

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
December 7, 2015**

PRESENT: Chairperson Lynn Knopf, Commissioner Rob Zoellmer, Commissioner Mary Nagengast, and Commissioner Steve Urban

CALL TO ORDER: Chairperson Knopf called the meeting to order at 7:03 PM.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS 3 guests in attendance

AGENDA: Motion by Mary Nagengast, second from Lynn Knopf, **ADOPTED**, to accept the December 7, 2015 agenda.

Voice Vote: 4 AYES, 0 NAYS, 0 ABSENT

MINUTES: Motion by Lynn Knopf, second from Mary Nagengast, **ADOPTED**, to accept the November 2, 2015 special meeting minutes.

Voice Vote: 4 AYES, 0 NAYS, 0 ABSENT

Motion by Lynn Knopf, second from Mary Nagengast, **ADOPTED**, to accept the November 2, 2015 regular meeting minutes.

Voice Vote: 4 AYES, 0 NAYS, 0 ABSENT

PUBLIC COMMENT:

Terri Hampel of 6171 Duck Lake Road stated that on Thursday, December 10, 2015 at 6:00 p.m. is a meeting of the Friends of the Multi-Use Trail. The meeting will be held here in the township hall. She encouraged all members of the Parks and Rec Commission to attend. She also stated that the Recreation Plan of the Parks and Rec Master Plan is to be a stand alone document. Chairperson Knopf will look over the guidelines from 10/24/15 from the MDNR regarding the Recreation Plan.

RECEIPTS:

No receipts for November 2015.

DISBURSEMENTS:

Chairperson Knopf reported disbursements activity as \$42.50 to Holly's Irrigation, for total disbursements of \$42.50 for the month of November 2015.

Motion by Lynn Knopf, second from Steve Urban, **ADOPTED**, to pay Holly's Irrigation \$42.50, for total disbursements of \$42.50.

Roll Call Vote: Urban-Aye, Nagengast-Aye, Zoellmer-Aye, Knopf-Aye

OLD BUSINESS:

Adoption of 2015 Parks & Rec Master Plan –

Motion by Lynn Knopf second from Mary Nagengast to adopt the 2015 Parks & Rec Master Plan and send it to the Township Board for their approval.

Roll Call Vote: Urban-Aye, Nagengast-Aye, Zoellmer-Aye, Knopf-Aye

2016-2017 Budget –

Motion by Lynn Knopf, second from Mary Nagengast, **Adopted**, to submit the following recommendations to the Township Board for the upcoming 2016-2017 budget year:

One handicapped symbol stencil for picnic tables.	\$20.00
Four picnic tables – two tables move frame braces on end to make room for wheelchair and two tables cut hole in middle of table to make room for wheelchair.	\$100.00
Maintenance and repairs.	\$2,000.00
Three comment boxes – two at Nestrom Road Park and one at Marcus Park.	\$175.00
Nestrom Road Park – concrete sidewalk, 4 feet wide to be built leading to each pavilion and the wheelchair accessible port-a-jon.	\$2,500.00
Three Port-a-jons – 2 regular, one for Marcus Park and one for Nestrom Road Prk @70.00/month each; and one wheelchair accessible port-a-jon for Nestrom Road Park @\$165.00/month.	\$1830.00
Paint or stain for picnic tables (2 gallons @\$40/gallon), plus labor.	\$200.00
Sports and Shorts summer program.	\$3,000.00
Meeting pay, chair and secretary @\$45/meeting, 4 trustees @\$35/meeting. Twelve meetings per year.	\$2,880.00
Printing & publishing.	\$500.00
Three metal fence posts, 72” high for handicapped parking signs @\$25/each.	\$75.00
Nestrom Road Park – Sand to fill in pathway to lake located by the nearest stairway to the township building. 2 yards @\$25/each plus delivery and labor.	\$200.00
Three handicapped parking signs, 12”x18” @\$25/each.	\$75.00
One infant swing to replace broken one at Nestrom Road Park.	\$150.00

Tennis net replacement.	\$275.00
Ten trail map boxes for Nestrom Road Park to be mounted on 4'x4' wooden posts, plus laminating pouches for the maps and small arrow stencil for each post.	\$160.00
Four recycle bins, 32 gallon with symbols and lids.	\$175.00
Tennis court repair and repainting (cleaning and repainting \$8500-9500, \$18/linear foot, crack repair (approximately \$7000), pickle ball line painting – second court (\$400-500)	\$16,000.00
Grand Total	\$30,315.00

Lynn Knopf moved to suspend the rules of order so the Parks and Recreation Commission could ask questions of Township Supervisor Sam St.Amour, who was in the audience, with a second from Rob Zoellmer.

Roll Call Vote: Urban-Aye, Nagengast-Aye, Zoellmer-Aye, Knopf-Aye

Lynn Knopf moved to suspend the suspension of the rules of order so the Parks and Recreation Commission could go back into regular session with a second from Rob Zoellmer.

Roll Call Vote: Urban-Aye, Nagengast-Aye, Zoellmer-Aye, Knopf-Aye

NEW BUSINESS: None

UPDATES: None

COMMISSIONERS COMMENTS:

Chairperson Knopf thanked everyone for their work on the Master Plan and the budget. She stated that she has a card for Laura Shields that the Commissioners can sign.

ADJOURNMENT:

Motion by Lynn Knopf, second from Mary Nagengast, ***ADOPTED*** to adjourn the December 7, 2015 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 8:03 PM.

Voice Vote: 4 AYES, 0 NAYS, 0 ABSENT

Respectfully submitted,

Anne Thomasma, Recording Secretary