

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
July 1, 2019**

PRESENT: Commissioner Herb Huch, Commissioner Lynn Knopf, Commissioner Bob Murray, and Commissioner Sue Sawyer.

ABSENT: Commissioner Deb Svensson (phoned in).

ALSO PRESENT: Two interested parties.

CALL TO ORDER: Vice Chair Murray called the meeting to order at 5:31p.m.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

AGENDA: Motion by Herb Huch, second from Lynn Knopf, **ADOPTED**, to amend the agenda to add tennis net repair and dog waste bags to unfinished business and to add the letter from Mark Williamson to New Business on the July 1, 2019 agenda.

4 AYES, 0 NAYS, 1 ABSENT

MINUTES: Motion by Lynn Knopf, second from Herb Huch, **ADOPTED**, to approve the June 3, 2019 regular meeting minutes and amend the June 18, 2019 work session minutes to include Herb Huch making the motions and Sue Sawyer seconding the vote of the agenda and adjournment of the meeting.

4 AYES, 0 NAYS, 1 ABSENT

PUBLIC COMMENT:

None.

RECEIPTS:

Vice Chair Murray reported receipts activity as pavilion rentals in the amount of \$50.00 for the month June 2019.

Motion by Lynn Knopf, second from Herb Huch, **ADOPTED**, to accept receipts for \$50.00 from pavilion rentals for the month of June 2019.

4 AYES, 0 NAYS, 1 ABSENT

DISBURSEMENTS:

Vice Chair Murray reported disbursements activity as \$29.85 to PNC for base plugs with a credit of \$29.85 for the return, \$95.00 to PNC for the correct base plugs, \$42.74 to Lowe's for a landscape rake with a credit of \$77.43 for wood purchased for the stairs, \$165.00 to Kerkstra for the portable restroom, \$14.96 to Integrity for paper for the Sports 'N Shorts flyer, and \$19.40 to Office Machines for the Sports 'N Shorts printing, for total disbursements of \$260.67.

Motion by Herb Huch, second from Sue Sawyer, **ADOPTED**, to pay total disbursements of \$260.67.

4 AYES, 0 NAYS, 1 ABSENT

Roll Call Vote: Knopf-Aye, Huch-Aye, Murray-Aye, Sawyer-Aye

NEW BUSINESS:

1. Letter from Mark Williamson

A letter was read that was received from Mark Williamson requesting the benches that he built and purchased the materials for, asking that he be able to come and remove them since they are no longer needed. Commissioner Murray stated that he doesn't agree that the benches are not needed, and that it might be a good idea to table the discussion pending a legal opinion. Commissioner Knopf stated that she believes she has receipts for reimbursements from Mark Williamson that were given to Greg Barrett that showed it was actually Township funds that paid for the benches. She said she could look for them if needed. She added that she would like the Commission to write a return letter stating that the benches, are in fact, property of Fruitland Township and that he may contact an attorney if he would like to move forward. Commissioner Knopf questioned how Mark Williamson found out about the course closing.

Chairperson Svensson commented that she agrees about that the benches are now property of the Township and about writing a letter, but she disagrees with the idea of adding anything about pursuing anything legally because it isn't necessary. She added that it would be a good idea to thank Mark Williamson for his work and move on. Commissioner Murray added that it would be a good idea to include in the letter that the commissioners plan to use the benches. Chairperson Svensson stated that she would be happy to write the letter and have the other commissioners proof it. Commissioner Knopf stated that she could get an opinion from MTA regarding their opinion on donations.

Motion by Sue Sawyer, second from Lynn Knopf, **ADOPTED**, to have Chairperson Svensson draft a letter to Mark Williamson with the other commissioners to approve before sending.

4 AYES, 0 NAYS, 1 ABSENT

UNFINISHED BUSINESS:

2. Horseshoe pits

After much discussion of what is best for the horseshoe pits, the commissioners agreed to table discussions until the surveys are returned regarding the use of the parks.

2. Water to 2nd pavilion

Motion by Bob Murray, second from Lynn Knopf, **ADOPTED**, to suspend Roberts Rules of Order to have a discussion Jim Callender, Fruitland Township Plumbing Inspector.

4 AYES, 0 NAYS, 1 ABSENT

The commissioners asked questions as to what type of material should be used, how deep it should be and how big it should be. Mr. Callender stated that piping could be two to four feet deep, but

having it only two feet deep would create the possibility of the pipes freezing, and possible damage if the ground above could be driven over. He added that PVC is a product that could be used, adding that it would last approximately 15-20 years depending on the traffic in the area. Mr. Callender also stated that another product that could be used is PEX, which can be smaller and can be all one piece. He added that the A grade PEX will swell when and if it freezes, but that it won't rupture. He suggested a 1" pipe, adding that a bathroom could be added to this piping in the future. Mr. Callender also suggested adding a tracer wire to the piping so that it can be located later on.

Motion by Bob Murray, second from Lynn Knopf, **ADOPTED**, to follow Roberts Rules of Order and go back into meeting discussions.

4 AYES, 0 NAYS, 1 ABSENT

The commissioners will move forward with getting quotes.

3. Tree cutting

Vice Chair Murray stated that there is one beech tree near the beach that is leaning at approximate 45 degrees that is a cause for concern. He added that a second beech tree had the top snap off and damage the fencing down near the beach area. Vice Chair Murray added that as long as there is no danger of damaging oak trees, it would be a good idea to have the trees in question removed as soon as possible. Commissioner Knopf stated that she has a meeting with Dales at the park on Monday, July 8th at 10:00 a.m. if any other commissioners would like to join her. Vice Chair reminded the Commission that only two can be present at the same time to prevent a quorum, adding that he will attend with her. Other tree service providers were suggested for receiving quotes, and they are being contacted as well.

4. Nestrom Road Park beach picnic tables

Vice Chair Murray stated that one of the picnic tables is actually under water, which poses a danger to boaters. He added that he has removed it, but it keeps finding its way back into the water. The commissioners discussed ideas for fiscal year 2020-2021 to prevent this, and ways to help prevent it in the meantime. The commissioners agreed to chain the two tables that are an issue together so they are much more difficult to move. They are requesting that Maintenance Supervisor Steve Brock will complete this task.

5. Damage to fencing

Vice Chair Murray stated that some of the fencing near the beach area has been damaged for some time, adding that approximately 200 feet of the fencing is damaged with part of it due to the tree falling on the fence. He stated that most of the posts are fine, but that two or three posts will need to be replaced. Vice Chair Murray stated that he is going to look for fencing that is similar to what is existing, and the commissioners agreed that they would like to complete the fencing in this year's budget under general maintenance.

6. Baseball bases

The commissioners stated that the base plugs are to be installed by Maintenance Supervisor Steve Brock, asking Recording Secretary Mary Mansfield if they have been placed yet. She stated that she was unsure.

7. Grant updates

Commissioner Knopf stated that she would have the information completed by the July work session in regards to requests for proposals for new playground equipment for a grant from the Community Foundation of Muskegon County. Continued discussions will take place at the July Work Session that will be scheduled.

8. July work session

The commissioners agreed that they would like to have a work session in July to keep plugging away at the Master Plan revisions and also to be sure that the grant is completed correctly. The commissioners will decide on a date via email.

9. Tennis net repair

Vice Chair Murray stated that one of the head bands on the court is coming off, but that it is an easy fix. He reported on the costs of the bands and center straps that are needed.

Motion by Lynn Knopf, second from Herb Huch, **ADOPTED**, to purchase a head band and two center straps from Midwest Sports for a total of \$46.80.

4 AYES, 0 NAYS, 1 ABSENT

10. Dog waste bags

The commissioners looked over a variety of pet waste bag dispensers and discussed the placement within the park. They agreed to start with three dispensers in aluminum and to purchase some bags as well.

Motion by Bob Murray, second from Lynn Knopf, **ADOPTED**, to purchase three Mutt Mitt green aluminum dispensers for \$78.99 each and 1,000 single-ply Mutt Mitts for \$70.27.

4 AYES, 0 NAYS, 1 ABSENT

PUBLIC COMMENT:

1. Carlet Mitenbuler, 4623 Nestrom Road – agreed with the comments made about the trouble with the picnic tables and their danger to boaters. She added that the commissioners need to know that the tennis courts are used every day and night.

COMMISSIONER'S COMMENTS:

Commissioner Sawyer said that the Commission just needs to keep going.

Vice Chair Murray stated that he spoke at a neighborhood association meeting and he was thanked, as well as the other commissioners, for all that the Commission has done and completed so far. He added that individuals offered themselves as volunteers for future projects as well. Vice Chair Murray added that the basket sleeves and t-marker signs need to be removed. He asked a question about the donation box and what the Commission should do about it, and he added that for now, he will tape over it.

Commissioner Huch thanked those in attendance.

Commissioner Knopf stated that the commissioners need to just keep doing what they can.

Chairperson Svensson thanked Vice Chair Murray for running the meeting in her absence.

ADJOURNMENT:

Motion by Herb Huch, second from Lynn Knopf, ***ADOPTED*** to adjourn the July 1, 2019 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 6:54 PM.

4 AYES, 0 NAYS, 1 ABSENT

Respectfully submitted,

Mary Mansfield, Recording Secretary