

**FRUITLAND TOWNSHIP BOARD  
WORK SESSION  
JUNE 8, 2015  
MINUTES**

**PRESENT:** Trustee Hampel, Trustee Bard, Trustee Deur, Trustee Rissi, Treasurer Beegle, Clerk Rillema, Supervisor St. Amour

**ALSO PRESENT:** Attorney Even and (3) three interested parties.

**CALL TO ORDER:** Supervisor St. Amour called the Monday, June 8, 2015 Work Session of the Township of Fruitland Board to order at 10:00 AM at the township hall.

**AGENDA:**

Motion by Trustee Bard, second by Trustee Deur, **ADOPTED**, to accept the June 8, 2015 Work Session Agenda.

*Upon Voice Vote:* **7 AYES - motion carried**

**PUBLIC COMMENT:** There was no public comment.

**ANNOUNCEMENTS:** Supervisor St. Amour stated that Laketon Township did not approve the additional PINS proposal so it will not be occurring at this time. Supervisor St. Amour stated that the public comment from Mr. Kruse was reviewed but will not be answered as the information does not contain substance. Attorney Even stated that in order to place a PPO on an individual, at least two occurrences need to have happened. Supervisor St. Amour has been invited to attend a Sheriff Emergency Service Meeting on June 15. D& B Brining will be brining the week of June 15<sup>th</sup>. The autistic sign request has been rejected by the MCRC at this time. As of today, 83 discount dump cards have been purchased. The interested party in purchasing some of our Lakewood lots has decided not to purchase at this time.

Motion by Trustee Rissi, second by Trustee Bard, **ADOPTED**, to suspend for open floor comments from Parks & Recreation Chairperson Lynn Knopf at 10:07 AM.

*Upon Voice Vote:* **7 AYES - motion carried**

Chair Knopf shared with the Board of Trustees the proposed survey questions to be included in the summer tax mailing and also be available on line hosted by Survey Monkey. The survey will help guide the Parks & Recreation is completing their Master Plan and provide insight for future projects going forward. Contact Chair Knopf if you have any additional information or suggestions on the proposed questions. Chair Knopf also stated that she looks forward to attending future work sessions to enhance the relationship/communication between both boards.

Motion by Trustee Deur, second by Trustee Bard, **ADOPTED**, to close open floor comments at 10:12 AM.

*Upon Voice Vote:* **7 AYES - motion carried**

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**OLD BUSINESS:**

1. Building Permit Cancellation/Refund Policy – Attorney Even prepared language to be reviewed by Building Official Hall and Clerk Rillema regarding permit cancellation/refund policy. Clerk Rillema will be discussing with Building Official Hall.
2. Permit Refund – A motion will be prepared to refund Mr. Rands of his cancelled permit in the amount of \$624.00 for the Regular meeting.
3. Zellar Road Quote – Supervisor St. Amour is awaiting a quote from the MCRC regarding the water drainage issues that require addressing before the federally funded Zellar Road project from Lakewood Road to Michillinda Road can happen in 2016.
4. Lamos Road End/Partridge Drain – Attorney Even reported that Lamos Road ends ownership is being researched and does not appear to be owned by Fruitland Township. Further information will be shared when received.
5. Little League Agreement & Waivers – Clerk Rillema stated that Parks & Recreation Commissioner Urban brought in the participant waivers but no ball field agreement has been signed and returned from the White Lake Little League. Parks & Recreation Chair Knopf will check into it.

**NEW BUSINESS:**

1. White Lake Fire Authority – Attorney Even has been speaking to Attorney Rose who represents the MCRC regarding the ownership of the Dock Road property where the WLFA would like to enhance a launch ramp for emergency use. At this time, Fruitland Township will take a step back as it appears the property is under the ownership of A.J. Flitcraft Sylvan Beach Subdivision and will need to be updated in the Assessing program.
2. Zoning Administrator –  

Motion by Supervisor St. Amour, second by Trustee Rissi, **ADOPTED**, to authorize Supervisor St. Amour to sign the contract with Val Jensen as the Zoning Administrator and Ordinance Enforcer with a start date of Tuesday, June 9, 2015 at a salary of \$24,000.00.  
*Roll Call Vote:* Trustee Hampel **AYE**, Trustee Bard **AYE**, Trustee Deur **AYE**, Treasurer Beegle **AYE**, Trustee Rissi **AYE**, Clerk Rillema **AYE**, Supervisor St. Amour **AYE**
3. Computer Purchase – Clerk Rillema stated that a new computer will need to be purchased to run the BS&A.net Building and Assessing program for Zoning Administrator/Ordinance Enforcer Val Jensen. A motion will be prepared for the Monday Regular meeting.
4. Joint Planning Commission – Supervisor St. Amour stated that he was able to speak to both Supervisors of Laketon & Dalton townships about continued support of the Joint Planning Commission. At this time, Supervisor St. Amour recommends no payment for 2015-16.

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5. Lot Division – Zoning Administrator Sandel presented a request for a lot division for parcels #61-06-560-000-0055-10 & 61-06-560-000-0055-00. A motion will be prepared for the Monday Regular meeting.
6. Water Policy Board – Supervisor St. Amour stated that the unwillingness of Muskegon Charter Township to pay its invoice for the past two years has forced the Water Policy Board to seek legal action against Muskegon Charter Township.
7. Closed Session – White Lake Ambulance Authority

Motion by Supervisor St. Amour, second by Trustee, **ADOPTED**, to go into closed session to consider confidential legal advice in written opinion subject to attorney-client privilege at 10:40 AM.

*Roll Call Vote:* Clerk Rillema **AYE**, Trustee Rissi **AYE**, Treasurer Beegle **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Trustee Hampel **AYE**, Supervisor St. Amour **AYE**

### **CLOSED SESSION**

Motion by Trustee Deur, second by Trustee Bard, **ADOPTED**, to come out of closed session at 11:18 AM.

*Roll Call Vote:* Clerk Rillema **AYE**, Trustee Rissi **AYE**, Treasurer Beegle **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Trustee Hampel **AYE**, Supervisor St. Amour **AYE**

8. Board Comments – Clerk Rillema stated that there is an August 4, Special Election to renew the 911 millage and also a November 3, 2015 Special Election for the Muskegon Area Library millage – both of which are reimbursable. Clerk Rillema received the White Lake Senior Center Director’s Report dated May 10, 2015 if anyone would like to read. A request for support of the 2015 fireworks was received from the Montague-Whitehall Rotary Club. A motion will be prepared for the Monday Regular meeting. Clerk Rillema also stated that she recently underwent an Election Audit of the May 5, 2015 Special Election mandated by the State of Michigan performed by County Clerk Waters and Election Assistant Pezet. No issues were found with the election material retention or procedures performed. Clerk Rillema was pleased to announce that NFIP Coordinator for the Michigan DEQ has approved the Flood Plain Ordinance and Resolution and will forward for its final completion at the Federal level. Clerk Rillema and Zoning Administrator Sandel have contacted Tom VanBruggen of Muskegon County GIS to update the Zoning District map with the Flood Plain overlay. Once received and reviewed, it will be presented to the Board of Trustees for adoption. The audit field work for fiscal year 2014-15 is scheduled with Brickley DeLong on June 15 & 16. The audit presentation will be scheduled for the August meeting. Trustee Rissi inquired about the status of the run off of water in the parking lot of Michigan Adventure with the Muskegon Conservation District and offered to re-spark the conversation. She also inquired about homeowners from Winterwood Shores using the dock at Sheltering Way. Clerk Rillema stated that those homeowners purchased a lot in Sheltering Way. Trustee Deur updated the Board of Trustees that the Planning Commission had two hearings this month. First was a request from Jon Rooks (Michillinda Beach Lodge) to switch the tent and mini-golf locations. It was approved for one year only. A request to build a Dollar General was also approved with conditions near the White Lake

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Drive/Whitehall Road corridor. Trustee Deur asked if any paperwork had been received regarding the grant from the DEQ for the Duck Lake Road property conservation easement. Nothing has been received to date. Treasurer Beegle stated that the water supply bond book is available for review. Also a retirement open house will be held at the township hall for Donald Sandel on July 29, 2015 from 3:00 PM - 4:00 PM.

Motion by Trustee Deur, second by Trustee Bard, ***ADOPTED***, to adjourn the Monday, June 8, 2015 Work Session of the Township of Fruitland at 11:36 AM.

*Upon Voice Vote:* **7 AYES - motion carried**

Respectfully Submitted,

Karolyn Rillema, Clerk  
Township of Fruitland