

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
July 11, 2016**

PRESENT: Chairperson Lynn Knopf, Commissioner Rob Zoellmer, Commissioner Steve Urban, and Commissioner Mark Williamson

ABSENT: Commissioner Mary Nagengast

CALL TO ORDER: Chairperson Knopf called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS One guest in attendance

AGENDA: Motion by Lynn Knopf, second from Mark Williamson, **ADOPTED**, to accept the July 11, 2016 agenda.

Voice Vote: 4 AYES, 0 NAYS, 1 ABSENT

MINUTES: Motion by Lynn Knopf, second from Mark Williamson, **ADOPTED**, to accept the June 6, 2016 regular meeting minutes.

Voice Vote: 4 AYES, 0 NAYS, 1 ABSENT

PUBLIC COMMENT:

Terrie Hampel stated the deadline is fast approaching for anyone wanting to file to run for the Parks and Recreation Commission. She urged the Commissioners to file to run on the ballot as soon as possible.

RECEIPTS:

Chairperson Knopf reported receipts activity as Township Park pavilion rental, for total receipts of \$25.00 for the month of June 2016.

Motion by Lynn Knopf, second from Steve Urban, **ADOPTED**, to accept receipts for \$25.00 for the month of June 2016.

Roll Call Vote: Williamson-Aye, Urban-Aye, Zoellmer-Aye, Knopf-Aye

DISBURSEMENTS:

Chairperson Knopf reported disbursements activity as \$165.00 to Kerkstra and \$66.78 to Steve Urban, \$539.93 to Scheid Plumbing, \$55.00 to Tru-Green, \$140.00 to Turf Services, \$543.73 to PNC Bank, and \$2,480.00 to Morden Construction for total disbursements of \$3,990.44 for the month of June 2016.

Motion by Lynn Knopf, second from Rob Zoellmer, **ADOPTED**, to pay total disbursements of \$3,990.44.

Roll Call Vote: Williamson-Aye, Urban-Aye, Zoellmer-Aye, Knopf-Aye

OLD BUSINESS:**Items for 2016-2017 Budget –**

Nestrom Road Park - Paint the inside of pavilion roofs, they are very dark now. Also add lighting to both pavilions. Stairs to beach need repair and at the bottom there is a 14-15 inch drop. Repair trails in park, shuffleboard court needs repainting, permanent restrooms, new tennis courts, water to far pavilion (fountain and spigot). Mark Williamson and Rob Zoellmer indicated that the Township Board has stated they are not in favor of permanent restrooms and that trail repairs would be a better option to put into the budget. Lynn Knopf stated that the Parks survey indicated residents wanted permanent restrooms.

Marcus Park – Port-a-jon at beach.

Park Maintenance Items –

Lynn Knopf will work on putting together a yearly maintenance schedule. It will include weekly, monthly, and yearly items. She mentioned that the Marcus Park sign needs to be repaired. She also stated that there is moss and rot in the pavilions which needs to be inspected and addressed. Park grills need paint and outside the tennis courts a fence needs to be moved or removed.

NEW BUSINESS:**First Quarter Budget Amendment**

Motion by Lynn Knopf, second from Mark Williamson to amend the 2015/2016 Parks and Rec budget to increase Account #101-691-930-000 (Repairs & Maintenance) in the amount of \$176.51.

Roll Call Vote: Williamson-Aye, Urban-Aye, Zoellmer-Aye, Knopf-Aye

Review Township Board Letter of Support for National Park System Planning Grant

Motion by Lynn Knopf to suspend from Roberts Rules of Order to ask Terrie Hampel a question about the grant. Rob Zoellmer seconded the motion. Motion carried.

Questions were asked regarding the grant and explanation given by Terrie Hampel.

Motion by Lynn Knopf to go back to into the regular meeting under Roberts Rules of Order. Rob Zoellmer seconded the motion. Motion carried.

Motion by Rob Zoellmer to draft a letter supporting the Township Board's pursuit of the National Parks Systems Grant for use in planning the possible conservation easement on Fruitland Township property. Rob Zoellmer seconded the motion. Motion carried.

UPDATES:**Update on Party in Nestrom Park Presentation to the Township Board - Williamson**

The Township Board requested that Commissioner Williamson investigate other alternatives to down scale the plan for the festival. He will look into other options.

Update on Grant Applications -

Chairperson Knopf stated she will be coming to the Township Hall to work on grants on Wednesday mornings and welcomed anyone to join her to finish the work.

COMMISSIONERS COMMENTS:

Chairperson Knopf reported that the sidewalks are in and Kerkstra will be moving the port-a-jon to the pad. Also, tennis court work will begin this week. She will put signs out stating the courts are closed for repairs. Water fountain was fixed but now it is doing the same thing, hardly any water comes out. See if there is any warranty on repairs. She will send an email to Clerk Rillema inquiring if any money can be moved from the approved tennis court funding for this year to complete steps to the beach and to remove/move the fence at the tennis courts.

ADJOURNMENT:

Motion by Lynn Knopf, second from Mark Williamson, **ADOPTED** to adjourn the July 11, 2016 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 8:03 PM.

Voice Vote: 4 AYES, 0 NAYS, 1 ABSENT

Respectfully submitted,

Anne Thomasma, Recording Secretary