

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
November 3, 2014**

PRESENT: Chairperson Mary Josephson, Commissioner Steve Urban, Commissioner Mary Nagengast, Commissioner Lynn Knopf and Commissioner Laura Shields

ABSENT:

ALSO PRESENT: Township Liaison Terrie Hampel

CALL TO ORDER: Chairperson Josephson called the meeting to order at 7:02 PM.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

AGENDA: Motion by Lynn Knopf, second from Mary Nagengast, **ADOPTED**, to accept the November 3, 2014 agenda.
Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT

MINUTES: Motion by Mary Nagengast, second from Laura Shields, **ADOPTED**, to accept the September 2, 2014 regular meeting minutes.
Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT

PUBLIC COMMENT:

Terrie Hampel, 6171 Duck Lake Road spoke on behalf of the Friends of the Multi-Purpose Trail in Fruitland Township. She urged Parks & Rec members to work together with the Township Board to make this trail a reality. She also asked that the Parks Action Plan focus on the Duck Lake Road Park portion of the trail.

RECEIPTS:

Chairperson Josephson reported receipts activity as Township Park pavilion rental, for total receipts of \$50.00 for the month of September 2014.

Motion by Mary Josephson, second from Laura Shields, **ADOPTED**, to accept receipts for \$50.00 for the month September 2014.

Roll Call Vote: Knopf-Aye, Josephson-Aye, Nagengast-Aye, Urban-Aye, Shields-Aye

DISBURSEMENTS:

Chairperson Josephson reported disbursements activity as \$3,225.00 for September 2014.

Motion by Laura Shields, second from Steve Urban, **ADOPTED**, to pay total disbursements of \$3,225.00.

Roll Call Vote: Knopf-Aye, Josephson-Aye, Nagengast-Aye, Urban-Aye, Shields-Aye

DISBURSEMENTS:

Chairperson Josephson reported disbursements activity as \$170.00 for October 2014.

Motion by Mary Nagengast, second from Steve Urban, **ADOPTED**, to pay total disbursements of \$170.00.

Roll Call Vote: Knopf-Aye, Josephson-Aye, Nagengast-Aye, Urban-Aye, Shields-Aye

NEW BUSINESS:

Prioritize Action Plan Items – The Commission will continue to work on this item at future meetings.

Estimate Budget Requirements of Action Plan Items – Items were discussed and estimated.

Compile 2015-2016 Budget for Action Plan and Send to the Township Board -

Discussion of budget items from 2014/15 and what is needed for 2015/2016.

Motion by Mary Nagengast, second from Laura Shields, **Adopted**, to submit the following recommendations to the Township Board for the upcoming 2015-2016 budget year:

Meetings: Meeting pay will include twelve (12) meetings with four (4) Board members at \$35.00 per meeting and the Chairperson and recording secretary at \$45.00 per meeting for a total of \$2,760.00. Meeting dates to be April 6, May 4, June 1, July 6, August 3, September 8, October 5, November 2, December 7, February 1 and March 7.

Postage: Requesting \$1,650.00 to include cost of postage for the survey.

Contracting: One (1) regular port-a-jon at Duck Lake Road Park (\$420.00); one (1) regular port-a-jon at Marcus Park (\$420.00); and one (1) regular port-a-jon and one (1) wheelchair accessible port-a-jon at Nestrom Road Park (\$1,740.00) for a total of \$2,580.00.

Contracting – Community Services: Sports and Shorts Program \$3,000.00.

Printing & Publishing: Labels, envelopes, paper and publishing for the survey \$500.00.

Repairs & Maintenance: Requesting \$1,000.00.

Capital Improvements: Duck Lake Road Park – Total amount of \$2,935.00 for one (1) bike rack (\$465.00), a fence at the front of the park (\$1,000.00), two (2) parking area signs (\$150.00), twenty (20) posts for trail marking (\$250.00), and two (2) benches (\$1,070.00).

Marcus Park – Total amount of \$465.00 for one (1) bike rack.

Nestrom Road Park – Total amount of \$2,000.00 for two (2) bike racks (\$930.00) and two (2) benches (\$1,070.00).

Roll Call Vote: Knopf-Aye, Josephson-Aye, Nagengast-Aye, Urban-Aye, Shields-Aye

OLD BUSINESS:

Master Plan – Survey

Chairperson Josephson stated that the Master Plan is not due to the Township Board until the Fall of 2015. Due to the 2015-2016 budget being a priority right now, the Master Plan survey discussion will be put on hold until our first meeting in 2015. Chairperson Josephson believes a survey is necessary and would like to see numbers for the survey incorporated into the budget for 2015-2016.

UPDATES:

COMMISSIONERS COMMENTS:

ADJOURNMENT:

Motion by Mary Nagengast, second from Steve Urban, ***ADOPTED*** to adjourn the November 3, 2014 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 8:39 PM.

Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT

Respectfully submitted,

Anne Thomasma, Recording Secretary