

**FRUITLAND TOWNSHIP
WORK SESSION MEETING
DECEMBER 12, 2022 MINUTES**

PRESENT – Treasurer Pachman, Supervisor Marcinkowski, Clerk Fagan, Trustee Graham, Trustee Lundell, Trustee Holman, Trustee Jeske

ALSO PRESENT – (5) Five interested parties

CALL TO ORDER - Supervisor Marcinkowski called the December 12, 2022, Work Session Meeting to order at 10:00 AM and led the pledge of allegiance.

AGENDA - Motion by Trustee Jeske, second by Trustee Holman, **ADOPTED**, to accept the amended December 12, 2022 Work Session Township Board Meeting Agenda.
Upon Voice Vote: 7 AYES – motion carried

PUBLIC COMMENT – There were none.

PRESENTATIONS -

- a. **Park Commission – 12/5 meeting update** – Chairman Murray reported that the Parks Commission meeting specifically focused on tying up loose ends before the end of the calendar year. Work is being finished on tree removal, electrical work on the scoreboard and pump house and the dugout roofs were finished last week. A sign was recently purchased to name the field “Sodini Field”, and they are considering a second sign. They have approved a proposal from Viridis to develop a site plan for the Spark Grant and also did work on next year’s budget.
- b. **Dave Rice – Spark Grant/DCNA and FFTT updates** – Dave Rice presented ongoing work and planning to be able to apply for the upcoming DNR Trust Fund Grant and Spark Grant. May need to ask the Board to consider using ARPA Funds to match the DNR Trust Fund Grant. Has been working with Journey Construction, a trail coordinator with NCTA and trying to get in touch with EGLE. May need to use the funds awarded from Muskegon Community Foundation to pay for work done with Steve Vallier from Westshore. Mentioned that he has had many requests for off-road biking within the township and suggested using different township property for that purpose (65 acres between Todd and Michillinda).
- ~~c. **Matt Biolette – Fleis & Vandenbrink – Engineer of Record**~~
- d. **Carolyn Carmel – Photography/video** – Professional photographer and graphic designer that lives in Fruitland Township, presented her local photography work to be considered as a photographer for our website. Supervisor Marcinkowski

requested that she email contact information for a recommended drone company as well as her rates.

- e. **Kris Collee – AgeWell** – Kris gave a brief update on AgeWell and their reach over the past couple years as well as how things have been changing and how the Safe Seniors program is being improved and expanded. Spoke about the number of Fruitland Township residents benefiting from the programs and thanked the Board for the Senior Millage allocations. Offered future partnerships on the website or even tax bills to provide information to share with residents.
- f. **Citizen’s Advisory Committee Grant Research – update** – Trustee Jeske shared that the group last met on December 1st and is currently working with GMED to get a feasibility study started. They are doing more research to determine if the Spark Grant might still be an option but are also looking for other grant options. They will meet again this week.
- g. **White River Light Station and Museum – End of Year Report** – Curator Matt Varnum shared the WRLS end of the year report. Hoping for increased attendance next year after a drop this year. Are considering lessening the number of concerts next year but hopes to increase other community events like kid’s story time and yoga. New director will be starting soon and will be encouraged to come to Fruitland Township and meet the Board. Would like to increase signage in the area to direct people toward the WRLS. Clerk Fagan shared that WRLS tickets have been suggested for our Senior voucher program and asked Matt to discuss the idea with his board.

ANNOUNCEMENTS/COMMUNICATIONS –

- a. **Tree Removal – White River Light Station** – Supervisor Marcinkowski reported that most of the trees have been removed, minus one large tree at WRLS. Jelinek will be finishing up with that tree and then will start stump grinding, black dirt and seeding.
- b. **White Lake Drive Road end** – MCRC working on issue – Clerk Fagan was able to find original deed from 1921 and is working with the Register of Deeds to get it recorded with the county.
- c. **White Lake Channel Dredging – update** – There was a barge in White Lake that many residents complained about. They had equipment breakdowns that put them behind but it has now been completed.
- d. **Forestry Management – Wabaningo and Nestrom** – A down payment has been paid and work continues.
- e. **Attorney Letter – Jon Matych & Zoe Pillen** – Pictures show that something is being done on the property but no permits have been pulled. A letter was sent via Attorney Even and Jon Matych is meeting with Supervisor Marcinkowski today.

UNFINISHED BUSINESS –

- a. **Tractor** – The Board reviewed additional quotes that have been collected and asked that Maintenance Supervisor Arron Ferris speak to the Board regarding his reasoning.

NEW BUSINESS –

- a. **SPARK Grant update** – A Nestrom Park Site Plan is required for application. Viridis Group has been approved by the Parks Commission to complete the Site Plan for approximately \$2300 and are requesting that the amount be paid via ARPA funding.
- b. **RFP's – Scenic Drive Feasibility Study, Engineer of Record, Drone/Photography** – RFPs are being put together for all of these projects by GMED.
- c. **Muskegon County Road Commission – 2023 projects and other info** – Supervisor Marcinkowski has been communicating with the Muskegon County Road Commission to confirm requested 2023 road projects: small subdivision roads, the paving of Jay Rd., Scenic Drive road end, White Lake road end, as well as the road projects that the MCRC is considering of 2023: Duck Lake and South Shore roads. They also discussed shoulders on Scenic road and Todd road culverts/drains for future projects that need to be on the radar.
- d. **RESOLUTION 2022-22 - AMEND APPENDIX B TO THE UNIFORM WATER RATE ORDINANCE** – The Water Policy Board has approved their changes and the changes will need to be approved by our Board next week.
- e. **RESOLUTION 2022-23 – AMEND SECTIONS 4.05 AND 4.06 OF THE WATER RATE ORDINANCE**
- f. **RESOLUTION 2022-24 – DUCK LAKE DUNE CEMETERY** – The Board agreed the sign at the cemetery would not need to be updated but that the name should be officially changed.
- g. **Review of Bank Balances and Unassigned Funds** – Supervisor Marcinkowski brought this document to the Board's attention to show the amount of money in each of our specialty funds.
- h. **Scenic Drive Road End – Parking area info – permit application** – Supervisor Marcinkowski shared the status of the Scenic Drive Road End project and what he is working on to continue with the process.

PUBLIC COMMENT – There were none.

BOARD COMMENTS/DISCUSSION – Supervisor Marcinkowski was looking at previous site plans/maps and found an “abandoned dump” at the Ecology Station. He is still investigating whether this was cleaned up at the time. After a recent conversation, Clerk Fagan and Supervisor Marcinkowski have been discussing freeing up secure space for election supplies to create a better environment during election times as well as giving Val Jensen more space. They are investigating whether the current file storage room could be utilized for Val's office and

turning his current office into additional election storage/work area. The basement could also be considered if the storage room would not work. Supervisor Marcinkowski suggested some money from the Parks Specialty Fund could be allocated to the Parks Commission for the second "Sodini Field" sign. Supervisor Marcinkowski is requesting to be re-appointed to the White Lake Fire Authority board now that the discussions regarding the Articles of Incorporation have been completed and wondered if it is time for the Board to consider replacing Melissa Beegle. He would also like to be appointed to the White Lake Library Board. Treasurer Pachman reported that all tax bills have been sent out. She also mentioned that she spoke with Terrie Hampel and the 501©3 status is in process and being considered. Clerk Fagan shared that she has made improvements on the website and with the e-news process but continues to work out some bugs. She also discussed the current ongoing statewide recount for Proposals 2 & 3. Muskegon County and Fruitland Township were specifically named in the recount for Proposal 3 for questions about "adjudication" programming in the tabulators. The recount will take place this week Wednesday and Thursday at the Muskegon Farmer's Market.

ADJOURNMENT

Motion by Trustee Holman, second by Trustee Jeske, ***ADOPTED***, to adjourn the December 12, 2022 Work Session of the Township of Fruitland at 11:57 AM.

Upon Voice Vote: 7 AYES – motion carried

Respectfully Submitted,

Breann Fagan, Clerk
Township of Fruitland