

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
May 3, 2017**

PRESENT: Chairperson Lynn Knopf, Commissioner Greg Barrett, Commissioner Brian Mathiot, Commissioner Maribeth Picard, and Commissioner Thomas Tisue.

ABSENT: None.

CALL TO ORDER: Chairperson Knopf called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS Paul and Patrick Bouman

AGENDA: Motion by Lynn Knopf, second from Brian Mathiot, **ADOPTED**, to amend the May 2017 agenda to include Nestrom Road Disc Golf Course revenue under Old Business.

5 AYES, 0 NAYS, 0 ABSENT

MINUTES: Motion by Thomas Tisue, second from Brian Mathiot, **ADOPTED**, to amend the April 3, 2017 minutes to move the portion under "Updates" to "Commissioners Comments" and accept them with this change.

5 AYES, 0 NAYS, 0 ABSENT

PUBLIC COMMENT:
No public comment.

RECEIPTS:

Chairperson Knopf reported receipts activity as Township Park pavilion rental, for total receipts of \$225.00 for the month of April 2017.

Motion by Lynn Knopf, second from Greg Barrett, **ADOPTED**, to accept receipts for \$225.00 for the month of April 2017.

Roll Call Vote: Mathiot-Aye, Tisue-Aye, Barrett-Aye, Knopf-Aye, Picard-Aye.

DISBURSEMENTS:

Chairperson Knopf reported disbursements activity as \$6,346.40 to Innova Disc Golf, \$140.00 to Trugreen, and \$38.83 to Greg Barrett for the purchase of nine bags of concrete, for total disbursements of \$6,525.23 for the month of April 2017. Commissioner Tisue requested that we find out more information in regards to what Trugreen is using on the property before he can agree to moving forward. Chairperson Knopf suggested that any questions moving forward regarding bills should be asked prior to the meeting so no payments are delayed to vendors.

Motion by Lynn Knopf, second from Thomas Tisue, **ADOPTED**, to pay Innova Disc Golf in the amount of \$6,346.40.

Roll Call Vote: Picard-Aye, Knopf-Aye, Barrett-Aye, Tisue-Aye, Mathiot-Aye.

Motion by Lynn Knopf, second from Brian Mathiot, **ADOPTED**, to pay Trugreen in the amount of \$140.00.

Roll Call Vote: Mathiot-Aye, Tisue-Abstain, Barrett-Aye, Knopf-Aye, Picard-Aye

Motion by Lynn Knopf, second from Thomas Tisue, **ADOPTED**, to pay Greg Barrett in the amount of \$38.83.

Roll Call Vote: Picard-Aye, Knopf-Aye, Barrett-Aye, Tisue-Aye, Mathiot-Aye.

OLD BUSINESS:

1. Patrick Bouman – Eagle Scout Project

Patrick Bouman offered the commissioners a list of items for the project he will be working on at Nestrom Road Park, including the pavilions and the playground equipment. Chairperson Knopf questioned whether Patrick would be patching or filling the holes in the pavilion wood that were created by rodents and he said that would be included. The commissioners all looked over the price list and made suggestions and/or recommendations as necessary. The purchase of a power washer is something that the commissioners agreed to look into as well. Commissioner Tisue asked if there could possibly be a liability issue with Patrick and other scouts doing the work, and Chairperson Knopf stated that a waiver would be sent to everyone working on this project to sign. The commissioners approved Patrick moving forward, and he will attend the June meeting to give an update on the project. Commissioner Knopf will be adding a story to the website about Patrick and his project.

2. Schedule other budget items

Chairperson Knopf reported that the fencing is being taken care of. She added that the pickleball court painting cannot be completed until at least June for temperature reasons. Chairperson Knopf also added that Supervisor Jeske and the Township Board required two additional quotes for the tree trimming project. Commissioner Tisue cautioned when wounding an oak, stating that it needs to be done in a particular time frame.

Chairperson Knopf stated that she got the tennis court information to Commission Mathiot late, so this will be discussed at the June meeting. Commissioner Tisue stated that the shuffleboard court is too rough, so power washing it will make it worse. A coating was discussed as a possible solution. Chairperson Knopf also added that a product needs to be applied to the roof of each pavilion to prevent mold and moss, and the commissioners agreed. Commissioner Mathiot stated that he would do research for the door of the pavilion and look for quotes, but that he is waiting on the original quote and measurements from Chairperson Knopf. Commissioner Tisue questioned the subject of sanitation at Marcus Park, and that he would like it looked at again. Commissioner Knopf stated that Supervisor Jeske said she was going to talk the board.

Motion by Tom Tisue, second from Maribeth Picard, **ADOPTED**, to approach the board about reconsidering a restroom at Marcus Park.

Roll Call Vote: Mathiot-Aye, Tisue-Aye, Barrett-Aye, Knopf-Aye, Picard-Aye.

The commissioners agreed that they need a better breakdown of Repairs and Maintenance.

3. Grant ideas

Chairperson Knopf stated that the Township Board feels very strongly about replacing the playground equipment at Nestrom Road Park. Commissioner Picard stated that she would help work on this project. In terms of the playground equipment currently at the park, it was suggested that the commission gets ahold of local community foundations or other organizations who might take the playground equipment at no cost to the commission. Commissioner Mathiot suggested that instead of looking into multiple grants, the commission focus on the grant for playground equipment this year and next year focus on the tennis court. The others agreed.

4. Disc golf

Commissioner Barrett stated that things are still being worked on and put into place. He added that signs will be going up in regards to staying on the trails and using the stairs. Commissioner Barrett also added that if things remain troublesome, course redesign will be looked at if it's necessary.

5. Disc golf revenue

Motion by Lynn Knopf, second from Greg Barrett, **ADOPTED**, to amend the Parks and Recreation budget to add a disc golf donations.

Roll Call Vote: Picard-Aye, Knopf-Aye, Barrett-Aye, Tisue-Aye, Mathiot-Aye.

NEW BUSINESS:

1. Meeting times

Commissioner Tisue said he has personal reasons for not being able to attend early, so the commission decided not to change the meeting time.

2. Pavilion rental

All of the commissioners agreed that a 30-day notice for cancellation for pavilion rental is acceptable, and will keep things the way they are. Chairperson Knopf stated that she would like the agreement added to the website.

3. NHS volunteering

Commissioner Picard stated that she has been in discussions with Whitehall District Schools' NHS organizer Bobbi Oldenburg, and moving forward, the commission will be working with Ms. Oldenburg and her students for volunteer work. Commissioner Picard stated that it would be helpful for the commission to create a list of projects for the NHS students to complete, and that she wants to make sure we have many options ranging in the number of hours needed for the

students. She also added that we should have a contact person for each project. The commissioners all agreed, and will be working on project ideas for the June meeting.

4. April park inspection update

Commissioner Barrett provided a list of items that need improvement within the township parks. The commission has agreed to pursue these items, some being available for the NHS volunteering.

5. Website article

Chairperson Knopf stated that she is going to do write an article and give it to Secretary Mary Mansfield for publishing on the website.

6. Master Plan update

Chairperson Knopf stated that the Master Plan has to be amended to include playground equipment at Nestrom Road Park in order to move forward with the grant process. The commissioners agreed to begin discussions about further amendments at later meetings.

Motion by Lynn Knopf, second from Maribeth Picard, **ADOPTED**, to amend the Parks and Recreation Master Plan to include the addition of new playground equipment at Nestrom Road Park.

5 AYES, 0 NAYS, 0 ABSENT

UPDATES:

Chairperson Knopf stated that she would like to do the “Meet the Commissioners” night before the July meeting. She added that the commission could meet at 5:00p.m. and serve hot dogs and desserts. It was pointed out that the July meeting is the day before Independence Day, so the commissioners agreed to wanting to move the meeting to the following week. This will be further discussed at the June meeting.

COMMISSIONERS COMMENTS:

Commissioner Barrett stated that he would be putting a sign up at hole one of the disc golf course with rules and regulations. It was decided that he would forward the information to the commissioners for agreement before having the sign made.

Commissioner Picard questioned the possibility of bringing back the Blueberry Festival. The commissioners will be looking into this.

ADJOURNMENT:

Motion by Lynn Knopf, second from Brian Mathiot, **ADOPTED** to adjourn the April 3, 2017 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 8:52 PM.

5 AYES, 0 NAYS, 0 ABSENT

Respectfully submitted,

Mary Mansfield, Recording Secretary