

**FRUITLAND TOWNSHIP
REGULAR MEETING
MARCH 21, 2022 MINUTES**

PRESENT – Trustee Jeske, Treasurer Pachman, Trustee Holman, Trustee Lundell, Supervisor Marcinkowski, Clerk Fagan

ABSENT – Trustee Graham

ALSO PRESENT – (17) Seventeen interested parties

CALL TO ORDER – Supervisor Marcinkowski called the March 21, 2022 Regular Meeting to order at 6:00 PM and led the pledge of allegiance.

AGENDA - Motion by Trustee Jeske, second by Treasurer Pachman, **ADOPTED**, to accept the March 21, 2022 Regular Township Board Meeting Agenda amended by adding “Lundell & Goodrich Emails,” “Recycling Event,” “Road Commission Duck Lake Road Email,” and “Free Dump Day” under Announcements/Communications and “PINS Contract Renewal” under unfinished business, and “Tractor” and “Road Association Membership” under new business.

Upon Voice Vote: **6 AYES – motion carried**

PUBLIC COMMENT –

Manuel Cisneros, 3386 Scenic Dr – Questioned what is happening with 3321 Scenic Drive. Commented that there are a variety issues with the property and home and wonders what is being done and when it will be taken care of. Also asked about the McMillan road end stairs and whether or not the erosion is being considered or corrected.

Terrie Hampel, 6171 Duck Lake Rd – Thanked the Board for their support of the Friends of Fruitland Trails and the trails in the Duck Creek Natural Area.

Tim Cross, 6450 Zellar Rd – Represents Living Word Senior Services. Reported that Fruitport Township sent a survey to their senior residents and a majority of the responses said they would prefer help with snow removal.

Kimon Kotos, 6171 Duck Lake Rd – Also supports the Friends of Fruitland Township Trails and the further creation of trails within the Duck Creek Natural Area.

OPEN PUBLIC HEARING – FY 2022/2023 PROPOSED BUDGET

The Open Public Hearing for the 2022/2023 Proposed Budget opened at 6:15pm.

- a. **Opening Remarks** – Supervisor Marcinkowski remarked that the budget is balanced and includes a 3% raise for staff and trustees, as well as a 5% increase for most recurring expenditures such as utilities and project costs to account for inflation.

b. **Public Comment**

Manuel Cisneros, 3386 Scenic Dr – Questioned whether the budget includes a full time maintenance position. Supervisor Marcinkowski responded that the plan is to keep the current Maintenance Supervisor at 32 hours per week and the seasonal maintenance position for 2 days per week.

Jim Coddington, 5490 Channel View Dr – Asked the Board to consider using the ARPA Funds for projects that might reduce future costs, not to increase maintenance costs in the future.

Motion by Supervisor Marcinkowski, second by Trustee Holman, **ADOPTED**, to suspend from Robert’s Rules to address Public Comment questions.

Upon Voice Vote: 6 AYES – motion carried

Supervisor Marcinkowski responded by listing many of the projects the Board is considering, including a new well and generator for the township hall, and senior services programs.

Terrie Hampel, 6171 Duck Lake Rd – Asked what “Living Word Senior Services” is and what kind of services they provide.

Discussion between the Board, Tim Cross from Living Word Senior Services and Terrie ensued, clarifying that they are a religious organization that provides lawn care and snow removal for seniors in Muskegon County.

Motion by Trustee Jeske, second by Trustee Holman, **ADOPTED**, to unsuspend from Robert’s Rules.

Upon Voice Vote: 6 AYES – motion carried

- c. **Board Discussion** – Trustee Jeske asked about changing how the ARPA funds and ARPA projects appear on the budget and if different GL numbers should be used. Clerk Fagan responded that she had received this advice from Eric Van Dop, the auditor, but that it may change this year anyway because the new Chart of Accounts becomes active this year.

CLOSE PUBLIC HEARING

Motion by Trustee Jeske, second by Trustee Holman, **ADOPTED**, to close the Budget Public Hearing at 6:37pm.

Upon Voice Vote: 6 AYES – motion carried

ANNOUNCEMENTS/COMMUNICATIONS –

- a. **Sheriff Michael Poulin/Deputy Amy Fekken presentation** – Sheriff Poulin presented Deputy Amy Fekken with a Letter of Recognition for her actions and going above and beyond to help a local family in 2021.
- b. **March Board of Review update** – Supervisor Marcinkowski shared that the Board of Review meetings took place the previous week and went well. The two newest Board of Review members were unable to attend last minute, but Stan Burnell was able to step in.
- c. **Muskegon County Community Development Meeting** – The meeting was held on 3/10 at the Fruitland Township Hall. Michigan Works presented the programs they offer.
- d. **Emails – Lundell & Goodrich** – Supervisor Marcinkowski received 2 emails from neighbors of 3321 Scenic Drive who are inquiring about when action will be taken on this property.
- e. **Recycling Event** – Supervisor Marcinkowski shared a flyer for the Muskegon County Recycling event that will take place Saturday, April 23 2022 from 9am to 1pm.
- f. **MCRC – Duck Lake Road** – Supervisor Marcinkowski received a phone call from a resident concerned about the damage being done to trees on Duck Lake Road by the Muskegon County Road Commission and whether they will be cleaning up the mess they are making. The MCRC responded that they are beginning the work to widen Duck Lake road and they will be going back through to clean up and remove stumps.
- g. **Free Dump Day** – Supervisor Marcinkowski received communication regarding Muskegon County's free dump day for 2022. The Board discussed potentially doing the free dump day for residents in April and then still continuing the usual 1 free dump card for residents in the month of May.

CONSENT AGENDA

- a. **February 2022 Treasurer reports; Revenues (101) General Fund \$300,527.61: Expenditures: (101) General Fund \$263,074.58**
- b. **February 2022 Clerk reports – Check disbursements and budget amendments**
- a. **Minutes – February 14, 2022 Work Session and February 22, 2022 Regular Board Meeting**

Motion by Trustee Jeske, second by Trustee Lundell, **ADOPTED**, to approve the Consent Agenda as presented.

Roll Call Vote: Trustee Holman **AYE**, Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Trustee Jeske **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **ABSENT**, – **motion carried**

UNFINISHED BUSINESS –

- a. **Senior Allocations- ARPA funds – VAC and Living Word Senior Services** – The Board had a long discussion on whether to use ARPA funding for senior services

at the Viking Athletic Center and Living Word Senior Services. Supervisor Marcinkowski stated that per his conversation with Tom Moore at the VAC, Fruitland Township could allocate \$5000 now to allow residents to join now, and then an additional \$10,000 in the Fall to allow Fruitland Township residents to use the VAC for the entire next school year. Trustee Lundell requested increased marketing for this program and Clerk Fagan suggested getting a count of how many residents are using it this summer.

Motion by Supervisor Marcinkowski, second by Trustee Lundell, **ADOPTED**, to approve an allocation of \$15,000 from ARPA to the VAC to cover the remainder of this school year and the next school year.

Roll Call Vote: Trustee Holman **AYE**, Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Trustee Jeske **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **ABSENT**, – **motion carried**

The Board then discussed Living Word Senior Services, and whether to approve an allocation of up to \$25,000 to add 20 seniors to Living Word Senior Services snow removal/lawn care program.

Motion by Trustee Holman, second by Trustee Jeske, **ADOPTED**, to suspend from Robert's Rules to address Tim Cross from Living Word Senior Services.

Upon Voice Vote: **6 AYES – motion carried**

Tim Cross clarified that the program uses a need based application system to determine how to fill the spots and that they will handle the process and will bill the Township per spot.

Motion by Supervisor Marcinkowski, second by Trustee Holman, **ADOPTED**, to unsuspend from Robert's Rules.

Upon Voice Vote: **6 AYES – motion carried**

Motion by Supervisor Marcinkowski, second by Trustee Lundell, **ADOPTED**, to approve an allocation of \$25,000 from ARPA to the Living Word Senior Services.

Roll Call Vote: Trustee Holman **AYE**, Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Trustee Jeske **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **ABSENT**, – **motion carried**

- b. **ARPA Funds Administration – GMED - April report** – Supervisor Marcinkowski shared that GMED is now able to file the required report for the township. Since the township has not spent any ARPA funds thus far, and will not before the end of April, this report will not need to include any spending information.
- c. **MCRC – additional road projects update** – Supervisor Marcinkowski shared a spreadsheet that shows the estimated amounts required for the work to be done on the smaller subdivision roads. Supervisor Marcinkowski, Treasurer

Pachman and Clerk Fagan continue to research how to start a special assessment district and it is likely that each road/subdivision will need to present a petition and have at least 51% of the residents approve the project in order to start a special assessment. They will continue to research and start the discussion with residents.

- d. Duck Creek Natural Area – Park Commission request for dedication** – Trustee Jeske commented that the Duck Creek Natural Area is not a park, it is a natural area. Clerk Fagan restated that the Park Commission’s budget is already maxed and there would be no room in the budget for the Duck Creek Natural Area.

Motion by Supervisor Marcinkowski, second by Trustee Jeske, **ADOPTED**, to not designate the Duck Creek Natural Area to the Park Commission.

Upon Voice Vote: 6 AYES – motion carried

- e. Ratify Resolution 2021-19 – Regulatory Ordinance Article 63 – Natural Area Conservation District**

Motion by Trustee Lundell, second by Trustee Holman, **ADOPTED**, to ratify the previous Board decision to accept Resolution 2021-19 as written.

Roll Call Vote: Trustee Holman **AYE**, Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Trustee Jeske **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **ABSENT**, – **motion carried**

- f. Resolutions 2022-07 Establish Depositories for Township Funds**

Motion by Trustee Jeske, second by Trustee Holman, **ADOPTED**, to accept Resolution 2022-07 as written.

Roll Call Vote: Trustee Holman **AYE**, Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Trustee Jeske **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **ABSENT**, – **motion carried**

- g. Resolution 2022-10 Citizens Advisory Committees**

Motion by Trustee Lundell, second by Clerk Fagan, **ADOPTED**, to accept Resolution 2022-10 as written.

Roll Call Vote: Trustee Holman **AYE**, Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Trustee Jeske **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **ABSENT**, – **motion carried**

- h. Fireworks Application – WLYC –**

Motion by Trustee Holman, second by Treasurer Pachman, **ADOPTED**, approve the WLYC fireworks application.

Upon Voice Vote: 6 AYES – motion carried

- i. Planning Commission – Zoning Ordinance language changes –**

Motion by Trustee Jeske, second by Trustee Holman, **ADOPTED**, approve the Zoning Ordinance Language as presented.

Upon Voice Vote: 6 AYES – motion carried

- j. **Road Brining – D&B – MCRC** – Supervisor Marcinkowski clarified that D&B Brine asked for a 2 week lead time for scheduling in order to order the correct materials and get approval from the MCRC.

Motion by Trustee Jeske, second by Clerk Fagan, **ADOPTED**, to approve the quote from D&B Brine for the 2022 road brining.

Roll Call Vote: Trustee Holman AYE, Clerk Fagan AYE, Trustee Lundell AYE, Treasurer Pachman AYE, Trustee Jeske AYE, Supervisor Marcinkowski AYE, Trustee Graham ABSENT, – motion carried

- k. **Ambulance Service Template/Questions** – Supervisor Marcinkowski is still working on the template and gathering information from WLAA and ProMed.
- l. **FFTT – DCNA – Trails** – The Board spent a large amount of time discussing the proposal and what the Friends of Fruitland Township Trails are requesting. Clerk Fagan discussed the disconnect between the current Township Board, the Parks Commission and the Friends of Fruitland Township Trails and how there needs to be an increase in communication and coordination.

Motion by Trustee Holman, second by Trustee Lundell, **ADOPTED**, to suspend from Robert’s Rules to address the Friends of Fruitland Township Trails.

Upon Voice Vote: 6 AYES – motion carried

Conversation ensued with the Board clarifying that FFTT is seeking forward motion and would like to have Phases 1&2 of their plan approved to being moving forward. Many Board members were concerned about the proposed costs and grant writing requests and did not want Fruitland Township to be forced to pay thousands of dollars if grant writing doesn’t work out or if grant conditions are not met. FFTT responded that they are willing to work more closely with the Board and potentially coordinate grant writing with Greater Muskegon Economic Development using the relationship recently established.

Motion by Trustee Lundell, second by Trustee Holman, **ADOPTED**, to unsuspend from Robert’s Rules.

Upon Voice Vote: 6 AYES – motion carried

Motion by Trustee Lundell, second by Clerk Fagan, **ADOPTED**, to approve the Friends of Fruitland Township Trails request to move forward with Phases 1 and 2, without the ADA upgrades at this time.

Roll Call Vote: Trustee Holman NAY, Clerk Fagan AYE, Trustee Lundell AYE, Treasurer Pachman AYE, Trustee Jeske NAY, Supervisor Marcinkowski AYE, Trustee Graham ABSENT, – motion carried

m. PINS Contract Renewal

Motion by Clerk Fagan, second by Trustee Jeske, **ADOPTED**, to approve the 2022 PINS Contract renewal.

Roll Call Vote: Trustee Holman **AYE**, Clerk Fagan **AYE**, Trustee Lundell **AYE**, Treasurer Pachman **AYE**, Trustee Jeske **AYE**, Supervisor Marcinkowski **AYE**, Trustee Graham **ABSENT**, – **motion carried**

NEW BUSINESS –

- a. Citizen’s Advisory Committee Township Property presentation** – The Citizen’s Advisory Committee for Fruitland Township Properties prepared a presentation to give their recommendation regarding properties that Fruitland Township currently owns.

Motion by Trustee Holman, second by Clerk Fagan, **ADOPTED**, to suspend from Robert’s Rules to discuss the presentation and recommendations by the CAC.

Upon Voice Vote: **6 AYES – motion carried**

The Advisory Committee went through each property or area and gave recommendations on future use or whether to keep or sell each property.

Motion by Trustee Holman, second by Clerk Fagan, **ADOPTED**, to unsuspend from Robert’s Rules.

Upon Voice Vote: **6 AYES – motion carried**

The Board thanked the Citizen’s Advisory Committee for their diligence on this project and their recommendations.

- b. February PINS Report** – Clerk Fagan shared that a majority of the calls in Fruitland Township in February 2022 were property checks and quality of life reports.
- c. Ordinance Enforcement update - from Toby Frederickson**
- d. Zoning report – from Val Jensen**
- e. Tractor** – Supervisor Marcinkowski stated that the Maintenance Supervisor has requested the purchase of a tractor. He will begin to get quotes for the tractor.
- f. Road Association Membership** – The Muskegon County Road Commission has shared a “Road Association Membership” that promotes better roads in Michigan.

PUBLIC COMMENT – There were none.

BOARD COMMENTS/DISCUSSION – There were none.

ADJOURNMENT

FRUITLAND TOWNSHIP MARCH 21, 2022 REGULAR MEETING MINUTES

Motion by Trustee Holman, second by Treasurer Pachman,
ADOPTED, to adjourn the March 21, 2022 Regular Meeting of the
Township of Fruitland at 9:21 PM.

Upon Voice Vote: **6 AYES – motion carried**

Respectfully Submitted,

Breann Fagan, Clerk
Township of Fruitland