

**FRUITLAND TOWNSHIP
WORK SESSION
AUGUST 12, 2019 MINUTES**

PRESENT: Trustee Hampel, Trustee Bard, Trustee Holman, Treasurer Beegle, Trustee Cisneros, Clerk Rillema, Supervisor Jeske

ALSO PRESENT: Attorney Kevin Even

CALL TO ORDER: Supervisor Jeske called the August 12, 2019 Work Session of the Township of Fruitland Board to order at 10:00 AM at the township hall and led the pledge of allegiance.

AGENDA: Motion by Trustee Holman, second by Trustee Bard, **ADOPTED** to accept the August 12, 2019 work session agenda.
Upon Voice Vote: 7 AYES - motion carried

PUBLIC COMMENT: There was no public comment.

ANNOUNCEMENTS/COMMUNICATIONS: Supervisor Jeske stated that she is still looking for a replacement to serve on the Library Board if anyone knows of someone to contact her.

UNFINISHED BUSINESS:

- 1) Employment Policies & Procedures – Attorney Even prepared a draft of the revised Vacation/Personal Time policy now to be known as Paid Personal Time Off. Clerk Rillema proposed changes to the PPTO Earning Schedule to reflect the 36-hour work week versus 40-hour listed. PPTO usage will be based on 4 hour increments. Eligible years will be changed to 90 days to 1 year – 76 hours, 1 year + - 5 years – 108 hours, 5+ years – 10 years – 144 hours and more than 10 + years – 180 hours. Maternity Leave will be changed to read an employee versus a female. Bereavement leave will be listed under the PPTO schedule to be used. The employee agreement of use on email and the internet will be updated to request signature of employee that the revised Employee Manual was received.
- 2) Audit Presentation Reminder – Supervisor Jeske reminded the Board of Trustees that Eric Van Dop of Brickley DeLong will be presenting the 2018-19 Fiscal Year Audit at the Regular meeting on Monday, August 19, 2019.
- 3) Canopies – Authorization to sell – The Board of Trustees agreed to authorize Supervisor Jeske to sell the three 10x10 canopies and the 10x20 canopy with minimum to sell placed at \$25.00 for the 10x10's and \$50.00 for the 10x20 in the next e-news.

NEW BUSINESS:

- 1) Simonelli Road Complaints – Supervisor Jeske stated that she has received a couple complaints of dust on Simonelli Road between Lakewood Road and White Lake Drive. Clerk Rillema said that the residents along that stretch have paid for an additional brine in prior years but did not do so this year. Trustee Bard reported that she drove several of our gravel roads and reported little to no dust. At this time, an additional brining will not take place.

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- 2) Consumers Energy Easement – Supervisor Jeske stated that she has received an Easement request for Electric Facilities to upgrade existing poles and construction of a new sub-station in Laketon Township. The easement is located on the cemetery property at Bard and Lorensen Roads in which service will be upgraded from Bard Road to Green Creek back south to River Road. Tree removal will take place at their cost with reimbursing funds to the township for any stump removal. Supervisor Jeske has reached out to Borgman Tree Service for a stump quote. Attorney Even stated that the easement language looked fine.

- 3) Andrew Goss, Mike Cook, Ande Holly Fireworks Permit – Supervisor Jeske shared the 2019 Application for Fireworks by applicants – Andrew Goss, Mike Cook and Ande Holly for firework displays occurring on White Lake on 8/3/19, 8/9/19 and 9/1/19. This application is for consumer fireworks and will be monitored by the Muskegon County Sheriff Marine Patrol for blast zones.

BOARD COMMENTS/DISCUSSION: Trustee Cisneros inquired about who was collecting the surveys sent out with summer tax bills by the Parks & Recreation Commission and when they would be tabulated. He also inquired about the status of 1832 W. River Road. Attorney Even responded that the action taken by the board on July 31st to enforce the order allows the State Code to grant the property owner 60 days. The consensus of the board was to start the process of eviction. Supervisor Jeske stated that she attended District Court on Tuesday – August 6th for the property of 3980 W. McMillan. An out of court settlement was agreed upon with no fines/penalty's dues allowing an additional 60 days for compliance. Supervisor Jeske questioned the board of future steps on the Duck Creek Natural Area now that the conservancy agreement has been withdrawn. Clerk Rillema stated that two members of the National Parks Service will be in the area this Thursday and asked Trustee Hampel if she would be willing to do a walkthrough with them just to become familiarized with the property. Supervisor Jeske stated that she has been attending a “think tank” meeting with members of the White Lake Area to promote our area for business/recreation. Trustee Holman stated that the Planning Commission is reviewing ordinances and will be holding several public hearings for amendments. He also stated that a bear scat has been cited in the Weber/Michillinda/Lakewood Roads area. Clerk Rillema stated that there will be a November election on behalf of the White Lake Fire Authority.

Motion by Trustee Bard, second by Trustee Holman, **ADOPTED**,
to adjourn the August 12, 2019 Work Session at 10:53 AM.
Upon Voice Vote: 7 AYES - motion carried

Respectfully Submitted,

Karolyn Rillema, Clerk
Township of Fruitland