

**FRUITLAND TOWNSHIP BOARD
WORK SESSION
DECEMBER 13, 2010
MINUTES**

PRESENT: Trustee Bard, Trustee Binns, Trustee Bole (arrived at 12:15 PM), Trustee Deur, Treasurer Wilks, Supervisor St. Amour

ABSENT: Clerk Rillema, excused

ALSO PRESENT: Attorney Eklund and one (1) interested party.

CALL TO ORDER: Supervisor St. Amour called the Monday, December 13, 2010 Work Session of the Township of Fruitland Board to order at 10:02 AM at the township hall.

AGENDA: Supervisor St. Amour asked to amend the agenda by moving Special Guest, Sue Bowen before Public Comment.

Motion by Trustee Bard, second by Trustee Deur, ***ADOPTED***, to accept the amended December 13, 2010 Work Session Agenda.

Upon Voice Vote: **5 AYES 2 ABSENT**

SPECIAL GUEST: Sue Bowen, Assessor spoke to the Board of Trustees about how taxable values are calculated and explained state equalized values for Fruitland Township. Ms. Bowen stated that amount of taxes to be collected for fiscal year 2011-12 will be at a non-significant decrease.

PUBLIC COMMENT: There was no public comment.

COMMUNICATIONS: Supervisor St. Amour stated that he has received two quotes to get the carpeted area in the township hall cleaned. A motion will be prepared for the Monday Regular meeting. Supervisor St. Amour stated that the Clerk will be asking for approval to purchase veteran flag holders to be placed at the cemetery at the Monday Regular meeting. A Trustee Review Schedule has been prepared for appropriation approval for 2011. If there is a conflict on the dates that are scheduled, please contact the Clerk. Supervisor St. Amour shared a letter from the White Lake Fire Authority Fire Marshall in regards to the 2009 International Fire Code and is welcoming any recommendations for changes to the fire code prior to the adoption by the White Lake Fire Authority, i.e., private street ordinance, etc. There appears to be no changes from the 2006 edition to the 2009 edition. Supervisor St. Amour will task Don Sandel to review the different editions for recommendations. A letter from Prein & Newhof explained that there are grants available through the MDNRE for water and wastewater projects. Discussion has taken place over the past couple of months with interest from developer Brad VanBergen for sewer along the Whitehall Road corridor in the northeastern section of Fruitland Township. A potential tying into the existing wastewater system through this grant may cost very little to both the developer and township for planning and design engineering costs if this project is proposed. A letter was received from Muskegon County Drain Commissioner Fisher requesting copies of any existing documents in our files for review services performed above and beyond those required by the Michigan Drain Code. A retirement

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celebration for Laketon Township Zoning Administrator Dick Grenell is planned for Friday, December 17, 2010 at the Laketon Township Hall from 2:00 PM – 4:00 PM. A copy of an M-live article regarding options for Michigan roads was distributed. Supervisor St. Amour received an email from Dave Wilson of Wilson Forestry regarding interest of the red pines in the parcel of Lakewood & Blank Road by Hydrolake, Inc. Trustee Deur asked Supervisor St. Amour to inquire if this firm is a reputable, reliable firm and if known by Jeff Auch. A letter was received by the State of Michigan Liquor Control Commission stating that if our township chooses to prohibit the sale of spirits, mixed spirit drink and/or beer and wine between the hours of 7:00 AM on Sunday and 2:00 AM on Monday, to pass a resolution or ordinance prohibiting such sales to the Liquor Control Commission before 5:00 PM on December 15, 2010. At this time, the Board of Trustees wishes to not take any action. West Michigan Strategic Alliance has sent their report for the last year and billing for membership. A motion will be prepared for the Monday Regular meeting. The Muskegon County Road Commission meeting is scheduled for Wednesday, December 15, 2010 at 10:00 AM with a retirement open house honoring Chairman Gary Conrad following from 11:00 AM – 1:00 PM. Documentation from the Frye Foundation for the Fred Meijer Berry Junction Rail Trail for grant dollars in the amount of \$75,000.00 needs signature by Supervisor St. Amour. Attorney Eklund reviewed the documents and has authorized for signature for a meeting scheduled later in the day.

Motion by Trustee Deur, second by Trustee Bard, ***ADOPTED***, to authorize the Supervisor to sign the Berry Junction Rail Trail Agreement for the Frye Foundation.

*Upon Voice Vote: **5 AYES, 2 ABSENT***

The request from the Parks and Recreation Commission for additional parking along Scenic Drive near Marcus Park resulted in Mark Timmer, MCRC Signage Supervisor, to review the signage currently located in the Marcus Park area and recommend future signage with additional parking where the old guard rail was located.

OLD BUSINESS:

1. 5623 Murray Road – Attorney Eklund stated that no information has been received on the appeal.
2. Ordinance Enforcement –
 - 1490 W. Duck Lake Road – Attorney Eklund stated that a court hearing has been set for December 22, 2010 for the ruling on the junk ordinance violation.
 - 3350 Bard Road – Supervisor St. Amour stated that he has contacted Deputy Jake Ashker to contact Mrs. Pyle that the boats were to be removed by November 1, 2010.
 - 4540 Weber Road – Supervisor St. Amour stated that he has contacted Deputy Ashker to re-ticket Mrs. Ball for the junk ordinance violation. The first ticket was dropped due to other circumstances.

Trustee Deur inquired about the South Shore address near Lamos Road End. Supervisor St. Amour will speak with Zoning Administrator Don Sandel regarding the home occupation ordinance and report back.

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3. Sale of Township Land – Supervisor St. Amour stated that he has postponed the tour of land until the weather is more favorable with the Land Conservancy.
4. Parks & Recreation Commission – Trustee Binns stated that she and Trustee Deur will meet with two members of the Parks & Recreation Commission to discuss the additions/deletions on the Master Plan. The proposed additions/deletions will need to be authorized by the Parks & Recreation Commission prior to the Board of Trustee’s approval. Trustee Binns stated that Chairman Duncan of the Parks & Recreation Commission stated his intent to resign from the Commission once the Master Plan is adopted.
5. Rental Property Ordinance – Attorney Eklund was tasked to review the ordinance prepared by the Citizen’s Advisory Residential Rental Committee and make any additions/deletions necessary for a potential adoption. Mr. Nagengast stated that the ordinance that was prepared he feels is the minimum required.

Motion by Trustee Bard, second by Treasurer Wilks, **ADOPTED**, to suspend for a brief recess.

Upon Voice Vote: **4 AYES, 2 ABSENT**

Motion by Trustee Bard, second by Trustee Deur, **ADOPTED**, to unsuspend from the recess.

Upon Voice Vote: **4 AYES, 2 ABSENT**

NEW BUSINESS:

1. 2011-12 Proposed Budget Discussion – Supervisor St. Amour provided the Board of Trustees with a budget discussion meeting schedule. Supervisor St. Amour spoke about all proposed Revenues/Appropriation figures proposed for fiscal year 2011-12 and reasoning for those figures. Included in the proposed budget are a 10% increase in computer software programs and 15% increase in health insurance. A 3% increase for all employees and elected officials in also included in the additional column for consideration. Other areas to consider would be increasing meeting pay from \$35.00/mtg to \$40.00/mtg.
2. Request for Books – Building Department – Supervisor St. Amour stated that the Clerk will be preparing a motion for the purchase of the 2009 International Fire Code and 2009 International Property Maintenance Code at the Monday Regular meeting.
3. Meritorious Conduct – Supervisor St. Amour stated that the Clerk will be preparing a motion for meritorious conduct awarding employee Sally Dion with compensation time to be used by calendar year end 2011 at the Monday Regular meeting.
4. Cemetery Ordinance – Supervisor St. Amour stated that the Clerk is requesting a language change to allow for veteran markers to be placed in all areas of the cemetery. The Clerk would also like the township to purchase veteran flag holders for all veteran gravesite currently not having one for easement of flag placement.

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5. Board Appointments – Supervisor St. Amour stated that a motion will be prepared to extend the appointment of members currently serving on the Board of Review, Building Hearing Officer, Citizen’s Advisory Wireless Service Committee, Citizen’s Advisory Residential Rental Committee and Construction Board of Appeals.
6. Wilson Road Address Change – Supervisor St. Amour stated that addresses on Wilson Road currently are listed as Murray Road addresses and may cause delays in the case of an emergency. A letter received by Fire Marshall Novak has caused Supervisor St. Amour to address this situation with the residents with Murray/Wilson Road addresses. Supervisor St. Amour will prepare a motion for the Board of Trustees to direct Supervisor St. Amour to assist these residents with the address changes at the Monday Regular meeting.
7. Change February/March Work Session & Regular Meeting Dates – Supervisor St. Amour stated that a motion will be prepared for the Monday Regular meeting to correct the dates for both the February and March 2011 work session and regular meeting dates which were incorrect on Resolution 2010-14 adopted on March 31, 2010.
8. Board Comments –

ADJOURNMENT:

Motion by Trustee Bard, second by Treasurer Wilks, **ADOPTED**, to adjourn the Monday, December 13, 2010 Work Session of the Township of Fruitland at 12:18 PM.

Upon Voice Vote: **6 AYES 1 ABSENT**

Respectfully Submitted,

Karolyn Rillema, Clerk
Township of Fruitland