

**FRUITLAND TOWNSHIP BOARD
WORK SESSION
AUGUST 11, 2009
MINUTES**

PRESENT: Trustee Bard, Trustee Binns, Trustee Bole, Trustee Deur, Clerk Rillema, Treasurer Hepler, Supervisor St. Amour

ALSO PRESENT: Attorney Robert Eklund and (2) two interested parties.

CALL TO ORDER: Supervisor St. Amour called the Tuesday, August 11, 2009 Work Session of the Township of Fruitland Board to order at 4:01 PM.

AGENDA: Accept or amend the Tuesday, August 11, 2009 Agenda. Supervisor St. Amour asked the Board to amend the following on the agenda: add under New Business, items 9.5 BS&A Training and 9.6 GIS Invoice.

Motion by Trustee Deur, second by Trustee Bard, ***ADOPTED***, to accept the amended August 11, 2009 Work Session agenda.
Upon Voice Vote: 7AYES

OLD BUSINESS:

1. Policies & Procedures (Sections 4.0 – 6.7, Appendix A) – Clerk Rillema stated that these sections will be forwarded to Attorney Eklund for his review. Brickley DeLong reviewed the financial sections and had some additions/corrections. Clerk Rillema has made those corrections. There are still a few sections that need further review. Supervisor St. Amour would like to review all those at the end of the process.
2. 1562 Duck Lake Road – Supervisor St. Amour stated that the Building Inspector DeBrot inspected the outside of the garage but was unable to get in the inside. Supervisor St. Amour will call the homeowner to coordinate a time to get the inside inspection completed.
3. 5623 Murray Road – Attorney Eklund stated that the oral arguments on the appeal are scheduled for next week on August 19, 2009. Supervisor St. Amour will be attending.
4. Fruitland Township Representation (Joint Planning Commission/West Michigan Shoreline Regional Development Commission) – Attorney Eklund has forwarded his recommendations on the draft changes to Supervisor St. Amour. Both Supervisor St. Amour and Trustee Deur will review those changes before the next meeting of the JPC.
5. Road Improvements – Supervisor St. Amour and Trustee Deur are meeting with the Muskegon County Road Commission to discuss coordinating efforts of two entities to provide better service to our residents and community.
6. 2745 Lorenson Road – Attorney Eklund stated that the two parties involved are still in court and we are monitoring the outcome before we can enforce our ordinances.

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7. McMillan Road End – Supervisor St. Amour stated that Trustee Bard asked to be removed from this committee. Discussion amongst the board was to change the status of this committee to an advisory committee. A motion will be made at the Monday Regular Meeting.
8. Plastic Shredder – Treasurer Hepler stated that at this time there was still no interest by a buyer.
9. Township Liability – Supervisor St. Amour stated that this continues to be a place holder.
10. 3350 Bard Road – Attorney Eklund stated that the court date has been postponed to September 23, 2009. Supervisor St. Amour continues to monitor the activity at this address and states that there is continued progress.
11. Community Building (Grants/Foundation Repair) – Clerk Rillema stated that we have not received the 2008 Polling Grant Reimbursement yet but that it has been issued by the State of Michigan. The 2009 Polling Grant application has been received but not approved yet. Supervisor St. Amour stated that Mari Hammond asked to be removed from the Citizens Advisory Committee for the Community Building. Supervisor St. Amour stated that the committee has completed their tasks and will ask for a motion at the Monday Regular Meeting to disband the committee.
12. White Lake Fire Authority (Dry Hydrants/Cistern) – Supervisor St. Amour stated that the grants for the dry hydrants have been applied for and that Chief Hulbert, Laketon Township Supervisor Arter, Muskegon Charter Township Fire Dept and he are in talks about the cistern.
13. Health Insurance – Supervisor St. Amour stated that after review by Trustee Deur and himself that they recommend continuance with the current carrier.
14. White Lake Fire Authority (Drain Field) - Trustee Bole stated that he received two additional quotes for the drain field. Supervisor St. Amour will ask for a motion at the Monday Regular Meeting for the repair of the drain field. Supervisor St. Amour also stated that the EPA visited the Duck Lake Road Maintenance/Fire Barn Buildings
15. Copier Lease – Treasurer Hepler stated that she will investigate the status of quotes received prior to her appointment and report at the September work session.
16. Fruitland Township Hall (Air Conditioning Repair) – Supervisor St. Amour will ask for a motion at the Monday Regular Meeting for the repair of the air conditioner in the Board Room.

Motion by Trustee Binns, second Clerk Rillema, **ADOPTED**, to suspend for a ten minute break.

Upon Voice Vote: **7AYES**

Motion by Clerk Rillema, second by Trustee Binns, **ADOPTED**, to unsuspend from the break.

Upon Voice Vote: **7AYES**

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17. Parks & Recreation (Master Plan, Budget Amendments) – Supervisor St. Amour asked all board members to give Trustee Binns their changes/additions of the Master Plan to her so she can combine changes/additions for our review. Supervisor St. Amour along with Attorney Eklund stated that the budget items for the Parks & Recreation Commission according the Attorney General may not be moved if earmarked to a project. Supervisor St. Amour is encouraged by this board to arrange a joint meeting with both boards to discuss a list of items.
18. Ordinance Enforcer – Supervisor St. Amour stated that the ad had been placed in the White Lake Beacon and resumes and letters of interest have been received. Supervisor St. Amour, Clerk Rillema and Treasurer Hepler will rate the resumes and Supervisor St. Amour will appoint three elected officials to serve as the interview committee. Trustee Deur offered to be on the committee.
19. Muskegon County Drain Commission (Board of Determination) – Supervisor St. Amour stated that this is a place holder at this time.

NEW BUSINESS:

1. RAP Amendment for Muskegon Chemical Superfund Site – Supervisor St. Amour stated that there is a meeting scheduled for Monday, August 17 in which Christine Deur will attend because of the conflict of our Regular Meeting. Trustee Deur will report her findings at the September Work Session.
2. Citizen’s Advisory Residential Rental Committee – Supervisor St. Amour will ask for a motion at the Monday Regular Meeting to approve the formation of this committee.
3. Purchase of two books for Treasurer –

Motion by Trustee Deur, second by Trustee Bard, **ADOPTED**, to approve the expenditure of \$62.00 to Michigan Township Association for the purchase of Authorities and Responsibilities and Treasurers Guide to Township Government for the newly appointed Treasurer, Melissa Hepler. **ROLL CALL VOTE:** Trustee Deur **AYE**, Trustee Bard **AYE**, Trustee Bole **AYE**, Treasurer Hepler **AYE**, Trustee Binns **AYE**, Clerk Rillema **AYE**, Supervisor St. Amour **AYE**
4. Master Plan Approval of Board of Trustees – Trustee Deur explained the process of how a master plan gets adopted and the respective roles of the Board and the Planning Commission. No changes will be made at this time regarding the final approval.
5. 4653 Lorenson Road – Supervisor St. Amour stated that they meet the Right to Farm Act with the erecting of the building but there are regulatory ordinances being violated. Supervisor St. Amour will follow up with a letter to the property owners with the violations stated.
6. 5601 South Shore Drive – Attorney Eklund stated that because he is directly involved in this case that a Resolution will need to be adopted by the Board of Trustees to authorize another attorney to represent Fruitland Township. He will prepare this resolution and forward to Clerk Rillema to prepare for the Monday Regular Meeting.

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7. 2008-09 Year End Report – Brickley DeLong – Supervisor St. Amour stated that Eric Van Dop from Brickley DeLong will be attending the Monday Regular Meeting to formally present the 2008-09 Year End Report.
8. Ecology Station (Punch Card Increments, Hours and Financial Review) – Supervisor St. Amour prepared a handout of the revenues/disbursements at the Ecology Station year to date. It is too early to decipher the financial stability of the Ecology Station at this time. The board will continue to monitor and review at a later date.
- 9 Removal of second Public Comment from Regular Meeting – Supervisor St. Amour asked the board for its comments on the second public comment at the regular meetings.
- 9.5 BS & A Training – Treasurer Hepler stated that there is a Tax Level I and Tax Level II class that would be beneficial to her and to Deputy Treasurer DeCair in Bath Michigan on August 24 and 25, 2009. Cost for both to attend the class is \$780.00. Treasurer Hepler will ask for a motion to authorize payment to this class along with meal and travel reimbursement at the Monday Regular Meeting.
- 9.6 GIS Invoice – Treasurer Hepler stated that the invoice for the GIS has been received in the amount of \$3788.89 for the period of October 1, 2008 through August 31, 2009. Clerk Rillema stated that a budget amendment will need to be made for the additional \$88.89 as it was only budgeted for \$3700.00. Motions for both will be made at the Monday Regular Meeting.
10. Board Comments – Trustee Deur stated that I.T. Right recommended the purchase of a new server. A motion will be prepared for the Monday Regular Meeting. Clerk Rillema stated that Building Official DeBrot traveled to Lansing for a State Court Case of Knopf v David Allan Taghon. She asked the Boards consideration of reimbursing him his mileage and meal expenses. She will ask for a motion at the Monday Regular Meeting.

ADJOURNMENT:

Motion by Trustee Bole, second by Trustee Bard, ***ADOPTED***, to adjourn the Tuesday, August 11, 2009 Work Session of the Township of Fruitland at 6:35 PM.

Upon Voice Vote: **7AYES**

Respectfully Submitted,

Karolyn Rillema, Clerk
Township of Fruitland