

**FRUITLAND TOWNSHIP BOARD  
SPECIAL WORK SESSION MEETING**

**June 3, 2009**

**11:00 AM**

**MINUTES**

**PRESENT:** Trustee Bard, Trustee Binns, Trustee Bole, Trustee Deur, Treasurer Boyer, Clerk Rillema, Supervisor St. Amour

**ALSO PRESENT:** Attorney Eklund and no interested parties.

**CALL TO ORDER:** Supervisor St. Amour called the Wednesday, June 3, 2009 Special Work Session Meeting to order at 11:00 AM.

**AGENDA:** Accept or amend the Wednesday Special Work Session Meeting Agenda.

Motion by Trustee Bard, second by Trustee Deur, ***ADOPTED***, to accept the Wednesday, June 3, 2009 Special Work Session Meeting Agenda.

*Upon Voice Vote:* **7AYES**

**1) Network Access –**

Supervisor St. Amour reported that the subcommittee comprised of Clerk Rillema, Trustee Deur, Attorney Eklund and himself have investigated the alleged personal misuse of township property and have a list of questions pertaining to that matter that will be asked to Treasurer Boyer. Supervisor St. Amour stated that Trustee Deur and Trustee Bole would be asking these questions, with others to engage with additional questions or comments.

Numerous questions regarding certain matters which surfaced during their investigation were asked to Treasurer Boyer. These matters included both internal and external network access, computer policies and procedures, IT Right's backup process, password controls and administration of township computer system. The sub-committee will meet again to finalize their investigation and report back to the board at the next Regular Board Meeting in June with their recommendation.

**2) All 2009-10 Budget Items –**

Supervisor St. Amour asked the board to discuss the 2009-10 Fiscal Year Budget ending May 31, 2009 to assess the status of our financial statements due to the fact that State Shared Revenue is dropping and the decrease in permit application fees is lower than expected. Trustee Deur asked Treasurer Boyer to provide financials for both 2007 and 2008 for the month of May of each year to compare revenues and expenditures to date. Areas that the Board will begin to re-evaluate are insurance and contracting services such as payroll and computer services. Treasurer Boyer questioned if employees wages for the May Election and time worked at the Ecology Station should be reallocated to those departments. The Board agreed that reallocations should be initiated and asked her to complete those journal entries. Each department was looked over and reviewed. With Revenues declining, Supervisor St. Amour advised the Board that the budget would be reviewed often and state shared revenue cut could be in the future.

**3) Roads –**

FRUITLAND TOWNSHIP JUNE 3, 2009 SPECIAL WORK SESSION MEETING MINUTES

Supervisor St. Amour and Trustee Bole have developed a listing of roads that are in need of repair. Supervisor St. Amour asked the Board to please be prepared to discuss funding for future road repair at the next work session. He stated that he has spoken to the Muskegon County Road Commission and they are awaiting our direction.

**ADJOURNMENT:** Motion by Trustee Deur, second by Trustee Bard, ***ADOPTED***, to adjourn the Wednesday, June 3, 2009 Special Work Session Meeting of the Township of Fruitland at 2:05 PM.  
*Upon Voice Vote: 7AYES*

Respectfully submitted,

Karolyn Rillema, Clerk  
Township of Fruitland