

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
February 1, 2016**

PRESENT: Chairperson Lynn Knopf, Commissioner Rob Zoellmer, and Commissioner Mark Williamson

ABSENT: Commissioner Steve Urban and Commissioner Mary Nagengast

CALL TO ORDER: Chairperson Knopf called the meeting to order at 7:12 PM.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

Recording Secretary Anne Thomsma administered the oath of office to Mark Williamson. Mr. Williamson was appointed by the Fruitland Township Board of Trustees at its regular meeting on December 21, 2015 to fill the vacancy on the Commission. His term will expire in November 2016.

WELCOME GUESTS One guest in attendance

AGENDA: Motion by Lynn Knopf, second from Rob Zoellmer, **ADOPTED**, to accept the February 1, 2016 agenda.
Voice Vote: 3 AYES, 0 NAYS, 2 ABSENT

MINUTES: Motion by Lynn Knopf, second from Rob Zoellmer, **ADOPTED**, to accept the December 7, 2015 regular meeting minutes.
Voice Vote: 3 AYES, 0 NAYS, 2 ABSENT

PUBLIC COMMENT:

RECEIPTS:

No receipts for December 2015 or January 2016.

DISBURSEMENTS:

Chairperson Knopf reported disbursements activity as \$148.50 to AAA State of Play, for total disbursements of \$148.50 for the months of December 2015 and January 2016.

Motion by Lynn Knopf, second from Rob Zoellmer, **ADOPTED**, to pay AAA State of Play \$148.50, for total disbursements of \$148.50.

Roll Call Vote: Williamson-Aye, Zoellmer-Aye, Knopf-Aye

OLD BUSINESS:

2016-2017 Budget –

Chairperson Knopf handed out a copy of the 2016-2017 proposed budget which was presented to the township board. She also handed out a copy of the revisions the township board made to the

proposed budget. A review of each line item ensued with much discussion. The Parks and Recreation Commission removed a few items from the budget, as suggested by the township board, but kept in the port-a-jon for Marcus Park; asked for 11 meetings per year and asked for \$75,000 to remove and replace the tennis courts. Chairperson Knopf will work up a new proposed budget and get it to the township board by tomorrow.

NEW BUSINESS:

Muskegon County Community Foundation – Grant Application -

Chairperson Knopf will begin the process for the application by creating a profile for Fruitland Township Parks and Recreation. All members of the commission will have access to the profile. The members discussed applying to the Foundation for grants for the tennis courts, a walkway to the lake from Nestrom Road Park, and a grant for consulting and getting DEQ approval in order to provide access to the lake.

Chairperson Knopf asked Rob Zoellmer to check on what grants are available through the DEQ and/or DNR and she asked Mark Williamson to get information on costs and plans for a permanent restroom at Nestrom Road Park.

UPDATES: None

COMMISSIONERS COMMENTS:

ADJOURNMENT:

Motion by Lynn Knopf, second from Mark Williamson, **ADOPTED** to adjourn the February 1, 2016 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 8:20 PM.

Voice Vote: 3 AYES, 0 NAYS, 2 ABSENT

Respectfully submitted,

Anne Thomsma, Recording Secretary