

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
November 12, 2019**

PRESENT: Commissioner Deb Svensson, Commissioner Lynn Knopf, Commissioner Herb Huch, Commissioner Bob Murray, and Commissioner Sue Sawyer.

ABSENT: None.

ALSO PRESENT: Three interested parties.

CALL TO ORDER: Chairperson Svensson called the meeting to order at 5:30p.m.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

AGENDA: Motion by Herb Huch, second from Sue Sawyer, **ADOPTED**, to accept the November 12, 2019 agenda as written.

5 AYES, 0 NAYS

MINUTES: Motion by Sue Sawyer, second from Herb Huch, **ADOPTED**, to approve the October 7, 2019 regular meeting minutes.

Motion by Herb Huch, second from Bob Murray, **ADOPTED**, to approve the October 22, 2019 work session minutes.

5 AYES, 0 NAYS

PUBLIC COMMENT:

1. Dave Rice, 4047 Nestrom Road – attended park walk through and posted pictures on the Fruitland Trails page. Because of this, people are seeing that the stairs are now safe to walk on. Thanked the commission.
2. Terrie Hampel, 6171 Duck Lake Road – thanked the commissioners for all the work they've gotten done in the last year. Urged the Commission to finish the Master Plan, as it is needed for many grants, as well as by the Fruitland Township Trails group. Mentioned the group should make a decision on what they want to do with Duck Lake Road Park. Gave tickets for the fundraiser for Fruitland Township Trails at Northside Pub.

RECEIPTS:

Motion by Deb Svensson, second by Bob Murray, **ADOPTED**, to amend the budget and increase it by 51 cents to approve the receipt of donations.

5 AYES, 0 NAYS

DISBURSEMENTS:

Chairperson Svensson reported disbursements activity as \$50.00 to Randy Smith for ball field winterization, \$165.00 to Kerkstra for the portable restroom, and \$56.65 to TruGreen for fertilization for total disbursements of \$271.65.

Motion by Bob Murray, second from Herb Huch, **ADOPTED**, to pay total disbursements of \$271.65.

5 AYES, 0 NAYS

Roll Call Vote: Sawyer-Aye, Murray-Aye, Huch-Aye, Knopf-Aye, Svensson-Aye

UNFINISHED BUSINESS:**1. Playground equipment**

Commissioner Murray stated that the Commission has received new proposals. He added that he and Commissioner Knopf met with Jeremy from Game Time. Commissioner Knopf stated that they should be receiving a plan by the end of the week. Landscape Structures also sent two plans.

Chairperson Svensson stated that the Commission needs to determine what their end goal is for the playground equipment. Commissioner Murray suggested taking a look at the plans they will receive and make a determination from there.

2. Tree trimming finalization

Three quotes were received by the Commission for tree trimming, all having looked at and given quotes for the same trees. Kyle Jelinek quoted \$3,350.00, Bruce Berson quoted \$2,435.00 and RV Tree quoted \$5,000.00. It was mentioned that Bruce Berson has a full-time job, so there is concern about his availability to complete the job. The Commission agreed that they would like the job completed before spring. Commissioner Murray stated that he was most impressed with Kyle Jelinek because he was very professional and had the most knowledge regarding tree diseases, insects, etc. Because Kyle Jelinek is over budget, the commissioners agreed that they would move funds within their budget to cover his expenses.

Motion by Lynn Knopf, second from Bob Murray, **ADOPTED**, to approve hiring Kyle Jelinek to complete the tree trimming in the amount of \$3,350.00.

5 AYES, 0 NAYS

Recording Secretary Mary Mansfield informed the group that in order for money to be moved, a motion to request a budget amendment to do so will have to be made and approved before it can happen and before any work can be completed.

Motion by Herb Huch, second from Bob Murray, **ADOPTED**, to request a budget amendment to move \$850.00 from Miscellaneous to tree trimming.

5 AYES, 0 NAYS

3. Report on survey results

Chairperson Svensson stated that she will complete the compiling of the results and will have them at the next meeting.

4. Proposed 2020 budget items

Items that the Commission would like added to the budget for 2020 include tree trimming, fence repairs and possible installation, signs, playground equipment, surveys of the parks, grills at Nestrom Road Park, permanent picnic tables, a drain for the water at the second pavilion, pavilion maintenance, possibly painting tables at the pavilions, presentations, horseshoes, and pickleball. The group added that they will each come to the next meeting with ideas of what they would like to do and discuss it them.

5. Fall maintenance items

The commissioners mentioned that the soccer nets have not been taken down and questioned whether the tennis nets have been taken down. They agreed to have this taken care of and will be determining if any other fall maintenance items need to be completed.

6. Muskegon Community Foundation grant

Commissioner Knopf stated that the Community Foundation sent a positive letter that gave the Commission some indication of what direction to go into for the next round. The Commission will apply to the White Lake Community Fund next.

7. Updated year to date expense from budget

This discussion will take place at another meeting.

8. Tennis court fencing

Commissioner Huch stated that as far as safety goes, you can't get someone through the opening of the fencing. He added that it needs to be changed so emergency responders can get through, if necessary. Commissioner Murray stated that putting a gate in in the middle of each courts would be beneficial and take care of the issue. Commissioner Huch suggested making the gate at least 8 feet wide. The Commission will be getting quotes from fencing companies in regards to the fence repair on the courts. Chairperson Svensson suggested keeping an ongoing budget in place for the courts. She also added that it might be possible to use the money for tennis court crack repairs for this repair still this year. Commissioner Murray suggested getting a quote for the possible addition of a fenced in area for dogs as well.

PUBLIC COMMENT:

1. Terrie Hampel, 6171 Duck Lake Road – gave the Commission an update on applying for grants.
2. Dave Rice, 4047 Nestrom Road – invited the commissioners to join his Facebook page for Fruitland Trails.

COMMISSIONER'S COMMENTS:

Commissioner Knopf stated that she would have the report for the walk through of the park completed this week.

Commissioner Huch thanked everyone for coming to the meeting.

Chairperson Svensson stated that she will be sending out a follow ups for to-do lists to the Commission.

Commissioner Murray thanked the veterans who have served our country.

ADJOURNMENT:

Motion by Lynn Knopf, second from Sue Sawyer, ***ADOPTED*** to adjourn the November 12, 2019 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 6:32 PM.

5 AYES, 0 NAYS

Respectfully submitted,

Mary Mansfield, Recording Secretary