

**FRUITLAND TOWNSHIP BOARD
REGULAR MEETING
AUGUST 19, 2013
MINUTES**

PRESENT – Trustee Bard, Trustee Deur, Trustee Rissi, Clerk Rillema, Treasurer Beegle, Trustee Hampel, Supervisor St. Amour

ALSO PRESENT – (4) four interested parties.

CALL TO ORDER – Supervisor St. Amour called the Monday, August 19, 2013 Regular Meeting to order at 5:00 PM. The pledge of allegiance led by audience member Greg Means was recited a moment of silence for County Drain Commissioner Dave Fisher was observed.

AGENDA – Supervisor St. Amour asked to amend the agenda by moving New Business Item #5 - Secretary/Receptionist Recommendation before Public Comment and Trustee Deur stated that the Planning Commission items listed on the agenda would be postponed to discuss at the September work session.

Motion by Trustee Bard, second by Trustee Deur, **ADOPTED**, to accept the amended August 19, 2013 Regular Township Board Meeting Agenda.

Upon Voice Vote: **7 AYES – motion carried**

SECRETARY/RECEPTIONIST RECOMMENDATION - Supervisor St. Amour stated that the interview committee of Trustee Rissi, Clerk Rillema and Treasurer Beegle received over 150 applications and interviewed ten candidates. The interview committee recommends Anne Thomasma in attendance tonight. The Board of Trustees reviewed her resume and asked a few questions.

Motion by Treasurer Beegle, second by Trustee Deur, **ADOPTED**, to authorize Supervisor St. Amour to make an offer of employment at an hourly rate of \$10.98 to Anne Thomasma for the Secretary/Receptionist position at Fruitland Township as long as she passes the physical, drug test and background check.

Upon Voice Vote: **7 AYES – motion carried**

PUBLIC COMMENT – There was no public comment.

MINUTES –

Motion by Clerk Rillema, second by Trustee Deur, **ADOPTED**, to accept the July 7, 2013 Work Session Minutes and July 15, 2013 Regular Meeting Minutes.

Upon Voice Vote: **7 AYES – motion carried**

RECEIPTS & DISBURSEMENTS –

Motion by Treasurer Beegle, second by Trustee Bard, **ADOPTED**, to accept the Receipts of \$24,378.40 and Bank Balance and Certificate of Deposits of

FRUITLAND TOWNSHIP AUGUST 19, 2013 REGULAR MEETING MINUTES

\$956,077.00 for the period of July 1, 2013 through July 31, 2013 as reported by Melissa Beegle, Fruitland Township Treasurer and approve General Fund 101 Disbursements in the amount of \$76,412.32 and Fund 130 Disbursements in the amount of \$589.19 for the period of July 1, 2013 through July 31, 2013 as reported by Karolyn Rillema, Fruitland Township Clerk.

Upon Voice Vote: **7 AYES – motion carried**

ANNOUNCEMENTS/COMMUNICATIONS – Supervisor St. Amour stated that the Muskegon Area District Library is looking to add a facility in the North Muskegon Area. As information is received, he will forward on to the Board of Trustees. Novotny continues its efforts to secure frequency for the outer two life rings on the pier for security purposes. Supervisor St. Amour stated that SPLKA Acting Director Bob Baltzer would like to schedule a fall meeting with Curator Griswold, Supervisor St. Amour and the new SPLKA Director yet to be hired to discuss the partnership going forward. A quote received from Wilson Forestry was received in the amount of \$22,000.00 for pine on Simonelli Road.

Motion by Supervisor St. Amour, second by Trustee Bard, **ADOPTED**, to authorize the Supervisor and Clerk to sign the contract with Cherry Creek Post in Ewart, MI for pine on Simonelli Road after discussing with Wilson Forestry if the company is reputable.

Roll Call Vote: Trustee Hampel **AYE**, Treasurer Beegle **AYE**, Clerk Rillema **AYE**, Supervisor St. Amour **AYE**, Trustee Rissi **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE** - **motion carried**

SPECIAL GUEST – Eric Van Dop of Brickley DeLong presented the 2012-2013 Fiscal Year Audit to the Board of Trustees. The Township received a favorable audit.

Motion by Supervisor St. Amour, second by Trustee Deur, **ADOPTED**, to accept the 2012-2013 Fiscal Year Audit as presented by Brickley DeLong and place on file.

Upon Voice Vote: **7 AYES**

COMMITTEE/BOARD UPDATES –

- White Lake Ambulance Authority – Supervisor St. Amour stated that update information will be available at the September work session from Attorney Even.
- Zoning Board of Appeals - Clerk Rillema stated that the Zoning Board of Appeals met on August 12, 2013 to re-hear two hearings. The hearing for applicant Michael Brewer, 4483 Park Street, 61-06-560-000-0019-00 failed to grant a variance as requested for the addition to an existing accessory building located in the front yard between the house and the road. This was reheard to establish a record due to the poor recording of the initial hearing in April sought by counsel. The second hearing for applicants Robert and Kathy Hoogstra, 2293 Scenic Drive, 61-06-160-000-0004-00 denied a variance as requested for lot width and side yard setback. This was tabled from the July meeting due to technical issues with the application.

FRUITLAND TOWNSHIP AUGUST 19, 2013 REGULAR MEETING MINUTES

- Planning Commission - Trustee Deur stated that language amendments recommended by the Planning Commission to several ordinances be postponed and discussed at the September work session.
- Parks and Recreation Commission - Trustee Hampel stated that the Parks and Recreation Commission met on August 5, 2013. The commission is beginning their review of their Master Plan due in 2015 and would like to work closely with the Board of Trustees on language amendments. Their current Master Plan was sent to the DNR for approval to begin the process in the event any grant monies will be sought for future improvements on park land. Clerk Rillema assisted the Parks & Recreation Chairman Shields with this process. Trustee Hampel stated that unspent monies were allocated to bollards at Marcus Park. The amount was unknown but questioned by members of the Board of Trustees for lack of being budgeted in their 2013-14 budget without approval from the Trustees to spend elsewhere. The Board was pleased with the savings but want to make sure that procedures are followed correctly for future expenditures. Clerk Rillema was tasked to gather the invoice information and report to Supervisor St. Amour her findings.

OLD BUSINESS –

1. Ordinance Enforcement – Supervisor St. Amour stated that several ordinance enforcement cases are favorable. 2748 Duck Lake Road - Bank of America has mowed the lawn and removed all tires from the foreclosed property, 3775 White Lake Drive - Gagnon appears to have removed abundance of vehicles from property, 3980 McMillan Road - Howe continues his efforts to clean up property, 3839 Lakewood Road - Potter appears to have less vehicles on property and 2643 Duck Lake Road - Young continues his efforts to clean up property slowly.
2. Community Building Rental - Supervisor St. Amour sent the rental agreement to the White Lake Area Alcoholics Group for their review and signature last week.
3. Caller ID/Call Recording - Trustee Rissi reported that the small hand held recorders used for meetings are not compatible for telephone recording. She recommended a telephone recorder unit at a cost less than \$70.00 be purchased and placed on the Supervisors phone as a trial before purchasing for other telephones in the office.

Motion by Trustee Rissi, second by Trustee Deur, **ADOPTED**, to authorize the purchase of one (1) telephone recorder unit to be connected to the Supervisors telephone to record conversations as necessary.

Roll Call Vote: Trustee Bard **AYE**, Trustee Deur **AYE**, Trustee Rissi **AYE**, Clerk Rillema **AYE**, Treasurer Beegle **AYE**, Trustee Hampel **AYE**, Supervisor ST. Amour **AYE** - **motion carried**

NEW BUSINESS –

1. Cemetery, Block 3 -

Motion by Clerk Rillema, second by Trustee Bard, **ADOPTED**, to approve Ordinance #121 - Amending Fruitland Township Cemetery Ordinance, Section

FRUITLAND TOWNSHIP AUGUST 19, 2013 REGULAR MEETING MINUTES

R7.05 Markers or Memorials to strike language (c) *In Block 3, above ground markers, head stones and urns are prohibited* and request the Clerk to publish such amendment in the White Lake Beacon effective 30 days from published date of August 25, 2013.

Roll Call Vote: Trustee Bard **AYE**, Trustee Deur **AYE**, Trustee Rissi **AYE**, Clerk Rillema **AYE**, Treasurer Beegle **AYE**, Trustee Hampel **AYE**, Supervisor ST. Amour **AYE** - **motion carried**

2. Alcohol on Township Grounds -

Motion by Supervisor St. Amour, second by Trustee Rissi, **ADOPTED**, to approve Ordinance #121 - Amending Fruitland Township Nestrom Road Park Ordinance R21, Section R21.05 Prohibited Activities to strike language (a) *Alcoholic Beverages* and McMillan Road End Ordinance R61, Section R61.05 Prohibitions to strike language (g) *Possessing or consuming any alcoholic beverage* and request the Clerk to publish such amendment in the White Lake Beacon effective 30 days from published date of August 25, 2013.

Roll Call Vote: Trustee Hampel **NAY**, Treasurer Beegle **AYE**, Clerk Rillema **AYE**, Trustee Rissi **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Supervisor ST. Amour **AYE** - **motion carried**

Supervisor St. Amour will check all signage in the township for alcohol language that will need to be removed. Trustee Bard was concerned about littering. Trustee Hampel does not favor alcoholic beverages on public land where children play. Several members of the Board of Trustees stated that it is not enforced currently to not allow alcoholic beverages.

3. WRLS Painting - Clerk Rillema stated that she received an email from WRLS Curator Leslie Griswold stating that SPLKA approved the lowered bid submitted by Dave Cole Decorators, Inc., in the amount of \$16,000.00 and will be covering the deficit in funding of \$4,000.00. The remainder of funds will be coming from the State Historic Preservation Office Grant to not exceed \$8,000.00 and Fruitland Township's Fund 170 to not exceed \$4,000.00. Curator Griswold is in contact with the State of Michigan to finalize the paperwork to move forward with the painting grant paperwork. The Friends of the White River Light Station were contacted but denied any interest in partnering in this project.
4. Land Conservancy - Supervisor St. Amour stated that he sent a letter to April Scholtz of the Land Conservancy of West Michigan expressing our interest in a potential conservation easement on township property to preserve the natural land around Duck Creek.
6. Board Comments - Trustee Bard stated that she attended the Friends of the White River Light Station 2013 membership meeting and reception for the Friends Group at the White River Light Station last week, Wednesday. The alcoholic beverages were not being sold but donations were being accepted. She stated that Marge Beaver, aerial photographer, was the guest speaker and did a phenomenal presentation. Clerk Rillema stated that John Kelley of K&L Electric was in the office last week and mentioned that there was rebate program through Consumers to replace the fluorescent T12 bulb fixtures which are being phased out and inquired if we would be interested in having him quote the cost to replace. He recently completed the conversion at the City of North Muskegon. Judy Marcinkowski, audience

FRUITLAND TOWNSHIP AUGUST 19, 2013 REGULAR MEETING MINUTES

member, stated that her husband recently underwent the conversion at Grand Valley State University and will forward all information on to the Supervisor for our review. Clerk Rillema will also inquire with Electrical Inspector Ed Pulaski of his know about of this T12 bulb phase out. Clerk Rillema also tasked the board to consider enclosing the front entry counter with glass for protection of our staff. A number of incidences have occurred over the last number of years causing some alarm for safety of staff members. Trustee Bard stated that it was costly when it was looked at before with prior board. Supervisor St. Amour was okayed by the Board to investigate costs and possibilities.

ADJOURNMENT –

Motion by Trustee Bard, second by Treasurer Beegle, **ADOPTED**, to adjourn the August 19, 2013 Regular Meeting of the Township of Fruitland at 6:16 PM.

*Upon Voice Vote: **7 AYES – motion carried***

Respectfully Submitted,

Karolyn Rillema, Clerk
Township of Fruitland