

**FRUITLAND TOWNSHIP
SPECIAL MEETING
MARCH 31, 2010 – 4:00 PM
MINUTES**

PRESENT: Trustee Bard, Trustee Deur, Clerk Rillema, Treasurer Hepler, Trustee Bole, Supervisor St. Amour and Trustee Binns.

ALSO PRESENT: Three (3) interested parties.

CALL TO ORDER: Supervisor St. Amour called the Special Meeting of Fruitland Township to order at 4:03 PM. Supervisor St. Amour led the Pledge of Allegiance and asked all to remain standing for a moment of silence.

ACCEPT OR AMEND March 31, 2010 AGENDA:

Motion by Trustee Bard, second by Treasurer Hepler, ***ADOPTED***, to accept the March 31, 2010 Special Meeting Agenda.

*Upon Voice Vote: **6 AYES 1 ABSENT***

PUBLIC COMMENT:

1. Tom Grein, 5780 Oak Tree Lane – Asked how much land the township owns and inquired about the history of how the property purchased on Riley Thompson was acquired. Supervisor St. Amour and Trustee Bard responded briefly and Supervisor St. Amour stated that discussion of possible land sale would take place at the April Work Session.
2. Lee Holly, 6820 South Shore Drive – Stated that a governmental chart from 1902 might be of interest to the Board of Trustees.

NEW BUSINESS:

Supervisor St. Amour thanked the board for its diligence in working to complete a balanced budget and addressed all Revenues and Departmental Expenditures.

Trustee Binns arrived at 4:15 PM.

1. General Appropriations Act Fiscal Year 2010 – 2011

Supervisor St. Amour stated that the 6 year Capital Plan for 2010 – 2011 was completed and that estimated Revenues for 2010-2011 are \$800,479.24 and estimated Expenditures for 2010-2011 are \$792,411.38 and the difference between Revenue and Expenditures would end in a positive result of approximately \$8,067.86.

FRUITLAND TOWNSHIP MARCH 31, 2010 SPECIAL MEETING MINUTES

Motion by Trustee Bole, second by Trustee Bard, **ADOPTED**, Resolution 2010-12 to adopt the General Appropriations Act for Fiscal Year 2010 – 2011.

ROLL CALL VOTE: Trustee Bard **AYE**, Trustee Deur **AYE**, Trustee Binns **AYE**, Clerk Rillema **AYE**, Treasurer Hepler **AYE**, Trustee Bole **AYE**, Supervisor St. Amour **AYE**

2. 2010 – 2011 Appointments/Contracts –

a. Assessor – SKB Consulting/Sue Bowen

Motion by Treasurer Hepler, second by Clerk Rillema, **ADOPTED**, to accept the one year contract with SKB Consulting from May 1, 2010 – April 30, 2011 for Fruitland Township Assessor duties in the amount of \$29,000.00 and employ Sue Bowen to sign the tax roll from May 1, 2010 – April 30, 2011 in the amount of \$500.00 paid once a month.

ROLL CALL VOTE: Trustee Bole **AYE**, Treasurer Hepler **AYE**, Clerk Rillema **AYE**, Trustee Binns **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Supervisor St. Amour **AYE**

b. Auditor – Brickley DeLong PC

Motion by Treasurer Hepler, second by Trustee Deur, **ADOPTED**, to accept one year contract with Brickley DeLong as the Fruitland Township Auditor effective April 1, 2010 – March 31, 2011 and delegate the Supervisor to sign said contract on behalf of the Township.

ROLL CALL VOTE: Clerk Rillema **AYE**, Treasurer Hepler **AYE**, Trustee Bole **AYE**, Trustee Binns **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Supervisor St. Amour **AYE**

c. Township Attorney – Robert D. Eklund

Motion by Clerk Rillema, second by Trustee Deur, **ADOPTED**, to accept one year contract with Attorney Robert Eklund as the Fruitland Township Attorney effective April 1, 2010 – March 31, 2011 and delegate the Supervisor to sign said contract on behalf of the Township.

ROLL CALL VOTE: Trustee Binns **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Clerk Rillema **AYE**, Treasurer Hepler **AYE**, Trustee Bole **AYE**, Supervisor St. Amour **AYE**

d. Mechanical & Electrical Inspector – Ed Pulaski

Motion by Clerk Rillema, second by Trustee Binns, **ADOPTED**, to accept Ed Pulaski as the Fruitland Township Electrical/Mechanical Inspector effective April 1, 2010 – March 31, 2011 and delegate the Supervisor to sign said contract on behalf of the Township.

FRUITLAND TOWNSHIP MARCH 31, 2010 SPECIAL MEETING MINUTES

ROLL CALL VOTE: Trustee Bole **AYE**, Treasurer Hepler **AYE**, Clerk Rillema **AYE**, Trustee Binns **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Supervisor St. Amour **AYE**

e. Plumbing Inspector – Lennard DeHoff

Motion by Clerk Rillema, second by Trustee Deur, **ADOPTED**, to accept Lennard DeHoff as the Fruitland Township Plumbing Inspector effective April 1, 2010 – March 31, 2011 and delegate the Supervisor to sign said contract on behalf of the Township.

ROLL CALL VOTE: Trustee Binns **AYE**, Trustee Bard **AYE**, Trustee Bole **AYE**, Treasurer Hepler **AYE**, Clerk Rillema **AYE**, Trustee Deur **AYE**, Supervisor St. Amour **AYE**

Supervisor St. Amour stated that he received a resignation letter from Building Official/Inspector DeBrot effective April 15, 2010. Supervisor St. Amour spoke with Building Official/Inspector DeBrot and feels that it is time for him to step down. A replacement official/inspector will be sought by Supervisor St. Amour and will be discussed at the April Work Session.

3. Depository for Township Funds

Motion by Trustee Bole, second by Treasurer Hepler, **ADOPTED**, Resolution 2010-13 to appoint National City (PNC) Fifth/Third Bank, Muskegon Commerce Bank, Muskegon Governmental EFCU, Community Shores, Flag Star Bank, Independent Bank, Citizen’s Bank, Comerica Bank, Muskegon Co-Op Federal Credit Union, Shelby State Bank, Huntington Bank and Family Financial Credit Union as depositories of township funds for fiscal year 2010 – 2011.

ROLL CALL VOTE: Clerk Rillema **AYE**, Treasurer Hepler **AYE**, Trustee Bole **AYE**, Trustee Bard **AYE**, Trustee Deur **AYE**, Trustee Binns **AYE**, Supervisor St. Amour **AYE**

4. Establish Work Session and Regular Meeting dates of the Board of Trustees, Meeting dates for the Planning Commission, Parks & Recreation Commission and Zoning Board of Appeals.

Motion by Trustee Bole, second by Trustee Deur, **ADOPTED**, Resolution 2010-14 to approve Work Session and Regular Meeting Dates for the Board of Trustees, Meeting dates for the Planning Commission, Parks & Recreation Commission and Zoning Board Of Appeals for fiscal year 2010 – 2011.

ROLL CALL VOTE: Clerk Rillema **AYE**, Treasurer Hepler **AYE**, Trustee Bole **AYE**, Trustee Bard **AYE**, Trustee Deur **AYE**, Trustee Binns **AYE**, Supervisor St. Amour **AYE**

FRUITLAND TOWNSHIP MARCH 31, 2010 SPECIAL MEETING MINUTES

5. Establish 2010 Holiday Observance Days

Motion by Trustee Bard, second by Trustee Deur, **ADOPTED**, Resolution 2010-15 to approve Holiday Observance Days for Fruitland Township for fiscal year 2010 – 2011.

ROLL CALL VOTE: Trustee Bole **AYE**, Treasurer Hepler **AYE**, Clerk Rillema **AYE**, Trustee Binns **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Supervisor St. Amour **AYE**

6. Citizens Advisory Committee

Motion by Trustee Bole, second by Trustee Binns, **ADOPTED**, Resolution 2010-16 to approve that the Citizens Advisory Committees will set their own meeting dates for fiscal year 2010 – 2011.

ROLL CALL VOTE: Trustee Bard **AYE**, Trustee Deur **AYE**, Trustee Binns **AYE**, Clerk Rillema **AYE**, Treasurer Hepler **AYE**, Trustee Bole **AYE**, Supervisor St. Amour **AYE**

7. 2009 – 2010 Fiscal Year Budget Amendments

Motion by Clerk Rillema, second by Trustee Deur, **ADOPTED**, to accept the Fiscal Year 2009 – 2010 Budget Amendments to each department as presented.

ROLL CALL VOTE: Treasurer Hepler **AYE**, Trustee Bole **AYE**, Clerk Rillema **AYE**, Trustee Deur **AYE**, Trustee Binns **AYE**, Trustee Bard **AYE**, Supervisor St. Amour **AYE**

Clerk Rillema explained overspent and under budgeted items by department. She explained that several budget amendments were made during the year but continued review should be considered quarterly and budget amendments made accordingly. Supervisor St. Amour thanked Clerk Rillema for all her hard work in completing these amendments.

Motion by Trustee Bard, second by Trustee Binns, **ADOPTED**, to suspend the meeting for a short break.

Upon Voice Vote: 7 AYES

Motion by Trustee Bard, second by Trustee Binns, **ADOPTED**, to unsuspend the meeting from the break.

Upon Voice Vote: 7 AYES

8. Designated Funds

Motion by Clerk Rillema, second by Trustee Deur, **ADOPTED**, to accept the designated funds from Fiscal year 2009 – 2010 from Fund 101 to Fund 990 Special Contingency Fund in the amount of \$107,695.63.

FRUITLAND TOWNSHIP MARCH 31, 2010 SPECIAL MEETING MINUTES

ROLL CALL VOTE: Treasurer Hepler **AYE**, Trustee Bole **AYE**, Clerk Rillema **AYE**, Trustee Deur **AYE**, Trustee Binns **AYE**, Trustee Bard **AYE**, Supervisor St. Amour **AYE**

9. Board Comments

Trustee Bard thanked the Supervisor, Treasurer and Clerk for all their continued commitment to the township and the budget process. Trustee Deur too agreed with the remarks made by Trustee Bard and stated that he feels very confident in this budget and its process. Trustee Binns stated that this fiscal year will be a challenging year because our revenue and expenditure numbers are very close.

ADJOURNMENT:

Motion by Clerk Rillema, second by Trustee Bard, ***ADOPTED***, to adjourn the March 31, 2010 Special Meeting of the Township Board at 5:20 PM.

*Upon Voice Vote: **7AYES***

Respectfully Submitted,

Karolyn Rillema, Clerk
Township of Fruitland