

**FRUITLAND TOWNSHIP
SPECIAL MEETING
MARCH 31, 2009 – 4:00 PM
MINUTES**

PRESENT – Trustee Bard, Trustee Deur, Trustee Binns, Clerk Rillema, Treasurer Boyer, Trustee Bole and Supervisor St. Amour

ALSO PRESENT – One (1) interested party

CALL TO ORDER – Supervisor St. Amour called the Special Meeting of Fruitland Township to order at 4:02 PM. Supervisor St. Amour led the Pledge of Allegiance and asked all to remain standing for a moment of silence.

ACCEPT OR AMEND March 31, 2009 AGENDA –

Motion by Trustee Bole, second by Trustee Bard, ***ADOPTED***, to accept the March 31, 2009 Special Meeting Agenda.

Upon Voice Vote: **7AYES**

PUBLIC COMMENT –

1. Carol Kooistra, 2553 Scenic Drive – Pleased with the Township Board’s ability to complete the budget process.

NEW BUSINESS –

Supervisor St. Amour thanked the board for its diligence in working to complete a balanced budget and explained that this budget would be adopted in resolution form.

1. General Appropriations Act Fiscal Year 2009 – 2010

Supervisor St. Amour stated that the changes in Revenues for tax accounts that had been addressed at the Public Hearing were completed and the Revenue would total approximately \$913,000.00. Postage Allocations to various departments and Capital Outlay to Township Property re-allocations were also completed after discussion at the Public Hearing. Questions from Trustee Deur regarding items on the 6 year Capital Plan in comparison to the 2009 – 2010 budget resulted Cemetery - Miscellaneous \$500.00 to be removed and Computers-\$2000.00 to be increased to \$4987.90. Treasurer Boyer stated that the server we currently have is old and will need to be replaced at some time. Treasurer Boyer stated that the Expenditures would total approximately \$883,000.00 and the difference between Revenue and Expenditures would end in a positive result of approximately \$30,000.00.

Motion by Trustee Deur, second by Trustee Bard, **ADOPTED**, Resolution 2009-01 to adopt the General Appropriations Act for Fiscal Year 2009 – 2010 with changes on the Capital Plan to remove \$500.00 from Cemetery and increase Computers to \$4987.90.

ROLL CALL VOTE: Trustee Bole **AYE**, Treasurer Boyer **AYE**, Clerk Rillema **AYE**, Trustee Binns **AYE**, Trustee Deur **AYE**, Supervisor St. Amour **AYE**, Trustee Bard **AYE**

2. 2009 – 2010 Appointments/Contracts –

a. Assessor – SKB Consulting

Motion by Trustee Deur, second by Trustee Binns, **ADOPTED**, to accept the one year contract with SKB Consulting for fiscal year 2009 – 2010 as the Fruitland Township Assessor and delegate the Supervisor to sign said contract on behalf of the Township.

ROLL CALL VOTE: Trustee Deur **AYE**, Trustee Binns **AYE**, Trustee Bard **AYE**, Clerk Rillema **AYE**, Treasurer Boyer **AYE**, Trustee Bole **AYE**, Supervisor St. Amour **AYE**

b. Auditor – Brickley DeLong PC

Motion by Trustee Bard, second by Trustee Bole, **ADOPTED**, to accept one year contract with Brickley DeLong as the Fruitland Township Auditor effective April 1, 2009 – March 31, 2010 and delegate the Supervisor to sign said contract on behalf of the Township.

ROLL CALL VOTE: Trustee Bard **AYE**, Trustee Bole **AYE**, Trustee Deur **AYE**, Trustee Binns **AYE**, Clerk Rillema **AYE**, Treasurer Boyer **AYE**, Supervisor St. Amour **AYE**

c. Township Attorney – Robert D. Eklund

Motion by Clerk Rillema, second by Trustee Binns, **ADOPTED**, to accept one year contract with Attorney Robert Eklund as the Fruitland Township Attorney effective April 1, 2009 – March 31, 2010 and delegate the Supervisor to sign said contract on behalf of the Township.

ROLL CALL VOTE: Clerk Rillema **AYE**, Trustee Binns **AYE**, Trustee Bard **AYE**, Trustee Deur **AYE**, Treasurer Boyer **AYE**, Trustee Bole **AYE**, Supervisor St. Amour **AYE**

Trustee Deur asked Supervisor St. Amour if attorney costs were on the list to be reviewed and stated that a retainer might be a method going forward rather than hourly rate. Supervisor St. Amour said yes that it was on the list.

d. Building Inspector – Troy DeBrot

Motion by Trustee Bole, second by Clerk Rillema, **ADOPTED**, to accept Troy DeBrot as the Fruitland Township Building Inspector effective April 1, 2009 – March 31, 2010 and delegate the Supervisor to sign said contract on behalf of the Township.

ROLL CALL VOTE: Trustee Deur **AYE**, Trustee Bole **AYE**, Clerk Rillema **AYE**, Treasurer Boyer **AYE**, Trustee Bard **AYE**, Trustee Binns **AYE**, Supervisor St. Amour **AYE**

e. Mechanical & Electrical Inspector – Ed Pulaski

Motion by Trustee Deur, second by Trustee Bard, **ADOPTED**, to accept Ed Pulaski as the Fruitland Township Electrical/Mechanical Inspector effective April 1, 2009 – March 31, 2010 and delegate the Supervisor to sign said contract on behalf of the Township.

ROLL CALL VOTE: Trustee Deur **AYE**, Supervisor St. Amour **AYE**, Trustee Bard **AYE**, Trustee Binns **AYE**, Trustee Bole **AYE**, Treasurer Boyer **AYE**, Clerk Rillema **AYE**

f. Plumbing Inspector – Lennard DeHoff

Motion by Trustee Bole, second by Trustee Deur, **ADOPTED**, to accept Lennard DeHoff as the Fruitland Township Plumbing Inspector effective April 1, 2009 – March 31, 2010 and delegate the Supervisor to sign said contract on behalf of the Township.

ROLL CALL VOTE: Trustee Bole **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Trustee Binns **AYE**, Treasurer Boyer **AYE**, Clerk Rillema **AYE**, Supervisor St. Amour **AYE**

Treasurer Boyer asked Supervisor St. Amour if any consideration for alternate inspectors has been taken at this time. In previous experiences, our contracted inspector would hire his own relief. Supervisor St. Amour asked to have it brought to a work session for discussion.

3. Depository for Township Funds

Motion by Trustee Bard, second by Treasurer Boyer, **ADOPTED**, Resolution 2009-02 to appoint National City Bank, Fifth/Third Bank, Muskegon Commerce Bank and Muskegon Governmental Credit Union as depositories of township funds for fiscal year 2009 – 2010.

ROLL CALL VOTE: Trustee Bard **AYE**, Treasurer Boyer **AYE**, Trustee Bole **AYE**, Clerk Rillema **AYE**, Trustee Binns **AYE**, Trustee Deur **AYE**, Supervisor St. Amour **AYE**

Trustee Binns asked Treasurer Boyer why Shelby State Bank was not considered. Treasurer Boyer stated that at this time we do not have a checking or savings with them. The banks that we hold CD's with are listed on our investment policy at this time.

4. Establish Work Session and Regular Meeting dates of the Board of Trustees, Meeting dates for the Planning Commission, Parks & Recreation Commission and Zoning Board of Appeals.

Motion by Trustee Bole, second by Trustee Deur, **ADOPTED**, Resolution 2009-03 to approve Work Session and Regular Meeting Dates for the Board of Trustees, Meeting dates for the Planning Commission, Parks & Recreation Commission and Zoning Board Of Appeals for fiscal year 2009 – 2010.

ROLL CALL VOTE: Trustee Bole **AYE**, Trustee Deur **AYE**, Trustee Binns **AYE**, Trustee Bard **AYE**, Treasurer Boyer **AYE**, Clerk Rillema **AYE**, Supervisor St. Amour **AYE**

Trustee Binns was pleased to see that all boards/commissions had the same start time for their scheduled meetings.

5. Establish 2009 Holiday Observance Days

Motion by Trustee Bard, second by Trustee Deur, **ADOPTED**, Resolution 2009-04 to approve Holiday Observance Days for Fruitland Township for fiscal year 2009 – 2010.

ROLL CALL VOTE: Trustee Bard **AYE**, Trustee Deur **AYE**, Trustee Bole **AYE**, Treasurer Boyer **AYE**, Trustee Binns **AYE**, Clerk Rillema **AYE**, Supervisor St. Amour **AYE**

6. 2009 – 2010 Clerk Salary

Motion by Trustee Bole, second by Trustee Deur, **ADOPTED**, Resolution 2009-05 to approve Clerk Salary for fiscal year 2009 – 2010.

ROLL CALL VOTE: Trustee Bole **AYE**, Trustee Deur **AYE**, Trustee Binns **AYE**, Clerk Rillema **AYE**, Treasurer Boyer **AYE**, Supervisor St. Amour **AYE**, Trustee Bard **AYE**

7. 2009 – 2010 Supervisor Salary

Motion by Trustee Bard, second by Trustee Bole, **ADOPTED**, Resolution 2009-06 to approve Supervisor Salary for fiscal year 2009 – 2010.

ROLL CALL VOTE: Trustee Bard **AYE**, Trustee Bole **AYE**, Trustee Deur **AYE**, Trustee Binns **AYE**, Clerk Rillema **AYE**, Treasurer Boyer **AYE**, Supervisor St. Amour **AYE**

8. 2009 – 2010 Treasurer Salary

Motion by Trustee Bole, second by Trustee Deur, **ADOPTED**, Resolution 2009-07 to approve Treasurer Salary for fiscal year 2009 – 2010.

ROLL CALL VOTE: Treasurer Boyer **AYE**, Clerk Rillema **AYE**, Trustee Binns **AYE**, Trustee Bard **AYE**, Trustee Deur **AYE**, Trustee Bole **AYE**, Supervisor St. Amour **AYE**

9. 2009 – 2010 Trustees Salary

Motion by Trustee Bole, second by Clerk Rillema, **ADOPTED**, Resolution 2009-08 to approve Trustee Salary for fiscal year 2009 – 2010.

ROLL CALL VOTE: Treasurer Boyer **AYE**, Trustee Bole **AYE**, Clerk Rillema **AYE**, Trustee Binns **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Supervisor St. Amour **AYE**

10. Citizens Advisory Committee

Motion by Trustee Bard, second by Trustee Bole, **ADOPTED**, Resolution 2009-09 to approve that the Citizens Advisory Committees will set their own meeting dates for fiscal year 2009 – 2010.

ROLL CALL VOTE: Trustee Bard **AYE**, Trustee Bole **AYE**, Trustee Binns **AYE**, Clerk Rillema **AYE**, Treasurer Boyer **AYE**, Trustee Deur **AYE**, Supervisor St. Amour **AYE**

11. 2008 – 2009 Fiscal Year Budget Amendments

Motion by Treasurer Boyer, second by Trustee Binns, **ADOPTED**, to accept the Fiscal Year 2008 – 2009 Budget Amendments to each department as presented.

ROLL CALL VOTE: Treasurer Boyer **AYE**, Trustee Binns **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Clerk Rillema **AYE**, Trustee Bole **AYE**, Supervisor St. Amour **AYE**

Treasurer Boyer explained overspent and under budgeted items by department. She explained that no budget amendments were made during the year and it was a challenge given the circumstances but is pleased with the results. Questions arose in Revenue (Elections) and Township Property (account numbers 910.000, 930.000 and 956.000). Supervisor St. Amour stated that these items would be reviewed at the next work session for clarification. Treasurer Boyer continued to state that a balance of approximately \$165,000.00 was unspent. Supervisor St. Amour thanked Treasurer Boyer for all her hard work in completing these amendments.

12. Designated Funds

Motion by Treasurer Boyer, second by Trustee Bole, **ADOPTED**, to accept the designated funds from Fiscal year 2008 – 2009 to departments: Public Road Fund 120 - \$100,000.00, Public Works Fund 130 - \$35,000.00 and Equipment Replacement Fund 145 - \$30,000.00.

ROLL CALL VOTE: Trustee Bard **AYE**, Treasurer Boyer **AYE**, Trustee Bole **AYE**, Trustee Binns **AYE**, Trustee Deur **AYE**, Clerk Rillema **AYE**, Supervisor St. Amour **AYE**

PUBLIC COMMENT – No comment.

ADJOURNMENT –

Motion by Trustee Bole, second by Trustee Binns, ***ADOPTED***, to adjourn the March 31, 2009 Special Meeting of the Township Board at 5:17 PM.

Upon Voice Vote: **7AYES**

Respectfully Submitted,

Karolyn Rillema, Clerk
Township of Fruitland