

FRUITLAND TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 10, 2008
MINUTES

PRESENT: Supervisor Sam St. Amour, Treasurer Debbie Boyer, Clerk Karolyn Rillema, Trustee Mary Ann Bard, Trustee Norma Binns, Trustee Gary Bole and Trustee Jan Deur.

ALSO PRESENT: Attorney Robert Eklund and three (3) interested parties.

CALL TO ORDER: Supervisor Sam St. Amour called the Monday, December 10, 2008, Regular Meeting of the Fruitland Township Board to order at 4:00 pm.

NEW BUSINESS

1. Supervisor St. Amour also announced that he would like the work sessions moved to the Tuesday before the regular 3rd Monday of the month Regular Township Board Meeting. He also has asked Bob Eklund to attend the work session only. If he is needed at the Regular Monday board meeting he will be asked to attend.

Motion by Trustee Deur, second from Trustee Bard, ***ADOPTED***, to change work session to Tuesday at 4:00 pm starting January 13, 2009. *Upon voice Vote:* **7AYES**

2. Supervisor St. Amour briefed the other members of the lengthy agenda of which most of it will be approved at the Monday, December 15, 2008, Regular Township Board Meeting but wanted to furnish information for an informative meeting. Anyone interested in books from MTA, should advise him to add to agenda for Monday's meeting.
3. Trustee Deur has offered to attend the Muskegon Area First, Joint Planning Commission, Muskegon Area Wide Plan, and West Michigan Shoreline Regional Development Commission to evaluate their importance to Fruitland Township. Trustee Deur will report back at a future meeting.
4. Clerk Rillema commented on the employee structure that Supervisor St. Amour, Treasurer Boyer and herself developed. This reporting structure will offer staff a key person to report to for yearly reviews, sick and/or vacation days, employee/employers questions/concerns. Under Supervisor St. Amour's direction will be Don Sandel, Sue Bowen, John Miller, Don Fowler and Don Carrier. Under Clerk Rillema's direction will be Sally Garvey and Becky Dahl. Under Treasurer Boyer's direction will be Ericka DeCair. All staff has been asked to update their job descriptions. A weekly meeting of staff is held on Wednesday to discuss upcoming events and general information for the good of Fruitland Township. Supervisor St. Amour suggested that he would like to have staff present one duty of their job description at a work session – simply a “this is how I do...” to give Trustees an insight of what staff does daily.

5. Nominees for the White Lake Community Library, Mike Bozym and Anne Dake, gave a brief overview of the happenings at the White Lake Community Library.
6. Nominee for the White Lake Senior Center, Dick Fiet gave a brief overview of the on-goings at the White Lake Senior Center and presented the board with the year end financial statement.
7. Assessor Sue Bowen spoke on assessing property and what is going on at state level. She informed the board that she is Level III certified.
8. Supervisor St. Amour would like to have us approve the following nominees for board positions on Monday's meeting as one motion under a Consent Agenda.
 - White Lake Library (*4 year term expiring 12/31/2012*)
Mike Bozym
Ann Dake
 - White Lake Senior Center (*3 year term expiring 12/31/2010*)
Dick Fiet
Ned Dake
 - Board of Review (*2 year term expiring 12/31/2010*)
Laura Shields
Leonard Noel
Don Lundquist
Kathy Nearanz (Alternate)
 - Condemnation Officer (*4 year term expiring 12/31/2010*)
James Duncan
 - Citizen's Advisory Road Committee (*1 year term expiring 12/31/2009*)
Bill Raffaele
Dick Ciezak
Al Vande Vusse
Mike Parrish
Denise Irely
Gary Bole (Board Representative)
 - White Lake Fire Authority (*term expiring at the pleasure of the board*)
Jeff Goss
Sam St. Amour
Debbie Boyer (Board Representative)
 - White Lake Ambulance Authority (*term expiring at the pleasure of the board*)
Mary Ann Bard (Board Representative)
 - Planning Commission (*3 year term expiring 3/31/2011*)
Jan Deur (Board Representative)
Willie Josephson (balance of Jan Deur's term expiring 3/31/2010)

- Muskegon County Regional Water Systems Policy Board *(term expiring at the pleasure of the board)*
Sam St. Amour
Jan Deur (Alternate)
 - Berry Junction Rail Trail *(term expiring at the pleasure of the board)*
Sam St Amour
 - District Library Representative *(Term expiring 12/31/2010)*
Linda Brown
 - Citizen's Advisory Dry Hydrant Committee *(1 year term expiring 12/31/2009)*
Jim Runyan
Charlie Dupree
Norma Binns (Board Representative)
 - Citizen's Advisory McMillan Road End Committee *(1 year term expiring 12/31/2009)*
Nancy Johnson
Kathy West
Will Clark
Chuck Eckholm
Al Vande Vusse
Lester Hammond
Mary Ann Bard (Board Representative)
9. Citizen's Advisory Law Enforcement Committee *(1 year term expiring 12/31/09)*
Herb Huch
Judy Marcinkowski
Ross Morningstar
Kevin Even
Mary Ann Bard (Board Representative)

Motion by Trustee Deur, second from Trustee Binns, ***ADOPTED***, to approve Herb Huch, Judy Marcinkowski, Ross Morningstar, Kevin Even and Mary Ann Bard to serve on Citizen's Advisory Law Enforcement Committee for a one year term expiring 12/31/09.

Upon Voice Vote: 7 AYES

10. Supervisor St. Amour announced that Fruitland Township Hall will have extended hours on Thursdays. The hall will be open from 8:00 AM to 5:30 PM starting January 8, 2009. This will be a six month trial period and will be reviewed again at that time.
11. Schedule for review of bills by Trustees which can be done at anytime on Thursdays. Both Trustees do not need to be present at same time to review bills. Clerk Rillema and Treasurer Boyer will be available when possible to answer any questions.

12. Engineering proposal recommendations:

Motion by Trustee Bole, second from Trustee Bard, **ADOPTED**, to direct Supervisor St. Amour to set up meeting with Prein & Newhof before selection is determined.

ROLL CALL VOTE:

Trustee Binns **AYE**, Trustee Deur **AYE**, Trustee Bole **AYE**, Trustee Bard **AYE**, Treasurer Boyer **AYE**, Clerk Rillema **AYE**, Supervisor St. Amour **AYE**.

13. Planning Commission – New Planning Enabling Act effective as of September 1, 2008. Planning Commissioners are reviewing our existing ordinances to conform to this act. Are also reviewing areas for proper zoning and collecting information and attending workshops on developing a Wind Energy Ordinance.
14. Supervisor St. Amour said that the Scenic Drive group is working with the Muskegon County Road Commission to decide which trees could be removed for future road repairs and maintenance. Scenic Drive is scheduled to be re-paved next year by Muskegon County Road Commission.
15. Construction Board of Appeals – It can consist of either 3 or 5 members with a two year term. Supervisor St. Amour to work on filling vacancies.
16. Clerk Karolyn reported that Deputy Clerk Garvey and she have sent in their applications to become notaries. Documentation back from the State by mid-January. Residents and/or Fruitland taxpayers will be offered the service free. Non-residents will be charged \$10.00 for the service.
17. Supervisor St. Amour asked Trustee Binns to be the Township Board representative on the Parks & Recreation Board. Trustee Binns agreed to be the representative.
18. E-news is being created as another form of communication to Fruitland Township residents and/or taxpayers. Treasurer Boyer is working with website provider to get it launched early 2009.
19. Duck Lake Association/Marcus Dunes/Winterwood Shores – Marcus Park Lawsuits - Supervisor St Amour updated board on latest court case. Attorney Eklund spoke on best interest of Fruitland Township. Attorney Eklund will prepare motion for Monday, December 15, 2008 meeting.
20. Supervisor St. Amour reported that an article in the White Lake Beacon will be published in early January to announce what's happening in Fruitland Township.
21. Supervisor St. Amour reported unusual expenditures that have occurred in last two weeks – Township Hall locks rekeyed, pump house heater purchased, no hunting signs (donated), combination lock re-coded, alarm system re-coded and mother board for phone system replaced.
22. Muskegon County Road Commission – letter received from them on snow removal cutbacks for season 2008-09.

23. 3764 River Road – Al McCabe – many letters received requesting same information. Supervisor St. Amour has requested any communication by Mr. McCabe be directed to him and him only.
24. Board Goals 2009 – Supervisor St. Amour asked each to provide some before the next work session.
25. Planning/Zoning Ethics Workshop

Motion by Treasurer Boyer, second from Trustee Deur, ***ADOPTED***, to authorize approval for Kathleen Nearanz, John Warner, and Eileen Stoffan to attend. *Upon Voice Vote: 7 AYES*

OLD BUSINESS

1. 2009 Chevy Truck Update – Trustee Bole reported that the truck is getting the plow attached and should be ready by the first of the week.
2. Supervisor St. Amour and Trustee Binns will review sections 1 & 2 of the Policies & Procedures manual and make suggestions for additions/corrections for next work session. The manual will be reviewed in sections and necessary additions/corrections made until the manual is complete.
3. Nord Road – Plat shows this as a private road. Ordered title search on who owns the road, property owners should pay to maintain – special assessment would be an option. Treasurer Boyer and Attorney Eklund will be researching the number of parcels and parcel owners for invitation to a Town Hall Meeting for discussion of road maintenance.

ADJOURMENT

Motion by Trustee Bard, second by Treasurer Boyer, ***ADOPTED***, to adjourn the Wednesday, December 10, 2008 Regular Meeting of the Fruitland Township Board at 7:35 PM.
Upon Voice Vote: 7 AYES

Respectfully Submitted,

Karolyn Rillema, Clerk
Township of Fruitland