

**FRUITLAND TOWNSHIP  
PARKS AND RECREATION  
SCHEDULED MEETING  
September 6, 2016**

**PRESENT:** Chairperson Lynn Knopf, Commissioner Rob Zoellmer, Commissioner Steve Urban, Commissioner Mary Nagengast, and Commissioner Mark Williamson

**ABSENT:**

**CALL TO ORDER:** Chairperson Knopf called the meeting to order at 7:03 PM.

**PLEDGE OF ALLEGIANCE**

**WELCOME GUESTS** One guest in attendance

**AGENDA:** Motion by Lynn Knopf, second from Mary Nagengast, **ADOPTED**, to accept the September 6, 2016 agenda.

*Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT*

**MINUTES:** Motion by Lynn Knopf, second from Mark Williamson, **ADOPTED**, to accept the July 11, 2016 regular meeting minutes.

*Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT*

**PUBLIC COMMENT:**

Terrie Hampel stated that she will find out the date and time for the Blueberry Festival meeting. She will let everyone know. She also stated that someone from the Committee told her they are not certain they want the Township involved with the Blueberry Festival.

**RECEIPTS:**

Chairperson Knopf reported receipts activity as Township Park pavilion rental, for total receipts of \$25.00 for the months of July and August 2016.

Motion by Lynn Knopf, second from Mary Nagengast, **ADOPTED**, to accept receipts for \$25.00 for the months of July and August 2016.

*Roll Call Vote: Williamson-Aye, Urban-Aye, Nagengast-Aye, Zoellmer-Aye, Knopf-Aye*

**DISBURSEMENTS:**

Chairperson Knopf reported disbursements activity as \$330.00 to Kerkstra, \$3000.00 to Sports N Shorts, \$62.40 to Lowe's, and \$55.00 to Tru-Green. Total disbursements of \$3,447.40 for the months of July and August 2016.

Motion by Lynn Knopf, second from Mary Nagengast, **ADOPTED**, to pay total disbursements of \$3,447.40.

*Roll Call Vote: Williamson-Aye, Urban-Aye, Nagengast-Aye, Zoellmer-Aye, Knopf-Aye*

**OLD BUSINESS:****Items for 2016-2017 Budget –**

Lynn Knopf needs some help next week to install cigarette pails and working on recycling bins. Recycling bins will be placed as follows: one at baseball field; one at each pavilion; one at Marcus Park; two at each of the road ends; and one at the WRLS. Commissioner Williamson said he had talked with Peter Manning and Mr. Manning is grateful for any and all help from the Parks and Recreation Commission. Commissioner Urban stated that the WRLS is not under the auspices of Parks and Recreation and Commissioner Nagengast agreed. Chairperson Knopf said she feels doing things at the WRLS is a courtesy on the part of Parks and Recreation. Chairperson Knopf remarked that another project to finish is to paint handicapped signs on picnic tables.

Items for the 2017-2018 Budget: Get bid estimates on pricing for the following items:

**Nestrom Road Park:**

Pavilions at Nestrom Road Park - Pavilion roofs, paint inside. Contractor needed to look over pavilions and give summary of work needed. Add lighting to pavilion roofs. - Knopf  
Stairs at Nestrom Road Park – fix stairs, especially large drop at bottom of steps. - Knopf  
Shuffleboard Court – power washing and/or painting. - Urban  
Far pavilion – add water fountain and spigot. - Zoellmer  
Comment card stations around the park. - Knopf  
Fitness trail/fitness pavilion in park. – Williamson and Nagengast  
Move short fences at tennis courts to make handicapped accessible. Remove pipes sticking out of ground.

**Marcus Park:**

Marcus Park – port-a-jon.

**General:**

Increase Maintenance Budget by \$500.00

**NEW BUSINESS:**

No New Business.

**UPDATES:****Sand Removal at Marcus Park – Knopf**

Chairperson Knopf stated that during a meeting with Supervisor St.Amour sometime last year, he turned over the sand removal to this Commission. Discussion from other Commissioners that this is a Road Commission area and not for the Parks and Recreation Commission. Chairperson Knopf stated that she will continue to work on this to remove sand and put in dolomite for better parking. Also she said that volunteers are needed to remove oriental bittersweet from the McMillan Road End. Commissioners expressed concerns that road ends are not part of the Parks and Recreation jurisdiction. Chairperson Knopf said that working on road ends would be a good will act.

Motion by Lynn Knopf, second from Rob Zoellmer to suspend Robert's Rules of Order to question Terrie Hampel about who removed the bittersweet from McMillan Road end. Motion carried.

Ms. Hampel stated that the bittersweet is gone from McMillan road end but she did not know who took care of it.

Motion by Lynn Knopf to go back to into the regular meeting under Roberts Rules of Order. Mary Nagengast seconded the motion. Motion carried.

**Update on Grant Applications – Knopf**

Chairperson Knopf reported that the grant for tennis courts has been submitted to the Muskegon Community Foundation.

The Parks and Recreation Commission Master Plan is now on file with the Michigan DEQ. This was a requirement for going forward with requesting a grant of the DEQ.

**COMMISSIONERS COMMENTS:**

Lynn Knopf stated that she will attend the Blueberry Festival meeting. It was suggested that the Commission offer Nestrom Road Park as a location however the church can still run the festival.

**ADJOURNMENT:**

Motion by Lynn Knopf, second from Steve Urban, **ADOPTED** to adjourn the September 6, 2016 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 7:45 PM.

*Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT*

Respectfully submitted,

Anne Thomsma, Recording Secretary