

FRUITLAND TOWNSHIP BOARD
REGULAR MEETING
December 12, 2007
MINUTES

PRESENT: Supervisor Gregory R Boughton, Treasurer Debbie Boyer, Trustee Mary Eley, Trustee Norma Binns, Trustee Mary Ann Bard, and Trustee Gary Bole.

ABSENT: Clerk Janell Beard

ALSO PRESENT: Township Ordinance Enforcer Don Carrier and 2 interested parties.

CALL TO ORDER: Supervisor Boughton called the December 12, 2007 regular meeting to order at 4:05 p.m.

1. ORDINANCE VIOLATION REPORT:

Don Carrier, Ordinance Enforcer reported nine new cases and five cases closed.

- a. 3815 Nestrom Road, Don informed the Board he was asked to check for broken windows on the house at this address, the house is currently vacant, he found only one broken window and its in the added on shed area, he does not feel this is a concern at this time.
- b. 5674 Whitehall Road, Ordinance Enforcer Carrier reported that cars are starting to appear at this address again, he will continue to follow up on this and take action if necessary.
- c. 6239 Durham Road, vehicles in the backyard, Don has been trying to catch the owner at home, Supervisor Boughton asks Don to follow up.

2. APPOINTMENTS/EMPLOYMENT:

Supervisor Boughton advises of appointments to ZBA – Eileen Stoffan, District Library Board – Jean Dressen and that Becky Dahl will become a regular employee December 19, 2007. Supervisor Boughton asked Treasurer Boyer and Zoning/Building Coordinator Garvey how Becky was doing. Both stated that Becky is doing a great job.

3. CORRESPONDENCE/REQUESTS:

- a. Chris Deur, and the Duck Creek Watershed Assembly are asking the board to consider the following requests at the December 17, 2007 meeting:
 - Article proposal for the spring Township Newsletter, regarding septic maintenance information, available to all residents; and free septic test kits available to water frontage residents
 - Requests that someone from both watershed groups (Duck Creek and White River) be included on the township's Water Quality Committee
 - Request that Public Comment come before Approval of the Minutes on the December agenda as they will be asking for clarification regarding Board "In-Kind-Match support" in response to the motion: the Board "is not likely to support the Duck Creek Watershed in the future".
- b. Kim McGee supports the Parks & Recreation Board recommendation for an ordinance governing users (and uses) of Fruitland's Park and Recreational land. He requests consistent rules and enforcement.
- c. Alan McCabe – Temporary Occupancy, Supervisor Boughton and Building Official Troy DeBrot will write letter to Mr. Larry Leyman with the Bureau of Construction Codes asking for clarification in writing about if a Temporary Occupancy with specific expiration date can be extended and if it can for how long.
- d. Jim Kobza – Duck Lake Riparian Owners Association, request for financial assistance for legal fees for lawsuit to keep a Marina from being established off Township property at Marcus Park.
Place above item as an agenda item for Monday, December 17, 2007 meeting.
- e. Nationwide Retirement – Change made for persons contributing money, one person no longer with the township has money in here.
- f. Auditor Bid – Letters have been sent.

4. POLICIES AND PROCEDURES MANUAL/SEXUAL HARASSMENT POLICY

Trustee Binns will be the receiver of requested changes.

5. TRANSFER STATION PUNCH CARD

This is working well; several emails received requesting to keep up to \$5.00 cash policy.
Place above item as an agenda item for Monday, December 17, 2007 meeting.

6. POVERTY EXEMPTION GUIDELINES

Assessor Sue Bowen had Supervisor Boughton present a sample of Homestead Property Poverty Exemption Policy and Guidelines. Consensus was to continue using Federal Guidelines.

**Motion by Trustee Bole, second from Trustee Bard,
ADOPTED, to not accept the language as presented.**

6 AYES 1 ABSENT

7. PLANNING COMMISSION

- Zoning Amendments 2007-12-05 #1
 - a. Article III, Section 3.11 Fences, Walls, Hedges, Berms and Screens
Proposed Amendment - change reference from Lake Michigan Shoreline Overlay District to Lake Michigan Shoreline District, and to add reference for the Inland Lakes District and North Duck Lake Overlay District.
 - b. Article III, Section 3.31 Average Setback Lines
Proposed Amendment – add (E) for Lake Michigan Shoreline Setback.
 - c. Article VIa, Most Sections
Proposed Amendment to change the Lake Michigan Shoreline Overlay District to Lake Michigan Shoreline District.
Place above item as an agenda item for Monday, December 17, 2007 meeting.

- Medium Density Residential (MDR) Acreage
Consensus was to have Trustee Eley and Zoning/Building Coordinator Garvey work on a survey then schedule a joint meeting with the Planning Commission to discuss.

8. RECREATION PLAN

The Recreation Plan was supposed to be updated in 2005, we need to accept this document soon, however, the Township Board members want to read before voting on.

9. MTA CONFERENCE

January 8, 2008 – January 11, 2008 Held at the Detroit Marriott at the Renaissance Center (If you attend you can refer to Policy on Reimbursement if desired)
February 16, 2008 – West Michigan Township Officials Conference held at the Muskegon Community College
8:30 a.m. – 4:00 p.m.

10. ROADS COMMISSION

Supervisor Boughton, Trustee Bard and Trustee Eley

Presentation will not be ready for December, put on the January meeting agenda.

11. BUDGET

Following the Policies and Procedures Manual work will start on the budget in January.

12. OTHER MEETING ITEMS

- Minutes – November met time requirement
- Bill Payment – Payments are still being made without Trustee approval. The Bill Payment Policy and Procedures manual indicates what can and can not be paid prior to approval, consensus was to have Treasurer Boyer set certain date, twice a month.

13. ADJOURNMENT

**Motion by Trustee Binns, second from Treasurer Boyer,
ADOPTED, to adjourn the Wednesday, December 12, 2007
regular meeting of the Fruitland Township Board at 5:30 p.m.
6 AYES 1 ABSENT**

Respectfully Submitted,

Sally Garvey
Township Deputy Clerk
Fruitland Township