

**FRUITLAND TOWNSHIP
SPECIAL MEETING
MARCH 30, 2016 – 10:00 AM
MINUTES**

PRESENT: Trustee Bard, Trustee Deur, Trustee Cisneros, Clerk Rillema, Treasurer Beegle, Trustee Hampel

ABSENT: Supervisor St. Amour

ALSO PRESENT: Zero interested parties.

Motion by Trustee Deur, second by Trustee Cisneros, **ADOPTED**, to have Clerk Rillema serve as chairman pro-tem due to Supervisor St. Amour's absence.

Upon Voice Vote: **6AYES, 1 ABSENT – motion carried**

CALL TO ORDER: Clerk Rillema called the Special Meeting of Fruitland Township to order at 10:00 AM and led the Pledge of Allegiance.

ACCEPT OR AMEND March 30, 2016 AGENDA:

Motion by Trustee Bard, second by Treasurer Beegle, **ADOPTED**, to accept the March 30, 2016 Special Meeting Agenda.

Upon Voice Vote: **6AYES, 1 ABSENT – motion carried**

PUBLIC COMMENT: There was no public comment.

NEW BUSINESS:

1. Consent Agenda 2016 – 2017 Appointments/Contracts –

Motion by Trustee Deur, second by Trustee Cisneros, **ADOPTED**, to accept the 2016-17 Consent Agenda effective April 1, 2016 - March 31, 2017, which includes contracting with SKB Consulting at a yearly amount of \$29,000.00, contracting with Brickley DeLong PC at a yearly amount of \$6,050.00, contracting with Attorney Kevin Even of Smith, Haughey, Rice & Roegge, PLLC at a hourly rate of \$160.00, contract with Muskegon Charter Township for Electrical and Mechanical Inspection Services and Lennard DeHoff as the Fruitland Township Plumbing Inspector each at a rate of \$40.00 per inspection, contract with Laketon Township for the services of Chris Hall as the Fruitland Township Building Official/Inspector at a rate of \$1,650.00 a month and contract with Val Jensen II as Zoning Administrator/Ordinance Enforcer at a yearly rate of \$24,000.00.

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Roll Call Vote: Trustee Bard, **AYE**, Trustee Deur **AYE**, Clerk Rillema **AYE**, Treasurer Beegle **AYE**, Supervisor St. Amour **ABSENT**, Trustee Hampel **AYE**, Trustee Cisneros **AYE** – **motion carried**

2. Depository for Township Funds

Motion by Trustee Bard, second by Trustee Cisneros, **ADOPTED**, Resolution 2016-08 to appoint PNC Bank, Fifth/Third Bank, Muskegon Governmental EFCU, First Merit Bank, Muskegon Co-Op Federal Credit Union, Shelby State Bank, Family Financial Credit Union and Harbor Light Credit Union as depositories of township funds for fiscal year 2016 – 2017.

Roll Call Vote: Treasurer Beegle **AYE**, Clerk Rillema **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Supervisor St. Amour **ABSENT** Trustee Cisneros **AYE**, Trustee Hampel **AYE** – **motion carried**

3. Establish Resolution 2016-09 Work Session and Regular Meeting dates and times of the Board of Trustees, Meeting dates and times for the Planning Commission, Parks & Recreation Commission and Zoning Board of Appeals.

Motion by Trustee Bard, second by Trustee Deur, **ADOPTED**, Resolution 2016-09 to approve Work Session and Regular Meeting Dates and times for the Board of Trustees, Meeting dates and times for the Planning Commission, Parks & Recreation Commission and Zoning Board Of Appeals for fiscal year 2016 – 2017.

Roll Call Vote: Trustee Bard, **AYE**, Trustee Deur **AYE**, Clerk Rillema **AYE**, Treasurer Beegle **AYE**, Supervisor St. Amour **ABSENT**, Trustee Cisneros **AYE**, Trustee Hampel **AYE** – **motion carried**

4. Establish Resolution 2016-10 Holiday Observance Days

Motion by Trustee Bard, second by Treasurer Beegle, **ADOPTED**, Resolution 2016-10 to approve Holiday Observance Days for Fruitland Township for fiscal year 2016 – 2017.

Roll Call Vote: Treasurer Beegle **AYE**, Clerk Rillema **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Supervisor ST. Amour **ABSENT**, Trustee Cisneros **AYE**, Trustee Hampel **AYE** – **motion carried**

5. Establish Resolution 2016-11 Citizens Advisory Committee

Motion by Trustee Cisneros, second by Trustee Deur, **ADOPTED**, Resolution 2016-11 to approve that the Citizens Advisory Committees will set their own meeting dates for fiscal year 2016-2017.

Roll Call Vote: Trustee Bard **AYE**, Trustee Deur **AYE**, Clerk Rillema **AYE**, Treasurer Beegle **AYE**, Supervisor St. Amour **ABSENT**, Trustee Cisneros **AYE**, Trustee Hampel **AYE** – **motion carried**

6. 2015 – 2016 Fiscal Year Budget Amendments/Designated Funds

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Motion by Treasurer Beegle, second by Trustee Cisneros, **ADOPTED**, to authorize the Clerk to make the Fiscal year 2015-16 Budget Year End Amendments and to move those funds from each line item and department as presented and place the designated roll over funds from Fiscal Year 2015-16 from General Fund 101 to Fund 120 in the amount of \$86,072.22 and Equipment Replacement Fund 145 in the amount of \$10,000.00.

Roll Call Vote: Trustee Bard **AYE**, Trustee Deur **AYE**, Clerk Rillema **AYE**, Treasurer Beegle **AYE**, Supervisor St. Amour **ABSENT**, Trustee Cisneros **AYE**, Trustee Hampel **AYE** – **motion carried**

7. General Appropriations Act Fiscal Year 2016 – 2017

Clerk Rillema stated that the 6 year Capital Plan for 2016 – 2021 was completed and presented a balanced budget for Fiscal Year 2016-17.

Motion by Trustee Deur, second by Treasurer Beegle, **ADOPTED**, Resolution 2016-07 to adopt the General Appropriations Act for Fiscal Year 2016 – 2017.

Roll Call Vote: Trustee Bard **NAY**, Trustee Deur **AYE**, Clerk Rillema **AYE**, Treasurer Beegle **AYE**, Supervisor St. Amour **ABSENT**, Trustee Cisneros **AYE**, Trustee Hampel **AYE** – **motion carried**

Trustee Bard wanted on record the reason she voted no on the budget was because of the wage increases.

8. 2016/2017 PINS Contract –

Motion by Trustee Bard, second by Trustee Deur, **ADOPTED**, to authorize the Supervisor to sign the 2016-2017 PINS Contract in the amount of \$60,500.00 with the Muskegon County Sheriff's Department and incorporate the additional language prepared by Attorney Even & Attorney Bossenbroek into the contract which has been approved by the Muskegon County Sheriff's Department Attorney Douglas Hughes.

Roll Call Vote: Trustee Bard **AYE**, Trustee Deur **AYE**, Clerk Rillema **AYE**, Treasurer Beegle **AYE**, Supervisor St. Amour **ABSENT**, Trustee Cisneros **AYE**, Trustee Hampel **AYE** – **motion carried**

10. Board Comments – Trustee Cisneros stated that he attended the Muskegon County information meeting on the proposed Park Authority requesting that each municipality appoint a representative to continue talks about creating such authority. Trustee Deur is interested in serving on that committee. It will be discussed at the April work session. Trustee Deur stated that April Scholtz of the Land Conservancy of West Michigan would like to speak to the board regarding the next steps for a the potential easement for the Duck Lake property. The board okayed inviting her to our April work session. Trustee Deur will contact her. Discussion amongst the board regarding regulatory ordinance

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enforcement was deferred to the April work session. Trustee Deur also commented that he would like to see a sub-committee appointed to discuss options regarding the Duck Lake Fire Station building.

ADJOURNMENT:

Motion by Treasurer Beegle, second by Trustee Bard, **ADOPTED**, to adjourn the March 30, 2016 Special Meeting of the Township Board at 10:40 AM.

Upon Voice Vote: **6 AYES, 1 ABSENT – motion carried**

Respectfully Submitted,

Karolyn Rillema, Clerk
Township of Fruitland