

**FRUITLAND TOWNSHIP
SPECIAL WORK SESSION
JANUARY 6, 2010 – 1:00 PM
MINUTES**

PRESENT: Trustee Bard, Trustee Bole, Trustee Deur, Clerk Rillema, Treasurer Hepler, Supervisor St. Amour

ABSENT: Trustee Binns

ALSO PRESENT: One (1) interested party.

CALL TO ORDER:

Supervisor St. Amour called the Wednesday, January 6, 2010 Special Meeting of the Township of Fruitland Board to order at 1:07 PM.

AGENDA: Accept or amend the January 6, 2010 Special Meeting Agenda of the Township of Fruitland.

Motion by Trustee Bard, second by Trustee Deur, ***ADOPTED***, to accept the January 6, 2010 Special Meeting Agenda of the Township of Fruitland.

Upon Voice Vote: **6 AYES 1 ABSENT**

PUBLIC COMMENT: There was no public comment.

NEW BUSINESS:

1. 2010-2011 Budget Review – Supervisor St. Amour reminded the Board of the list and ranking of the goals from last year’s budget process – Better Law Enforcement, Roads, Ordinance Review, Road Ends, Cell Towers, Combined Services, Cooperative Board(s) Communication, Citizen Involvement, Blueberry Festival and Lowered Taxes. Most on the list have been accomplished or in the process of being worked on by various Citizen Advisory Committees, Planning Commission and Board of Trustees.

The proposed budget report reviewed was developed by the efforts of the Clerk, Treasurer and Supervisor. Each department was reviewed by each line item. Topics of conversation and further review are:

REVENUES – Penalty on Delinquent Taxes (when is revenue recognized?) Museum Donation (special fund needed), increase in Museum Gift Shop Receipts from \$10,000.00 to \$12,000.00 and decrease in Other Revenues from \$3000.00 to \$1000.00. An estimate of approximately \$813,500.00 in Revenue is proposed. Treasurer Hepler was asked to work on additional fund balance projections.

FRUITLAND TOWNSHIP JANUARY 6, 2010 SPECIAL MEETING MINUTES

ALLOCATIONS – Supervisor St. Amour will write letters to BS &A, IT Right, Brickley DeLong, ADP and our insurance carrier(s) to negotiate same rate or decrease in pricing for 2010-2011. Clarification on changing status of Assessor from contractor to an employee is forthcoming from Attorney Eklund and a decrease of \$3000.00 in rate of pay is proposed. A change in billing from the Attorney from hourly to retainer will be investigated by Supervisor St. Amour. Community Services Contracting was reduced for the White Lake Senior Center to \$1000.00 from \$1250.00 and the Fireworks line item was dropped completely for \$100.00. A suggestion by Clerk Rillema to pay board members quarterly was okayed rather than waiting until fiscal year end to pay. Under Community Building, Clerk Rillema was tasked to investigate HAVA grant money expenditure requirements because of another possible foundation repair. Under Township Property, Repairs & Maintenance (Twp Grounds) was increased from \$5000.00 to \$7000.00 and Repairs & Maintenance (Fire Barn) was decreased from \$2000.00 to \$1000.00. Discussion regarding billing of prior expenditures in fiscal year 2009-10 will be discussed at the Tuesday, January 12, 2010 Work Session. Under Ordinance Enforcer, a request from Trustee Bard tasked Supervisor St. Amour to acquire a report from our PINS Officer on activity for this past fiscal year. Under Inspection Department, Supervisor St. Amour will research the statutory requirements regarding break-even status of this department. Under Ecology Station, Supervisor St. Amour is currently negotiating same rate or decrease in pricing. This department continues to fall short of breakeven. The departments of Parks & Recreation & Museum have not had a budget submitted by the Parks & Recreation Commission for 2010-2011 Fiscal Year. Supervisor St. Amour will provide them with our proposed budget for their review. Under Planning Commission, Contracting was decreased from \$5000.00 to \$4000.00. An estimate of approximately \$785,500.00 in Allocations is proposed. A potential surplus of \$27,000.00 is projected at fiscal year end 2010-2011.

2. Board Comments – Supervisor St. Amour received a letter from the White Lake Public Advisory Council asking for support for their grant application process. The Board of Trustees okayed this letter of support verbally. Clerk Rillema stated that HAVA Grant Applications are again available for 2010 but was not aware of any improvements needed at this time at any of the precincts.

ADJOURNMENT –

Motion by Treasurer Hepler, second by Clerk Rillema, ***ADOPTED***, to adjourn the Wednesday, January 6, 2010 Special Meeting of the Township of Fruitland at 3:54 PM.

Upon Voice Vote: **6 AYES 1 ABSENT**

Respectfully Submitted,

Karolyn Rillema, Clerk
Township of Fruitland