

**FRUITLAND TOWNSHIP BOARD
REGULAR MEETING
JANUARY 21, 2014
MINUTES**

PRESENT – Trustee Bard, Trustee Deur, Clerk Rillema, Treasurer Beegle, Trustee Hampel, Supervisor St. Amour

ABSENT - Trustee Rissi (excused)

ALSO PRESENT – (3) three interested parties.

CALL TO ORDER – Supervisor St. Amour called the Tuesday, January 21, 2014 Regular Meeting to order at 5:00 PM. The pledge of allegiance was recited and a moment of silence was observed.

AGENDA – Motion by Trustee Bard, second by Trustee Deur, **ADOPTED**, to accept the January 21, 2014 Regular Township Board Meeting Agenda.
Upon Voice Vote: **6 AYES, 1 ABSENT – motion carried**

PUBLIC COMMENT - There was no public comment.

MINUTES – Motion by Clerk Rillema, second by Trustee Deur, **ADOPTED**, to accept the December 9, 2013 Work Session Minutes and December 16, 2013 Regular Meeting Minutes.
Upon Voice Vote: **6 AYES, 1 ABSENT – motion carried**

RECEIPTS & DISBURSEMENTS –

Motion by Treasurer Beegle, second by Trustee Bard, **ADOPTED**, to accept the Receipts of \$117,871.16 and Bank Balance and Certificate of Deposits of \$1,045,301.07 for the period of December 1, 2013 through December 31, 2013 as reported by Melissa M. Beegle, Fruitland Township Treasurer and approve General Fund 101 Disbursements in the amount of \$54,446.73 for the period of December 1, 2013 through December 31, 2013 as reported by Karolyn Rillema, Fruitland Township Clerk.
Upon Voice Vote: **6 AYES, 1 ABSENT – motion carried**

ANNOUNCEMENTS/COMMUNICATIONS – Supervisor St. Amour announced that Supervisor Arter of Laketon Township is the representative on the Muskegon County Library Board and is willing to speak to us about the proposed new construction of a library in the North Muskegon area if we are interested. The Board is not interested at this time but will keep in in their minds eye.

- White Lake Ambulance Authority – Supervisor St. Amour stated that he would like all the Board to attend the next meeting of the WLAA on Wednesday, January 29 as the audit will be discussed. Any questions should be asked at that time.
- White Lake Fire Authority - Treasurer Beegle announced that the January meeting has been postponed twice due to weather. It is rescheduled for Thursday, January 23, 2014 at 7:00 pm.

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- Zoning Board of Appeals - Clerk Rillema reported that applicant Norman Dodds Architect on behalf of Michael & Lisa Byam, 57155 Scenic Drive, parcel #61-06-012-300-0012-00 requested a variance from Article VIIIa Inland Lakes District, Section 8.02a Site Development Standards, (1) Rear Yard Setback, Article III, General Provisions, Section 3.31, Average Setback Lines, (D) was approved 3 AYES, 2 NAYS.

OLD BUSINESS –

1. Ordinance Enforcement – Supervisor St. Amour stated that 3980 McMillan, 4554 River Road, 2131 Bard, 2157 Bard and 5096 Orshal Road will need to be checked once the snow dissipates for junk violations. He received today two anonymous complaints on 6388 Zellar Road and a parcel on South Shore Drive for dangerous buildings. Supervisor St. Amour has tasked Building Inspector Siegel to investigate but also shared information from the State of Michigan website stating their policy as: "Complaints will only be accepted in writing. No anonymous submissions will be processed." Attorney Even will be contacted to investigate this process.
2. Community Building Rental - Supervisor St. Amour stated that his meeting with the White Lake Group last month was postponed to discuss the rental agreement was postponed until January 2014. He received a call with two potential dates for the meeting.
3. Marcus Dunes Update - Supervisor St. Amour stated that Attorney Even attended the January 7, 2014 hearing. We are awaiting a decision from the judges that heard the case.

NEW BUSINESS –

1. 3rd Qtr 2013-14 Budget Amendments -

ACCOUNT NUMBER	DESCRIPTION	REASON	AMOUNT	INCREASE/ DECREASE	OVER/UNDER BUDGET
REVENUES					
FUND 101					
101-000-475.000	Zoning Permit Fee	Additional revenue	\$ 325.00	increase	under budgeted
101-000-476.003	Permit-Mechanical	Additional revenue	\$ 2,261.00	increase	under budgeted
101-000-573.000	Liquor Control	Additional revenue	\$ 13.75	increase	under budgeted
101-000-577.000	Elections	Reimbursable Election (November)	\$ 2,395.85	increase	under budgeted
101-000-621.000	Land Division Fees	Additional revenue	\$ 150.00	increase	under budgeted
101-000-626.000	Ecology Station	Additional revenue	\$ 8,230.88	increase	under budgeted
101-000-630.000	Burials	Additional revenue	\$ 1,469.00	increase	under budgeted
101-000-643.000	Cemetery Lot Sales	Additional revenue	\$ 600.00	increase	under budgeted
101-000-659.000	Civil Infraction Fines	Additional revenue	\$ 50.00	increase	under budgeted
101-000-664.000	Interest on Deposits	Additional revenue	\$ 552.79	increase	under budgeted
101-000-667.000	Township Park Pavilion Rental	Additional revenue	\$ 80.00	increase	under budgeted
101-000-671.000	Other Revenues	Additional revenue	\$ 396.75	increase	under budgeted
			\$ 16,525.02		
FUND 101					
APPROPRIATIONS					
101-101-956.000	Miscellaneous	Phone Recorder, Portable Restroom, Recording Fee	\$ 170.20	increase	under budgeted
101-215-724.000	Postage	Postage	\$ 18.53	increase	under budgeted

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101-265-707.000	Part-time Wages	increased seasonal wages	\$ 90.50	increase	under budgeted
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101-269-707.000	Part-time Wages	increased seasonal wages	\$ 90.50	increase	under budgeted
101-276-707.000	Part-time Wages	increased seasonal wages	\$ 226.25	increase	under budgeted
101-276-801.000	Contracting	Additional Burials	\$ 1,255.00	increase	under budgeted
101-371-801.001	Contracting-Computer Svcs	Bldg Software Increase	\$ 420.00	increase	under budgeted
101-691-707.000	Part-time Wages	increased seasonal wages	\$ 226.19	increase	under budgeted
101-746-707.000	Part-time Wages	increased seasonal wages	\$ 181.00	increase	under budgeted
101-746-930.000	Repairs & Maintenance		\$ 630.63	increase	under budgeted
101-804-900.000	Printing & Publishing	additional notices published	\$ 374.54	increase	under budgeted
			\$ 3,773.84		
FUND 130 - PUBLIC WORKS FUND					
REVENUES					
130-000-669.000	Water Service Charges	increased water received	\$ 3,849.86	increase	under budgeted
FUND 140 - METRO AUTHORITY					
APPROPRIATIONS					
140-500-801.000	Contracting	Brining Increases	\$ 431.43	increase	under budgeted
FUND 990 - SPECIAL CONTINGENCY FUND					
REVENUES					
990-000-664.000	Interest on Deposits	Additional interest	\$ 155.89	increase	under budgeted

Motion by Clerk Rillema, second by Supervisor St. Amour, **ADOPTED**, to authorize the Clerk to make the 2013-14 3rd Qtr Budget Amendments as presented.

Upon Voice Vote: **6 AYES, 1 ABSENT – motion carried**

2. Mason Drain - Supervisor St. Amour stated that a public hearing was held at the township hall by the Board of Determination for the Mason Drain on January 15, 2014 and established the district boundaries. Fruitland Township and the County of Muskegon were named to be liable to pay a percent of the cost of construction or maintenance of said drain by reason of benefits at large for public health. Supervisor St. Amour will keep the board abreast of upcoming information.
3. MiSpot/Verizon - Trustee Deur stated that MiSpot is hosting a service launch for their high-speed wireless internet on Thursday, January 23, 2014 from 1:00 PM - 6:00 PM at the Ramada Inn Business Center. He will be contacting Zoning Administrator Sandel when he returns from vacation to set up a meeting to discuss zoning issues on a parcel that Verizon is interested in a potential tower placement. Currently zoning does not allow cell towers in that area.
4. 2014-15 Budget Discussion - Supervisor St. Amour stated that the proposed 2014-15 Fund 101 budget is in balance. He is recommending a 2% wage increase, increase in Sports-n-Shorts program, increase for health insurance for remaining 4 months of fiscal year up to 35% and two computer purchases for the zoning administrator and himself. In the additional Funds, brining has been increased and a potential road project will need to be addressed. He spoke to Managing Director Hulka who states that the 60/40 split may be in jeopardy due to

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the heavy winter we are experiencing. The three projects proposed for the next three years in Fruitland Township are "stand alone" projects and could be incorporated at any time if we wish to do so. More to come.

5. Accounts Payable -

Motion by Clerk Rillema, second by Supervisor St. Amour, **ADOPTED**, to authorize the Clerk to pay White Lake Area Chamber of Commerce in the amount of \$230.00 and West Michigan Shoreline Regional Development Commission in the amount of \$1,000.00.

Roll Call Vote: Trustee Hampel **AYE**, Treasurer Beegle **AYE**, Clerk Rillema **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Supervisor St. Amour **AYE**, Trustee Rissi **ABSENT**

BOARD COMMENTS: Trustee Bard inquired if we benefit from being part of the West Michigan Shoreline Regional Development. Supervisor St. Amour stated that they have been an integral part of capturing the funding for the Fred Meijer Berry Junction Rail Trail Phase III in Dalton/Muskegon Charter and North Muskegon. Trustee Deur inquired if we were members of the Muskegon County Chamber of Commerce - the answer was no.

6. Board Comments - Trustee Hampel stated that she is interested in promoting agriculture producers in our community. She sees the Blueberry Festival as a way to incorporate local farmers. She will be attending the MTA conference next week in Traverse City and will be attending workshops on fundraising and community events. Trustee Bard stated that the Festival was turned over to the church due to lack of volunteers and expense. Treasurer Beegle stated that February 14, 2014 is the last day to pay winter taxes and she will remain open until 4:00 PM on that Friday. Clerk Rillema stated that there is a February 25, 2014 Special Election for the MAISD which will be reimbursable. Trustee Deur stated that on Wednesday, January 22, 2014, the White Lake Public Advisory Committee is holding a meeting on the continued BUI removal/restoration process on White Lake from 6 - 8 PM at the White Lake Community Library. He is unable to attend. Trustee Bard inquired about the location of the 76 acres of land being donated to the West Michigan Land Conservancy on Duck Lake Road. Trustee Deur answered her inquiry.

ADJOURNMENT –

Motion by Trustee Bard, second by Treasurer Beegle, **ADOPTED**, to adjourn the January 21, 2014 Regular Meeting of the Township of Fruitland at 5:45 PM.

Upon Voice Vote: **6 AYES, 1 ABSENT – motion carried**

Respectfully Submitted,

Karolyn Rillema, Clerk
Township of Fruitland