

**Fruitland Township Board
Regular Meeting
Minutes
March 12, 2008**

- PRESENT:** Supervisor Gregory R. Boughton, Treasurer Debbie Boyer, Trustee Mary Ann Bard, Trustee Gary Bole, Trustee Mary Eley, and Trustee Norma Binns.
- ALSO PRESENT:** Recording Secretary Ericka DeCair, Township Attorney Robert Eklund, Township Ordinance Enforcer Don Carrier, John Warner, Deputy Director Muskegon County Public Works Department, and 1 interested party.
- CALL TO ORDER:** Supervisor Boughton called the Wednesday, March 12, 2008 Regular Meeting of the Fruitland Township Board to order at 4:00 p.m.

Ordinance Violation Reports

Don Carrier, Ordinance Enforcer, reported four cases closed. He stated that the weather is starting to get better and the snow is melting, so he will probably be getting more complaints. He stated that the dumpster has been removed from 4508 Nestrom Road.

1. Appointments

Supervisor Boughton advises of appointments for Board of Review Alternate – Kathy Nearanz (12-31-08), Planning Commission – Carol Kooistra and Mary Eley, and ZBA – John Warner and Gary Bole. Supervisor Boughton stated that the Township Board also needs to appoint an auditor, a depository for funds, and set meeting dates and times. Treasurer Boyer stated that she is satisfied with National City; she has many things set up with them, she has been getting good service from them, and they have competitive fees. Trustee Binns stated that she would like to have Brickley Delong as the Township's auditor for one year. Treasurer Boyer suggested that this could be used as a probationary period. Supervisor Boughton stated that the Township Board meeting would be the third Monday of the month at 7 p.m. and the work session would be the Wednesday prior to that at 4 p.m. He stated that he has a conflict for the April meeting and would like to reschedule the April meeting to Tuesday, April 22 at 7 p.m. *Place as a Monday, March 17, 2008 agenda item.*

2. D.P.W. Contract – Northside Water: John Warner

John Warner, Deputy Director Muskegon County Public Works, explained that the contract states the rules for bonding, states who is responsible for what, and that it is the same contract as before, just with different dates, names, projects and dollar amounts. He stated that all four townships will act on the same contract and each township must approve the contract and do a resolution approving the contract. He stated that an Enterprise fund may be set up if the township decides to do so. Treasurer Boyer stated that the township already has a utilities fund set up. Mr. Warner stated that the township has 11 fire hydrants and will be billed \$200 for each one. He suggested that the township move forward to become part of the Waste Water System for future development in the township. He suggested talking to Dave Kendrick for further information regarding the Waste Water System.

3. Recreation Plan – Enhancement Grant for Park on Berry Junction Trail

Supervisor Boughton stated that the Muskegon County Road Commission is going to apply for a grant and the Township must sign an agreement.

Place as a Monday, March 17, 2008 agenda item.

4. Scenic Drive (Duck Lake Channel) Parking Ordinance

Treasurer Boyer explained the map and language that was created by Bob Woodruff of the Muskegon County Road Commission and she stated that the current ordinance needs to be rescinded and a new ordinance needs to be created to refer to the new map. The map showed areas that were allowed for parking and areas that were no parking areas along Scenic Drive near Duck Lake Channel. Treasurer Boyer stated that she sent the map to Attorney Eklund for his review. Trustee Bole suggested adding a 10 foot parking lane by having the Road Commission remove some of the guard rail near Marcus Park.

Place as a Monday, March 17, 2008 agenda item.

5. Policies and Procedures Manual

Trustee Binns stated that the policies and procedures manual is still in progress and she will report back at the April work session.

**6. Lakewood Lots – Purchase 06-413-009-0035-00 Versey Beacham
Potential Sale Leonard Zaug**

Supervisor Boughton stated the township has the opportunity to purchase Lakewood Addition No. 13 Plat identified as 61-06-413-009-0035-00 from Versey Beacham for \$900.

Motion by Trustee Eley, second from Trustee Binns, **ADOPTED**, to purchase Lakewood Addition No. 13 Plat identified as 61-06-413-009-0035-00 from Versey Beacham for \$900.

Upon Voice Vote:

4 AYES (Boughton, Eley, Binns, Boyer)

2 NAYES (Bole, Bard)

1 ABSENT (Beard)

Supervisor Boughton stated that he has not heard back from Leonard Zaug regarding the Township's interest in purchasing his property in Lakewood Addition No. 4 Plat.

**7. Planning Commission: MDR Survey
Resort P.U.D.
Other**

Trustee Eley stated the MDR surveys have been counted and the results showed 3 to 1 in favor of two acre lots. She stated that there was about a 37% response rate and Secretary Sally Garvey will be typing the comments for the Planning Commission to consider before bringing a recommendation to the Township Board. Trustee Eley stated that the Planning Commission will hold a special meeting on April 30, 2008 with the resort owners to work on language for the Resort P.U.D. Ordinance. She also stated that the Planning Commission passed a motion to recommend a change to the Private Street Ordinance and she will bring a motion forward to the Township Board. Trustee Bole stated that Zoning Administrator Don Sandel is starting to get overwhelmed with splits because of the MDR survey and people being worried that they won't be able to split their property if there are changes to the ordinance. Trustee Eley suggested delaying the time before the ordinance would go in to affect in order to give property owners time to split their property if they choose to do so.

8. Nestrom Road Licensed Closure Update

Supervisor Boughton stated that this is a Muskegon County Road Commission issue and the township will send information to them for review.

9. 2003 Fire Code Adoption - Don Sandel / Bob Eklund

Supervisor Boughton stated that Attorney Eklund and Zoning Administrator Sandel will meet before the April work session to work on resolving conflicts with the Fire Code and the some of the township's regulatory ordinances.

10. 2008-2009 Budget**A. Calendar**

Supervisor Boughton stated that the budget hearing will be held on Monday, March 17, 2008.

B. P.I.N.S. Contract

Supervisor Boughton stated that the P.I.N.S. Contract has stayed the same and the Township Boards needs to do a resolution at the Monday meeting to direct the Supervisor to sign the contract.

Place as a Monday, March 17, 2008 agenda item.

C. Community Education

Supervisor Boughton stated that White Lake Community Education has sent a letter asking if the Township is going to join the partnership or not and how much the Township is going to contribute. He stated that there are a lot of people who attend the classes. The board members agreed that they would like to keep the Sports and Shorts Program through Community Education.

Place as a Monday, March 17, 2008 agenda item.

D. Building, Mechanical / Electrical Inspector Contract

Trustee Bole stated that he would like a copy of the old contracts to review. Treasurer Boyer read and explained the Building Official's proposed contract to the board members. Treasurer Boyer explained that the new contract would pay the Building Official a base amount and an amount per inspection. Trustee Eley stated that she would have liked the Building Official to be paid per inspection only, but she is in agreement with the proposed contract that the committee came up with. Treasurer Boyer also read and explained the Mechanical / Electrical Inspector's proposed contract to the board members. She stated that the Mechanical / Electrical Inspector would be paid per inspection only.

Place as a Monday, March 17, 2008 agenda item.

E. Designated Funds**1. Percentages after settlement day**

Supervisor Boughton stated that March 31, 2008 will be a Township Board meeting for settlement day. He stated that any extra money would be placed in designated funds. His recommendation would be 50% for roads, 25% for utilities fund, and 25% for equipment replacement.

2. Truck Purchase

Supervisor Boughton stated that he has received one reply from dealerships regarding a new truck so he is still waiting to hear back from other dealerships.

3. Computers

Treasurer Boyer stated that she is looking at replacing the three oldest computers and replacing her printer and giving her old printer to Supervisor Boughton.

4. Seasonal Maintenance Worker

Supervisor Boughton stated that our maintenance worker recommended bringing back Richard Getz who would work for minimum wage. He stated that he has learned the job and knows what has to be done.

Motion by Trustee Eley, second from Trustee Binns, **ADOPTED**, to hire Mr. Richard Getz to be a seasonal maintenance worker to assist John Miller for a period of six months from April 15, 2008 to October 15, 2008.

Upon Voice Vote:

5 AYES (Boughton, Eley, Binns, Boyer, Bard)

1 NAYE (Bole)

1 ABSENT (Beard)

Budget Explanation

Treasurer Boyer explained the break down of the employees' salaries and how they were allocated to different departments. Supervisor Boughton discussed the fund balance and what was allocated for road repairs. He stated that health insurance is being investigated. Trustee Bard would like to get a comparison on how much it would cost to go back to the County Assessor versus what we currently pay our Assessor. Supervisor Boughton stated that the Clerk's election bonus was handled in February and the policies and procedures manual is still a work in progress. Trustee Eley asked if the Clerk has paid back her mileage money. Treasurer Boyer stated that she does not believe that the Clerk has paid the money. Jan Deur stated that the Duck Creek Watershed Committee is trying to get DEQ grant money but they need matching funds from the Township in order to receive this grant. The Watershed group also requested an "in kind contribution" from the Township Board. Treasurer Boyer will put \$1,000 in the budget as a placeholder for the Duck Creek Watershed. Trustee Eley suggested changing the Clerk's mileage to \$0 in the budget since the Clerk has not paid back the money as recommended by the committee. Supervisor Boughton stated that he has had one interested person for the Planning Commission vacancy. Trustee Eley stated that she has also had one interested person speak to her regarding the Planning Commission vacancy.

11. Adjournment

Motion by Trustee Eley, second from Trustee Bard, **ADOPTED**, to adjourn the Wednesday, March 12, 2008 Regular Meeting of the Fruitland Township Board at 6:00 p.m.

Respectfully Submitted,

Ericka DeCair
Recording Secretary