

**FRUITLAND TOWNSHIP  
PARKS AND RECREATION  
SCHEDULED MEETING  
January 6, 2020**

**PRESENT:** Commissioner Herb Huch, Commissioner Bob Murray, and Commissioner Sue Sawyer.

**ABSENT:** Commissioner Svennson and Commissioner Knopf (both phoned in)

**ALSO PRESENT:** Three interested parties.

**CALL TO ORDER:** Vice Chair Murray called the meeting to order at 5:30p.m.

**PLEDGE OF ALLEGIANCE**

**WELCOME GUESTS**

**AGENDA:** Motion by Sue Sawyer, second from Herb Huch, **ADOPTED**, to accept the January 6, 2020 agenda as written.

**3 AYES, 0 NAYS, 2 ABSENT**

**MINUTES:** Motion by Sue Sawyer, second from Herb Huch, **ADOPTED**, to approve the December 2, 2019 regular meeting minutes and the December 18, 2019 work session minutes.

**3 AYES, 0 NAYS, 2 ABSENT**

**PUBLIC COMMENT:**

None.

**RECEIPTS:**

None.

**DISBURSEMENTS:**

Vice Chair Murray reported disbursements activity as \$83.62 to PNC for a Mutt Mitt dispenser and \$3,350.00 to Jelinek Tree Service for tree trimming and removal, for total disbursements of \$3,433.62.

Motion by Sue Sawyer, second from Herb Huch, **ADOPTED**, to pay total disbursements of \$3,433.62.

**3 AYES, 0 NAYS, 2 ABSENT**

**Roll Call Vote: Huch-Aye, Murray-Aye, Sawyer-Aye**

**UNFINISHED BUSINESS:****1. Security cameras in Nestrom Road Park – guest Dave Perry from Catchmark Technologies**

Motion by Bob Murray, second from Sue Sawyer, **ADOPTED**, to suspend Robert's Rules of Order to allow for discussions with presenter Dave Perry from Catchmark Technologies.

**3 AYES, 0 NAYS, 2 ABSENT**

Mr. Perry presented a quote to the Commission of \$4,609.92 for a camera system including five cameras. He stated that the cameras are black and white, and they can reach up to 110 feet in the dark. Mr. Perry added that the cameras are extremely clear, and that they have a three-year manufacturer's warranty. He stated that there is an option for cameras to record 24/7 or to record with motion, and he recommended the latter as it won't take up as much hard drive. Once the maximum space has been reached, the cameras will start recording over previously recorded data.

Motion by Bob Murray, second from Herb Huch, **ADOPTED**, to resume Robert's Rules of Order,

**3 AYES, 0 NAYS, 2 ABSENT**

**2. 2020 budget proposals**

Chairperson Svensson stated that she will have to have the final draft ready by Thursday to be added to the Township Board agenda for the January 13, 2020 work session. She added that having a punch list of duties for the maintenance and office help is needed in order to accurately determine their budget. Chairperson Svensson also added that they need to know what hours are needed and spent working for the Commission. Commissioner Murray stated that it would be hard for the Commission to track this, adding that most places of employment make employees account for each area and how much of their time they are spending on each. Chairperson Svensson stated that it is a goal to have Recording Secretary Mary Mansfield update the webpage regularly, and that this would be an extra load. It was mentioned that hiring seasonal office staff might be necessary if they can't get more time for office help.

Commissioner Knopf stated that she spoke with Shawna Meyer about walk-throughs of the park. Shawna Meyer charges \$100.00/hour. After some discussion regarding the ball field upgrades and maintenance, the Commission agreed to raise the budget to \$1,500.00. Trail bench replacement and moving was reduced to \$2,000.00, surveys of the parks was budgeted \$3,000.00, and security cameras was increased to \$4,609.92.

**3. Ordinance revision**

The commission agreed to change the wording for the ordinance under "Prohibited Activities" letter "D" to say "No golfing or disc golf." There was discussion around sporting activities in the lower area of the park as well.

**4. Selling of Parks and Recreation Equipment**

Commissioner Murray stated that some information was passed on to the Commission from Supervisor Marcia Jeske regarding the selling of equipment, and he stated that he doesn't agree with the information sent. Commissioner Knopf stated that the Commission can sell their own equipment. Commissioner Murray told the group that the items have to be open bidding to the public, adding that he thinks there should be a minimum placed on the items. Chairperson Svensson stated that it would be a good idea to request 2/3 of what the equipment costs. Commissioner Murray stated that when

the Commission replaces the playground equipment, the Commission should look into possibly selling the current equipment.

#### **5. Master Plan revision and timeline**

Chairperson Svensson stated that the Commission has completed the first draft of the Master Plan and they are now needing the Township Board's input.

#### **New BUSINESS:**

##### **1. Maintenance crew punch list**

The commissioners will all be brainstorming what has been done in the past and what needs to be done by the maintenance staff.

#### **PUBLIC COMMENT:**

1. Carlet Mitenbuler, 4623 Nestrom Road – stated that grills down by the beach are not a good idea, adding that there is no way to protect the trees if a fire starts. In regards to the ordinance, she stated that bow and arrows used to be listed as not allowed. She added that the wording for sporting in the lower, wooded portion of the park needs to be worded correctly. She also mentioned that snowmobiling in the park is an issue.

2. Terrie Hampel, 6171 Duck Lake Road – stated that she is speaking as a citizen and not a board member, adding that the County has a recreation plan that has to be approved which includes recreational areas and parks within the County. The plan includes Fruitland Township Parks, and she indicated that this might be a potential for money to come into the Township for improvements to the park. She suggested that the Commission should get in touch with the County, adding that there is a number within the draft plan. She also apologized to the Commission for the confusion regarding the natural area and Duck Lake Road Park. She added that the Township Board is wanting to see a working partnership between themselves and the Parks and Recreation Commission. She said that the Township Board is trying to establish a new entrance and parking lot that can be used for the park and the natural area, as the entrance to the park near the fire barn is likely going to be closed off for safety reasons.

#### **COMMISSIONER'S COMMENTS:**

Commissioner Huch thanked everyone for coming to the meeting, and thanked Dave Perry for the presentation.

Commissioner Murray added that he'd like to revisit the discussions regarding a pickleball presentation at the park.

Commissioner Sawyer thanked everyone for coming and stated that the Commission has a full plate.

#### **ADJOURNMENT:**

Motion by Herb Huch, second from Sue Sawyer, **ADOPTED** to adjourn the January 6, 2020 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 7:16 PM.

**3 AYES, 0 NAYS, 2 ABSENT**

Respectfully submitted,

Mary Mansfield, Recording Secretary