

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
December 1, 2014**

PRESENT: Commissioner Steve Urban, Commissioner Mary Nagengast, Commissioner Lynn Knopf and Commissioner Laura Shields

ALSO PRESENT: Township Liaison Terrie Hampel

CALL TO ORDER: Vice Chairperson Urban called the meeting to order at 7:02 PM.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

AGENDA: Motion by Lynn Knopf , second from Laura Shields, **ADOPTED**, to accept the December 1, 2014 agenda.
Voice Vote: 4 AYES, 0 NAYS, 0 ABSENT

MINUTES: Motion by Laura Shields, second from Mary Nagengast, **ADOPTED**, to accept the November 3, 2014 regular meeting minutes.
Voice Vote: 4 AYES, 0 NAYS, 0 ABSENT

PUBLIC COMMENT:

NOMINATION/ELECTION OF CHAIRPERSON

Motion by Steve Urban, second from Lynn Knopf, **ADOPTED**, to nominate and elect Laura Shields as Chairperson for the Parks and Recreation Commission till April 2015.

4 AYES, 0 NAYS, 0 ABSENT

RECEIPTS:

Vice Chairperson Urban reported receipts activity as Township Park pavilion rental, for total receipts of \$40.00 for the month of November 2014.

Motion by Laura Shields, second from Mary Nagengast, **ADOPTED**, to accept receipts for \$40.00 for the month November 2014.

Roll Call Vote: Knopf-Aye, Nagengast-Aye, Urban-Aye, Shields-Aye

DISBURSEMENTS:

Vice Chairperson Urban reported disbursements activity as Holly's Irrigation \$75.00 for November 2014.

Motion by Mary Nagengast, second from Laura Shields, **ADOPTED**, to pay total disbursements of \$75.00.

Roll Call Vote: Knopf-Aye, Nagengast-Aye, Urban-Aye, Shields-Aye

NEW BUSINESS:

Prioritize Action Plan Items –
Review of the Action Plan Items.

OLD BUSINESS:

Master Plan Review to Send to Township Board

Lynn Knopf made a motion to make the following changes to the Master Plan:

Add the following paragraph to Section 3, page 7:

“The Parks and Recreation Commission will collaborate with outside organizations and governmental units for any projects or enhancements within the Parks Commission jurisdiction.”

Change under Section 7, page 21:

Action Program Project List; Duck Lake Road Park: “marked 55K section...” to read “marked 5K section...”.

Remove the first sentence under Section 7, page 22, under Township Trail System: “Although not our highest action priority at this time, one of the major specific improvements desired by the survey respondents was a Township trail system.”

Second from Laura Shields for the changes mentioned above.

Voice Vote: 4 AYES, 0 NAYS, 0 ABSENT

Laura Shields made a motion to remove the name Mary Josephson from the Master Plan and update any areas with the current officers of the Commission. Second from Mary Nagengast.

Voice Vote: 4 AYES, 0 NAYS, 0 ABSENT

Steve Urban made a motion to send the draft of the Master Plan of the Parks and Recreation Commission to the Fruitland Township Board for approval. Second from Laura Shields.

Voice Vote: 4 AYES, 0 NAYS, 0 ABSENT

UPDATES:

Lynn Knopf stated she is still waiting for the final report of the township parks from the disability advocate.

Lynn Knopf also stated she went and printed out the Critical Dunes Act in regards to Marcus Park. She feels we may be exempt from this Act. She will do further exploration into this and also try and contact some people at the State for clarification.

Chairperson Shields asked Lynn Knopf to get a list of projects at each park for the maintenance people.

Chairperson Shields stated that there is money left over in the Maintenance account and asked Steve Urban to purchase the materials for the stairs. There is approximately \$445.00 available in that account for this purchase. Plan to purchase and get materials into the maintenance barn before the end of the budget year.

Chairperson Shields asked Mary Nagengast to come to the next meeting with pricing and information on the benches and bike racks for the parks.

COMMISSIONERS COMMENTS:

ADJOURNMENT:

Motion by Laura Shields, second from Mary Nagengast, ***ADOPTED*** to adjourn the December 1, 2014 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 7:52 PM.

Voice Vote: 4 AYES, 0 NAYS, 0 ABSENT

Respectfully submitted,

Anne Thomasma, Recording Secretary