

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
WORK SESSION
December 18, 2019**

PRESENT: Commissioners Deb Svensson, Bob Murray, Sue Sawyer, Herb Huch, Lynn Knopf

ABSENT: None

ALSO PRESENT: One interested party

CALL TO ORDER: Chairperson Svensson called the meeting to order at 1:00 pm

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: None

AGENDA:

1. Budget details
2. Review ordinance draft
3. Plan for drafting the 2020 Master Plan going forward
4. Update on Duck Lake Rd. Park and 300-acre natural area

Requests from Herb Huch, Deb Svensson and Bob Murray to amend agenda to

1. Budget details
2. Park trails
3. Review ordinance draft
4. Plan for drafting the 2020 Master Plan going forward
5. Update on Duck Lake Rd. Park and 300-acre natural area
6. Plan for communicating survey results
7. Disc golf equipment

Motion to approve revised agenda made by Herb Huch, Seconded by Sue Sawyer

5 Ayes, 0 Nays

UNFINISHED BUSINESS:

1. **Budget details:** The budget was presented to the Board of Trustees at their working meeting, Township attorney, Kevin Even, wrote a letter to the Parks & Recreation Commission regarding expenditures and the budgeting process. Commissioner Svensson will ask the Commission Recording Secretary to print out packets of information for our meetings so we have all the same information at the regular meetings. Discussed making a monthly punch list at regular meeting for the

maintenance employee. Discussed possibility of having the recording secretary attend the working meetings to record minutes. There will be no charge for the ballfield use by leagues except for parent volunteer help with ballfield maintenance. Bob Murray has offered to help with this. The Board of Trustees has requested the P&R Commission submit one monetary estimate for the yearly budget instead of breaking it down into so many numbers.

2. **Park trails:** Herb Huch stated there is a machine available that can be used to clear walking trails at the township parks.
3. **Review ordinances draft**
4. **Plan for drafting the 2020 Master Plan going forward:** Much of Parks & Recreation Master Plan is done. It's unclear as to the P&R Commission's role in the 300-acre Natural Area, clarification is needed in order to finish the Master Plan.
5. **Update on Duck Lake Rd. Park and 300-acre natural area:** Discussed getting legal description from the township supervisor, Marcia Jeske, regarding boundaries of this and all the other township parks. Will ask Board of Trustees to clarify the P&R Commission's role in recreation planning for the 300-acre natural area.
6. **Plan for communicating survey results:** Deb Svensson will draft an article for this.'
7. **Disc golf equipment:** Clarified that the P&R Commission can sell equipment. Discussed getting information from Supervisor Jeske regarding any policies about selling township equipment.

COMMISSIONER COMMENTS: All Commissioners wished everyone else a happy holiday.

ADJOURNMENT: Motion by Bob Murray, second from Sue Sawyer, Adopted, to adjourn the December 18, 2019 working meeting of the Fruitland Township Parks and Recreation Commission. *5 Ayes, 0 Nays*

Respectfully submitted,

Lynn Knopf