

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
December 5, 2022**

PRESENT: Commissioner Bob Murray, Commissioner Mark Beegle, Commissioner Lynn Knopf and Commissioner Carlet Mitenbuler.

ABSENT: None.

ALSO PRESENT: One interested party.

CALL TO ORDER: Chairman Murray called the meeting to order at 6:01p.m.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

AGENDA: Motion by Carlet Mitenbuler, second from Lynn Knopf, **ADOPTED**, to accept the December 5, 2022 agenda as written.

4 AYES, 0 NAYS, 1 VACANCY

MINUTES: Motion by Lynn Knopf, second from Carlet Mitenbuler, **ADOPTED**, to accept the November 9, 2022 regular meeting minutes with a correction.

4 AYES, 0 NAYS, 1 VACANCY

PUBLIC COMMENT:

None.

RECEIPTS:

None.

DISBURSEMENTS:

Chairman Murray reported disbursements activity as \$110.00 to Dave Jarka for winterization of the sprinklers and \$360.42 to Lowe's for pump house items for total disbursements of \$470.42.

Motion by Lynn Knopf, second from Mark Beegle, **ADOPTED**, to pay total disbursements in the amount of \$512.45.

4 AYES, 0 NAYS, 1 VACANCY

Roll Call Vote: Beegle-Aye, Knopf-Aye, Mitenbuler-Aye, Murray-Aye

UNFINISHED BUSINESS:

1. Current budget/project updates

Chairman Murray stated that there were a lot of loose ends that he's been trying to tie up. He said that previous Chairman Herb Huch had never gotten in touch with Yoder Construction regarding holding off on the dugout roof work, so the job got moved forward and was actually finished today. He added that it came in at \$5,500.00.

Chairman Murray contacted Korthase and Sons to get an estimate for electrical work on the scoreboard and a GFCI outlet on the pumphouse for potential vendors in the future. The estimate for the work totaled \$950.00.

Motion by Lynn Knopf, second from Carlet Mitenbuler, **ADOPTED**, to approve Korthase and Sons to do outlet on the pumphouse and electrical work on the scoreboard for \$950.00.

4 AYES, 0 NAYS, 1 VACANCY

Chairman Murray said that he spoke to Signs by Brian, the individual that previous Chairman Herb Huch contacted for the Sodini Field sign for the backstop. He added that he offered to do a 4x8 sign instead of a 3x8 sign for the same price, adding that the layout would be better. It was recommended that a dedication of the field take place at the first ball game of the season.

Motion by Lynn Knopf, second from Carlet Mitenbuler, **ADOPTED**, to approve Signs by Brian to make the 4x8 Sodini Field sign in blue in the amount of \$650.00.

4 AYES, 0 NAYS, 1 VACANCY

Chairman Murray said he met with Kyle Jelinek regarding the trees the commissioners would like to take down, adding that they are doing work for the Township currently. He shared the quote that he received from Jelinek Tree Service.

Motion by Lynn Knopf, second from Carlet Mitenbuler, **ADOPTED**, to approve Jelinek Tree Service to perform tree removal of the three trees in the park for \$1,950.00.

4 AYES, 0 NAYS, 1 VACANCY

2. Spark grant update

Motion by Bob Murray, second from Lynn Knopf, **ADOPTED**, to suspend Robert's Rules of Order to have a discussion with Supervisor Jeff Marcinkowski.

4 AYES, 0 NAYS, 1 VACANCY

Chairman Murray said that for the potential gates in the park, they are looking at electronic gates that have timers on them. This way the gates will close automatically at the designated time, but will also allow for individuals still in the park to leave if the gates close while they're here.

Supervisor Jeff Marcinkowski mentioned that Wirtz Electric is putting together an estimate for power, lights and WiFi within the park. He added that the cameras will not be a part of this grant but he will be requesting it as part of another grant. Supervisor Marcinkowski also stated that the gates cannot be more than 25% of the total requested. He said that they are not going to make the first date because a professional site plan is needed to apply, adding that they will apply for the second round in the spring. Viridis is going to do the site plan for the Commission at a cost of \$2,300.00. In terms of the ring road in Nestrom Road Park, Supervisor Marcinkowski stated that the road will have to be completely taken out and redone or they won't accept it as part of the proposed plan. He added that the parking lot would have to be paved as well.

Chairman Murray said that the Commission needs to prioritize the projects they would like to do with this grant, adding that he thinks the ring road, gate, lights, WiFi, cameras, pickleball and tennis courts should be priority items. Commissioner Beegle agreed with Chairman Murray. Chairman Murray also stated that he has suggested that the Township Board consider extending the Township Hall parking lot, which has previously been discussed, and the Commission could piggyback on it. Supervisor Marcinkowski stated that the Commission should shoot high, adding that the goal is to stay under one million dollars.

Motion by Bob Murray, second from Lynn Knopf, **ADOPTED**, to resume Robert's Rules of Order.

4 AYES, 0 NAYS, 1 VACANCY

Motion by Bob Murray, second from Lynn Knopf, **ADOPTED**, to approve Viridis to create a site plan of Nestrom Road Park that will encompass all projects the Commission wants to do in the amount of \$2,300.00 from the ARPA funds.

4 AYES, 0 NAYS, 1 VACANCY

3. 2023/2024 budget

Chairman Murray stated that no portable restroom had been placed at Marcus Park like the commissioners had voted to take place. The commissioners are going to look into this for next year. Chairman Murray mentioned that Clerk Breann Fagan suggested that the commissioners should look into other contractors. He also called TruGreen about fertilization, adding that this is a recurring program and they will send a quote for the new year. Chairman Murray also called Randy Smith regarding winterization for next year's budget but has not heard back yet. Commissioner Knopf is going to check with Sports 'N Shorts regarding a budget figure.

The commissioners agreed that the budget item for miscellaneous repairs is too low and agreed to ask for an increase in the amount to \$1,500.00. The commissioners agreed to keep pavilion maintenance at \$500.00. The commissioners agreed to ask for an increase of tree maintenance to \$4,000.00. With the dugout roofs being completed, the commissioners discussed painting the dugouts to better match the new red roofs since they need to be painted anyway. Chairman Murray said that there is a special product that expands as needed, adding that it is approximately \$180.00 per gallon and they will need about seven gallons. The baseball field supplies budget will remain at \$1,000.00. The commissioners agreed to decrease the sprinkler heads fund to \$500.00.

Commissioner Knopf will be taking charge of the Trunk or Treat event and proposed a \$750.00 budget for the event and the commissioners agreed. She also recommended possibly holding the event on a weekend during the daytime. The commissioners discussed replacing the soccer nets and agreed at a budget amount of \$400.00. The commission also agreed to include Mutt Mitts in their budget.

The commissioners agreed to remove informational notices to residents, tennis poles, tennis court crack repairs and woodfiber for the playground from next year's budget.

PUBLIC COMMENT:

1. Jeff Marcinkowski, 3767 Jay Road – stated that the commissioners need to do something with their budget and put more into it to get the max amount. He reminded the commissioners that the cameras in the park will go through a separate grant than the Spark grant. Supervisor Marcinkowski suggested placing a second “Sodini Field” sign on the inside of the backstop and stated that he will propose it to the Township Board to include with other signs he will be ordering for the Township. He added that the Commission will need to schedule a work session in order to discuss and plan out the site plan for the new items they are requesting in the Spark grant, and the site plan will be included with the application. Supervisor Marcinkowski stated that Mr. Kozicki could do work on the new lots they acquired by the Berry Junction Trail and suggested marking the trees as needed.

COMMISSIONER'S COMMENTS:

Commissioner Knopf stated that it was a good meeting.

Commissioner Mitenbuler stated that she is glad the commissioners have the budget figured out.

Chairman Murray stated that it was a good meeting. He added that he feels as if he has tied up a lot of loose ends.

ADJOURNMENT:

Motion by Bob Murray, second from Lynn Knopf, **ADOPTED** to adjourn the December 5, 2022 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 7:31 PM.

4 AYES, 0 NAYS, 1 VACANCY

Respectfully submitted,

Mary Mansfield, Recording Secretary