS –**

- a. **RFP – EOR (Engineer of Record) –** Nothing has been received so far, but Supervisor Marcinkowski is confident at least 2 companies will respond.
- b. **Jay Rd paving – letter to residents – Special Assessment District –** Supervisor Marcinkowski continues to discuss this project with the Muskegon County Road Commission to determine costs and procedures.

- c. Small Subdivision and other roads** – Supervisor Marcinkowski also continues to discuss these projects with the Muskegon County Road Commission to determine costs and procedures. He asked the township attorney to send a memo with procedural guidelines to move forward.
- d. Electric Vehicle Charging Station** – GMED has gathered a few quotes for electric vehicle charging stations. Some companies offer to manage the entire system and will pay for equipment and installation, however we would be required to install 480v from the road in order to have the station installed. The Board questioned what would happen if the company installed the station and found that it wasn't utilized well enough? Trustee Graham wondered if we could try to negotiate a long-term repayment by the company to recover our cost to install the 480v.
- e. Tanis – Court Order Dismissing Appeal** – The order has been received dismissing Tanis's appeal. The Township can begin to move forward with demolition per the attorney.
- f. Citations and request for Order of Enforcement – 4241 W. White Lake Dr and 2723 W. Duck Lake Road** – Ordinance Enforcer Toby has served these residents three times with no response and there has been no effort to remedy the issues.

**NEW BUSINESS –**

- a. Tree tops – resident request to cut firewood** – The Board discussed putting together a permit system and allowing a certain number of permits per year. Supervisor Marcinkowski will work with the attorney to see what they can come up with.
- b. Budget – first look without rollover** – Supervisor Marcinkowski shared that he is still waiting on a few numbers but that most of the budget has been dialed in. Clerk Fagan will continue to work on rollover amounts. The Board discussed the 8.7% salary increase for all employees and Trustee Jeske suggested 3-5% for a salary increase.
- c. New payroll company request – BS&A** – Clerk Fagan spoke about ongoing issues with the current and previous payroll companies. She would like to switch to doing payroll in house through BS&A. A quote has been provided for approximately \$15,300 and an annual fee of \$950. The annual fee is less than current yearly payroll costs with Paychex.
- d. LOI for Community Foundation Grant - \$12K – Sand Volley Ball Court – no match required** – Supervisor Marcinkowski has found another grant through the Community Foundation that is specifically for the White Lake Community and has sent a Letter of Interest and has been approved to apply. This grant would be for sand volley ball courts at Nestrom Road Park.
- e. WLFA Board appointee selection** – Supervisor Marcinkowski stated he is searching for another replacement appointee for the White Lake Fire Authority Board to replace Melissa Beegle. He stated that Melissa previously expressed to only stay on

through the process of updating the Articles of Incorporation, but that has been put on hold.

- f. **Senior Millage Funding** – The Board discussed the Senior Millage Funding for the upcoming year. Fruitland Township will be receiving \$26,825. They discussed the allocations from last year and whether they were successful. Clerk Fagan suggested not splitting the vouchers into certain amounts but to keep it as a “pool” of funds for all available options and also reminded the Board that a resident has suggested offering admission tickets for the White River Light Station. Montague’s City Clerk has put together a Farmer’s Market Voucher program where they would take over the making and administration of the Montague Farmer’s Market for a 10% charge, which Clerk Fagan feels is fair and welcomed. Trustee Graham discussed her plans for a senior event and asked to have \$3000-\$4000 allocated for the event and adding a meal was considered. The Board discussed still allocating ARPA funds for the VAC and Living Word Senior Services.
- g. **Resolution 2023-03 Establish Supervisor Salary for Fiscal Year 2023/2024** – Draft resolutions for all elected positions show a salary increase of 8.7% and reminded the Board that the Supervisor, Clerk, and Treasurer have not taken a raise since they started.
- h. **Resolution 2023-04 Establish Clerk Salary for Fiscal Year 2023/2024**
- i. **Resolution 2023-05 Establish Treasurer Salary for Fiscal year 2023/2024**
- j. **Resolution 2023-06 Establish Trustee Salary for Fiscal Year 2023/2024** – Trustee Graham and Trustee Jeske stated they would like to see lower raises for the trustees, between 3-5%. Trustee Lundell stated that she thought 8.7% is fair since it is the rate decided on by the federal government and reminded the Board that we should make sure the salaries are fair for people that may want to run for these positions in the next year. Clerk Fagan stated she thought raises should be the same across the Board, whether for elected officials or staff.
- k. **Resolution 2023-08 Meeting Dates and Times for the Fiscal Year 2023/2024** – Trustee Lundell wondered if we should move our meeting day to a day that doesn’t fall on federal holidays so often, but Monday remains the best day for Board meetings.
- l. **Resolution 2023-09 Holiday Observance Days for Fiscal Year 2023/2024** – Trustee Lundell asked to add “Indigenous People Day” to the Columbus Day name.

**PUBLIC COMMENT –**

Carlet Mitenbuler, 4623 Nestrom – Bob Murray does remember Gary Kozicki saying they would handle the chipping.

**BOARD COMMENTS/DISCUSSION** – Discussed Park budget. Newspaper articles for DCNA and Nestrom Park. Future interest in a good story about the Duck Lake Cemetery. Trustee Graham asked about the cement pad for the library lockers. Supervisor Marcinkowski has spoke to Duke

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Schropp and he is willing to do the cement in the spring. Trustee Graham asked about meeting minutes on the website. Clerk Fagan will make sure November and December get added today but will continue to only put them on the website once approved, but draft minutes are always available within 8 days of a meeting. Trustee Holman requested additional information from the WLFA.

**ADJOURNMENT**

Motion by Trustee Holman, second by Trustee Jeske, ***ADOPTED***, to adjourn the February 13, 2023 Work Session of the Township of Fruitland at 12:52 AM.

*Upon Voice Vote: 7 AYES – motion carried*

Respectfully Submitted,

Breann Fagan, Clerk  
Township of Fruitland