

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
May 4, 2015**

PRESENT: Chairperson Laura Shields, Commissioner Mary Nagengast, Commissioner Steve Urban, Commissioner Lynn Knopf and Commissioner Rob Zoellmer

ALSO PRESENT: Township Liaison Terrie Hampel

CALL TO ORDER: Chairperson Shields called the meeting to order at 7:05 PM.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

AGENDA: Motion by Lynne Knopf, second from Mary Nagengast, **ADOPTED**, to accept the May 4, 2015 agenda.
Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT

MINUTES: Motion by Laura Shields, second from Steve Urban, **ADOPTED**, to accept the March 2, 2015 regular meeting as amended.
Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT

PUBLIC COMMENT:

RECEIPTS:

Chairperson Shields reported receipts activity as Township Park pavilion rental, for total receipts of \$175.00 for the months of March and April 2015.

Motion by Lynn Knopf, second from Rob Zoellmer, **ADOPTED**, to accept receipts for \$175.00 for the months of March and April 2015.

5 AYES, 0 NAYS, 0 ABSENT

Roll Call Vote: Zoellmer-Aye, Urban-Aye, Nagengast-Aye, Shields-Aye, Knopf-Aye

DISBURSEMENTS:

Chairperson Shields reported disbursements activity as \$36.00 and \$37.99 to Hunt's and \$140.00 to TruGreen for total disbursements of \$213.99 for the months of March and April 2015.

Motion by Mary Nagengast, second from Steve Urban, **ADOPTED**, to pay Hunt's Rental \$36.00 and \$37.99 and TruGreen \$140.00 for total disbursements of \$213.99.

Roll Call Vote: Knopf-Aye, Shields-Aye, Nagengast-Aye, Urban-Aye, Zoellmer-Aye

**NOMINATION/ELECTION OF CHAIRPERSON:
NOMINATION/ELECTION OF VICE CHAIRPERSON:
NOMINATION/ELECTION OF SECRETARY:**

Motion by Laura Shields, second from Lynn Knopf, **ADOPTED**, to nominate and elect Lynn Knopf as Chairperson, Rob Zoellmer as Vice Chairperson, and Mary Nagengast as Secretary for the Parks and Recreation Commission year of April 2015 to April 2016.

Roll Call Vote: Zoellmer-Aye, Urban-Aye, Nagengast-Aye, Shields-Aye, Knopf-Aye

At this point, Commissioner Shields turned the meeting over to Chairperson Knopf.

NEW BUSINESS:

1. Fourth Quarter Budget Amendments

Motion by Lynn Knopf, second from Mary Nagengast, to amend the 2014/2015 Parks and Rec budget to increase Revenue Account #101-000-667.000 Township Park Pavilion Rental in the amount of \$125.00 and to increase Fund Appropriations Account #101-691-704.000 Office Help in the amount of \$12.32.

Roll Call Vote: Zoellmer-Aye, Urban-Aye, Nagengast-Aye, Shields-Aye, Knopf-Aye

OLD BUSINESS:

1. 2015-2016 Approved Budget

The Township Board approved the Parks and Recreation Commission budget for 2015-2016 with the following exceptions: Meeting pay for all members was increased to \$40.00 each per meeting, and Capital Improvements at Duck Lake Road Park was taken out of the budget completely.

Chairperson Knopf noted that the Township Board approved the submitted item on the Parks and Rec budget for port-a-johns to be placed: one at Duck Lake Road Park, one at Marcus Park, one at Nestrom Road Park and one wheelchair accessible at Nestrom Road Park. She stated that only Nestrom Road Park has the port-a-johns installed and she will check to make sure that one is wheelchair accessible. She will contact Supervisor St.Amour about the other two parks and the lack of port-a-johns.

2. Parks & Rec Master Plan

The Master Plan needs to have public input. Discussion at this meeting centered around offering a survey for people to access. Liaison Hampel suggested holding a community forum to gather input from the public. She indicated she has past experience with forums and would be willing to help organize this option with someone from this Commission. There was discussion on types of questions to include in a survey.

It was decided that Commissioners Zoellmer and Nagengast would look into on-line surveys. Commissioner Nagengast will be out of the country for the last half of May, and when she is gone, Commissioner Shields will work with Commissioner Zoellmer.

Chairperson Knopf and Township Liaison Hampel will work on a forum outline. They will also check to see if the Township Board needs to approve the questions used on the survey and in the public forum.

UPDATES:

Chairperson Knopf stated she did a tour of the parks to see what needs to be completed on a maintenance list. She said Duck Lake Road Park looks pretty good but there are some weeds in the cracks of the parking lot.

Marcus Park – there is one grill that is damaged and probably should be taken out. This would not be replaced this year. The playground equipment looks pretty good with the exception of the airplane ride on toy, which has paint flaking off. The parking areas along the shoulder of the road are very soft and cars may get stuck. Commissioner Shields reminded the Commission that parking issues anywhere in the Township are the responsibility/jurisdiction of the Township Board.

Nestrom Road Park – Chairperson Knopf asked Commissioner Shields to determine if the birdhouses have been cleaned out. Chairperson Knopf would like to see some boards on two of the picnic tables replaced to make them handicap accessible. The picnic tables need to be taken down, people are starting to take them down themselves and we don't want any injuries. All the benches look good except the one by the shuffleboard court could use some paint. Stairway to the beach looks good but need nails pounded back in. She would like to look into a grant to surface the path down to the lake and maybe make it a switchback for handicap accessibility. Liaison Hampel mentioned it might be wise to explore the road to the south end of the park to see if that would be a place for handicap accessible trail improvements. Commissioner Urban reminded the Commission about wetlands and because of them there may be limits on what can be done.

Commissioner Urban said he has had requests that the tennis court nets at Nestrom Road Park be put up and the leaves be removed from the courts. He also stated that the infield of the ball diamond had been "turfed" one weekend. He called for estimates to fix the damage, but most companies were too busy this time of year to respond. He made the repairs himself and the grass is beginning to grow. He also reported the incident to the Sheriff's department. A deputy came out, took the report and also took photos of the damage. Commissioner Urban would like to see a couple more posts put in so that vehicles cannot access the field.

Commissioner Nagengast brought along information on bike racks and benches. She passed the information around to all members. She will also check one more site to see if she can get better pricing. As far as placement of benches in Nestrom Road Park, all Commissioners to walk around the park and at the next meeting decisions will be made as to placement.

COMMISSIONERS COMMENTS:

Commissioner Shields thanked Chairperson Knopf and Commissioner Zoellmer for serving during this year.

ADJOURNMENT:

Motion by Mary Nagengast, second from Lynn Knopf, **ADOPTED** to adjourn the May 4, 2015 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 7:59 PM.

Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT

Respectfully submitted,

Anne Thomasma, Recording Secretary