

**FRUITLAND TOWNSHIP BOARD
REGULAR MEETING
MARCH 16, 2015
MINUTES**

PRESENT – Trustee Bard, Trustee Deur, Clerk Rillema, Trustee Hampel, Supervisor St. Amour

ABSENT – Trustee Rissi and Treasurer Beegle (both excused)

ALSO PRESENT – (3) Three interested parties.

CALL TO ORDER – Supervisor St. Amour called the Monday, March 16, 2015 Regular Meeting to order at 5:00 PM. The pledge of allegiance and a moment of silence observed in remembrance of Treasurer Beegle’s grandfather who passed.

AGENDA –

Motion by Trustee Bard, second by Trustee Deur, **ADOPTED**, to accept the March 16, 2015 Regular Township Board Meeting Agenda.
*Upon Voice Vote: **5 AYES, 2 ABSENT – motion carried***

PUBLIC COMMENT – There was no public comment.

MINUTES –

Motion by Clerk Rillema, second by Trustee Deur, **ADOPTED**, to accept the February 9, 2015 Work Session Minutes and February 17, 2015 Regular Meeting Minutes.
*Upon Voice Vote: **5 AYES, 2 ABSENT – motion carried***

RECEIPTS & DISBURSEMENTS –

Motion by Clerk Rillema, second by Trustee Bard, **ADOPTED**, to accept the Receipts of \$202,445.61 and Bank Balance and Certificate of Deposits of \$1,276,423.72 for the period of February 1, 2015 through February 28, 2015 as reported by Melissa Beegle, Fruitland Township Treasurer and approve General Fund 101 Disbursements in the amount of \$45,263.64 for the period of February 1, 2015 through February 28, 2015 as reported by Karolyn Rillema, Fruitland Township Clerk.
*Upon Voice Vote: **5 AYES, 2 ABSENT – motion carried***

ANNOUNCEMENTS/COMMUNICATIONS – Supervisor St. Amour stated that the Muskegon County Chapter of Michigan Townships Association will be meeting at Muskegon Charter Township on Monday, March 30, 2015 at 7:00 PM. Several road projects funded by the Federal Government through the Public Transportation Committee are scheduled in our township. In 2016, Zellar Road will be widened from Lakewood Road to Michillinda Road and White Lake Drive will be chip sealed. In 2017, River Road will receive some shoulder repair. An appeal has been filed to the Board of Determination for the Saxe Drain which will hold up the project approximately 2-3 months. Jeff Auch of the Muskegon Conservation District has taken a new position with the City of Montague

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and Steve Coverly will be taking over his position. Supervisor St. Amour met with a representative of Consumers Energy regarding the conversion of our fluorescent bulbs in the township hall. A quote is expected soon for costs which would be recovered in about a 2 year span. The Five Township Scrap Tire Grant was received again this year. The event will take place on Saturday, May 30, 2015 at Mullally Park from 9 AM – 2 PM. Trustee Hampel, Trustee Deur and Trustee Bard volunteered to work this event. Supervisor St. Amour stated that he is concerned with the lack of participating municipalities regarding the Fred Meijer Berry Junction Rail Trail. He will be consulting with Attorney Even regarding not being included on decisions with the project. The White Lake Area Chamber of Commerce is hosting a Recycling Workshop at the White Lake Community Library at a cost of \$5.00 per person on Wednesday, March 25 from 8:30 AM – 10:00 AM.

Motion by Supervisor St. Amour, second by Trustee Bard, **ADOPTED**, to authorize payment of \$5.00 each for up to seven board members to attend the Recycling Workshop on Wednesday, March 25, 2015 at the White Lake Community Library.

Roll Call Vote: Trustee Bard **AYE**, Trustee Deur **AYE**, Clerk Rillema **AYE**, Trustee Hampel **AYE**, Supervisor St. Amour **AYE**, Trustee Rissi, **ABSENT**, Treasurer Beegle **ABSENT**

COMMITTEE/BOARD UPDATES –

- White Lake Ambulance Authority – Supervisor St. Amour stated that he would like to report to the Authority a history of our actions and the push back he received since April 2013. He would like to request them to make up the shortage of \$300,000.00 for the last three years and the potential \$100,000.00 for this current fiscal year since they refused to listen to our plea two years ago. Clerk Rillema reviewed the backup for the invoice received for the shortage of approximately \$95,000.00. The backup consists of three fiscal years invoices for three areas – legal, computers and vehicle repairs. Clerk Rillema will be asking the Finance Committee of the WLAA at their meeting held at Fruitland Township on Tuesday, March 17, 2015 the reasoning for those items only.
- White Lake Fire Authority – Treasurer Beegle was absent so her report will be given at the next meeting in April.
- Duck Creek Watershed – Trustee Hampel stated that the group is currently working on a pictorial depths map of Duck Lake and an invasive plant species booklet of Duck Lake/Duck Creek to sell as a fundraiser. Trustee Deur stated that a similar booklet is also being published for the White Lake Association. Trustee Hampel explained that they may want exposure for this fundraiser on our e-news. She also reported that volunteers are being sought for the May/June Duck Creek Water Sampling. She will gather the information, so Supervisor St. Amour may put in an upcoming e-news.

OLD BUSINESS –

1. 2015-16 Budget Discussion – Supervisor St. Amour stated that the budget is close to finalization. He will be meeting with the Sheriff again this Thursday regarding the PINS program. He has kept the line item for the Joint Planning Commission fee at this time but will write a letter stating that funds will be held until there is a better understanding of the value to Fruitland Township. He received a quote for the Riley-Thompson Road project of approximately \$193,000.00 for existing road and approximately \$273,000.00 to widen road

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and pave the shoulders. The board at this time is considering existing road improvements at the lower cost. Supervisor St. Amour will investigate if the MCRC is still participating in the 60/40 split. Trustee Deur inquired about the additional funds for ordinance enforcing and regarding an overlap for the Zoning Administrator. Supervisor St. Amour will take that into consideration prior to the budget adoption meeting.

**FRUITLAND TOWNSHIP
RESOLUTION NO. 2015-05(a)
ESTABLISH TRUSTEE SALARY FOR FISCAL YEAR 2015 / 2016**

- WHEREAS,** The Township of Fruitland, County of Muskegon, is a general law township established in 1869; and
- WHEREAS,** The electorate of the Township of Fruitland, County of Muskegon, elected four Trustees at a General Election, held November 6, 2012, in accordance with the Election Law of the State of Michigan, to fulfill the duties and responsibilities established by Statutes of the State of Michigan and the Township of Fruitland ; and
- WHEREAS,** The Township of Fruitland does not hold an Annual Meeting; and
- WHEREAS,** The Township of Fruitland has not adopted an Ordinance to Establish a Salary Compensation Committee;

THEREFORE, LET IT NOW BE RESOLVED, that this resolution identifies the authority of the members of the Fruitland Township Board to determine the salaries of the elected officials, in compliance with MCLA 41.95 (3), and

Motion by Clerk Rillema, second by Supervisor St. Amour, **ADOPTED**, Resolution 2015-05(a) to approve Trustee Salary for fiscal year 2015 – 2016.

Upon a roll call vote, with all members present, the members voted as follows:

- “**AYE**”: Trustee Bard, Trustee Deur, Supervisor St. Amour, Clerk Rillema, Trustee Hampel
“**NAY**”: None
“**ABSENT**”: Trustee Rissi, Treasurer Beegle

BE IT RESOLVED THAT, as of April 1, 2015, the salary of each of the Trustees for the Township of Fruitland shall be established at a proper level of \$3,825.78 for the Fiscal Year of April 1, 2015 through March 31, 2016.

Karolyn Rillema, Clerk
Township of Fruitland

NEW BUSINESS -

1. February 2014-15 Budget Amendments –

Motion by Clerk Rillema, second by Trustee Bard, **ADOPTED**, to authorize the Clerk to make the February 2014-15 Budget Amendments as presented.
Roll Call Vote: Trustee Bard **AYE**, Trustee Deur **AYE**, Clerk Rillema **AYE**, Trustee Hampel **AYE**, Supervisor St. Amour **AYE**, Trustee Rissi, **ABSENT**, Treasurer Beegle **ABSENT**

2. Computer Purchase –

Motion by Clerk Rillema, second by Supervisor St. Amour, **ADOPTED**, to authorize the Clerk to purchase a replacement PC Basic I-3 computer from IT Right in the amount of \$625.00 for her office.
Roll Call Vote: Trustee Hampel **AYE**, Clerk Rillema **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Supervisor St. Amour **AYE**, Trustee Hampel **ABSENT**, Treasurer Beegle **ABSENT**

3. Credit Card Acceptance –

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FRUITLAND TOWNSHIP
RESOLUTION 2015 – 14
Credit Card Acceptance Resolution

WHEREAS, the adoption of a resolution authorizing the acceptance of payments by financial transaction devices is within the purview of the township pursuant to PA 280 of 1995; and

WHEREAS, the treasurer of Fruitland Township has determined acceptable financial transaction devices include:
Visa
MasterCard
Discover Card
American Express
Electronic Funds Transfers

Motion by Clerk Rillema, second by Trustee Bard, **ADOPTED**, Resolution 2015-13 Credit Card Acceptance effective April 1, 2015.

Upon a roll call vote, with all members present, the members voted as follows:

“**AYE**”: Trustee Hampel, Clerk Rillema, Trustee Deur, Trustee Bard, Supervisor St. Amour

“**NAY**”: None

“**ABSENT**”: Trustee Rissi, Treasurer Beegle

BE IT RESOLVED THAT, effective April 1, 2015 Fruitland Township authorizes the use of financial transaction devices and authorizes the treasurer to proceed to implement their use.

Karolyn Rillema, Clerk
Township of Fruitland

4. FOIA Appeals –

Motion by Supervisor St. Amour, second by Trustee Deur, **ADOPTED**, to deny Mr. Kruse of his two FOIA appeals for the same request dated March 11, 2015 stating it was DENIED, as a Public Body Response with requested information was mailed for his March 6th request on March 9, 2015 along with certified copies of other requests.

*Upon Voice Vote: **5 AYES, 2 ABSENT – motion carried***

5. Board Comments – Clerk Rillema stated that she attended a presentation regarding the upcoming FOIA amendments effective July 1, 2015. Many changes will be forthcoming and she has contacted Attorney Even for his review. As reported at the work session, both Deputy Clerk Dion and Clerk Rillema’s notary public licenses are up for renewal in November 2015. She spoke to the Office of the Great Seal and a \$10.00 renewal fee per notary is necessary by July 2015 to get processed. No need for a new seal or stamp is necessary. She will request such at that time. Clerk Rillema also stated that the Parks & Recreation Commission will not be holding a April 2015 meeting. Because it is a 2015-16 Fiscal Year item, there meeting schedule will not be adopted until the budget adoption meeting on the 31st of March. It will be listed on the Meeting Schedule Resolution as “no meeting” for that date. Trustee Deur inquired about timing of appointing another Planning Commissioner. Supervisor St. Amour stated that it will be part of our budget meeting as there are other appointments necessary at that time also.

ADJOURNMENT –

Motion by Trustee Bard, second by Trustee Deur, **ADOPTED**, to adjourn the March 16, 2015 Regular Meeting of the Township of Fruitland at 6:07 PM.

*Upon Voice Vote: **5 AYES, 2 ABSENT – motion carried***

Respectfully Submitted,

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Karolyn Rillema, Clerk
Township of Fruitland