

**FRUITLAND TOWNSHIP  
PARKS AND RECREATION  
SCHEDULED MEETING  
February 4, 2019**

**PRESENT:** Commissioner Lynn Knopf, Commissioner Herb Huch, Commissioner Bob Murray, Commissioner Sue Sawyer, and Commissioner Deb Svensson (speaker phone)

**ABSENT:**

**ALSO PRESENT:** A number of interested parties.

**CALL TO ORDER:** Vice Chair Murray called the meeting to order at 6:30p.m.

**PLEDGE OF ALLEGIANCE**

**WELCOME GUESTS**

**AGENDA:** Motion by Herb Hugh, second from Sue Sawyer, **ADOPTED**, to amend the agenda to include publications/organizations to Unfinished Business to the February 4, 2019 agenda.

**4 AYES, 1 NON-VOTE**

**MINUTES:** Motion by Lynn Knopf, second from Herb Huch, **ADOPTED**, to move the approval of the January 7, 2019 regular meeting minutes and the January 23, 2019 work session minutes to the March 4, 2019.

**4 AYES, 1 NON-VOTE**

**PUBLIC COMMENT:**

None.

**RECEIPTS:**

None.

**DISBURSEMENTS:**

Vice Chair Murray reported disbursements activity as \$1,000.00 to Shawna Meyer for total disbursements of \$1,000.00.

Motion by Sue Sawyer, second from Lynn Knopf, **ADOPTED**, to pay total disbursements of \$1,000.00.

**4 AYES, 1 NON-VOTE**

**UNFINISHED BUSINESS:****1. Information/update on projects including bleachers**

Commissioner Huch reported that he is meeting with an individual this week to get information and quotes on updating the bleachers. He will bring this information to the February work session. Commissioner Murray informed the commissioners that the soccer nets and clips and have been purchased and arrived. The total costs were \$344.00. Commissioner Sawyer stated that for the baseball field, the individuals working on it from North Muskegon Youth Baseball Club are in need of a sod cutter and fill, but they are working on it.

**2. Marcus Park grill**

Motion by Bob Murray, second from Lynn Knopf, **ADOPTED**, to purchase the Pilot Rock grill from Northern Tool in the total amount of \$237.98.

**4 AYES, 1 NON-VOTE**

**3. Maintenance**

Chairperson Svensson reported that the Commission is paying for five hours of the Maintenance Supervisor's time per week. Questions were asked what exactly they're getting with the part-time/seasonal help worker. She is going to work with Clerk Karolyn Rillema to get more information and clarification on this matter.

**4. Grants**

Commissioner Knopf reported on different grants the Commission has the opportunity to get. She added that many things need to be completed before they are able to apply for these grants. Commissioner Knopf also added that there is a lot of competition for grants, but that with the proper work, they still might be able to achieve some.

**5. Pickle ball**

The commissioners discussed whether there were already lines painted on the courts or not. Commissioner Knopf mentioned the idea of having an individual come in to teach about pickle ball, adding that it would be free to do so. She is going to reach out to see about having someone come in. The commission agreed to revisit this topic at the February 28, 2019 work session.

**6. Pavilion rentals/use of funds**

The commissioners agreed that they would like to rent both pavilions. With the work they plan to do to bring water to the second pavilion and to change the faucet at the second pavilion, they all agreed it makes sense. They agreed that by not renting both, it could hurt the chances of renting the one currently being charged for because the other is free. They agreed that they are going to work on getting all of the work completed on the pavilions before rental season to start renting them both. More discussions will take place at the February 28, 2019 work session.

**7. Ongoing work sessions**

The commissioners agreed to have their next work session on February 28, 2019 at 10:00a.m. After much discussion about future work sessions, the commissioners agreed to decide on them on a month to month basis for the rest of this fiscal year and to discuss future work sessions at the February 28, 2019 work session.

**8. Faucets at pavilions**

Included in pavilion discussions.

**9. Master Plan**

After much discussion regarding the Master Plan and possible addendums, the commissioners agree to discuss this topic at the February 28, 2019 work session and vote on it at the March 4, 2019 regular meeting.

**10. 2019-2020 Budget**

The commissioners discussed what projects they would work on getting quotes and information for. Everyone is also bringing ideas to the work session of what they would like maintenance to be responsible for.

**11. Publications/organizations**

Commissioner Knopf reported on different publications and organizations the commissioners can be a part of. She added that they would be able to get important information and trainings from these organizations. The commissioners will be discussing these further at the February 28, 2019 work session to decide if they should keep the funds in the budget for the 2019-2020 budget.

**UPDATES:****1. Budget amendment – receipts**

Motion by Lynn Knopf, second from Bob Murray, **ADOPTED**, amend the budget for pavilions rentals to \$600.00.

**4 AYES, 1 NON-VOTE**

**PUBLIC COMMENT:**

1. Carlet Mitenbuler, 4623 Nestrom Road – she stated that she only had one question regarding cameras and the commission answered her questions during discussions.
1. Kimon Kotos, 6171 Duck Lake Road – reported on the trail event that took place and stated that there was very good attendance.

**COMMISSIONERS COMMENTS:**

Commissioner Huch thanked the audience for attending and encouraged them to contact the commissioners if they have ideas or things they would like to see. Commissioner Murray stated that he is open to ideas as well.

**ADJOURNMENT:**

Motion by Herb Huch, second from Sue Sawyer, **ADOPTED** to adjourn the February 4, 2019 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 8:28 PM.

**4 AYES, 1 NON-VOTE**

Respectfully submitted,

Mary Mansfield, Recording Secretary