

**FRUITLAND TOWNSHIP  
PARKS AND RECREATION  
SCHEDULED MEETING  
May 5, 2014**

**PRESENT:** Chairperson Laura Shields, Commissioner Mary Nagengast, Commissioner Steve Urban, Commissioner Lynn Knopf and Commissioner Mary Josephson

**ABSENT:**

**ALSO PRESENT:** Township Liaison Terrie Hampel

**CALL TO ORDER:** Chairperson Shields called the meeting to order at 7:01 PM.

**PLEDGE OF ALLEGIANCE**

**WELCOME GUESTS**

**AGENDA:** Motion by Lynn Knopf, second from Mary Nagengast, **ADOPTED**, to accept the May 5, 2014 agenda.  
*Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT*

**MINUTES:** Motion by Mary Nagengast, second from Lynn Knopf, **ADOPTED**, to accept the March 3, 2014 regular meeting as written.  
*Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT*

**PUBLIC COMMENT:**

Laura Shields read a letter from Fruitland Township resident David J. Leonard 3105 Scenic Drive. He questions why alcohol is allowed in Township parks. Laura stated that ordinances are governed by the Township Board and not the Parks and Recreation Commission. Liaison Terrie Hampel stated the Township Board will be readdressing this issue at the May 19<sup>th</sup> meeting and urged the public and Parks and Recreation Commissioners to attend.

**RECEIPTS:**

Chairperson Shields reported receipts activity as Township Park pavilion rental, for total receipts of \$65.00 for the months of March and April 2014.

Motion by Laura Shields, second from Mary Nagengast, **ADOPTED**, to accept receipts for \$65.00 for the months of March and April 2014.

**5 AYES, 0 NAYS, 0 ABSENT**

**Roll Call Vote: Josephson-Aye, Knopf-Aye, Urban-Aye, Shields-Aye, Nagengast-Aye**

**DISBURSEMENTS:**

Chairperson Shields reported disbursements activity as \$19.40 to Hunt's Rental and \$140.00 to TruGreen, for total disbursements of \$159.40 for the months of March and April 2014.

Motion by Steve Urban, second from Lynn Knopf, **ADOPTED**, to pay Hunt's Rental \$19.40 and TruGreen \$140.00 for total disbursements of \$159.40.

**Roll Call Vote: Nagengast-Aye, Josephson-Aye, Knopf-Aye, Urban-Aye, Shields-Aye**

**NOMINATION/ELECTION OF CHAIRPERSON:  
NOMINATION/ELECTION OF VICE CHAIRPERSON:  
NOMINATION/ELECTION OF SECRETARY:**

Motion by Laura Shields, second from Mary Nagengast, **ADOPTED**, to nominate and elect Mary Josephson as Chairperson, Steve Urban as Vice Chairperson, and Lynn Knopf as Secretary for the Parks and Recreation Commission year of April 2014 to April 2015.

**5 AYES, 0 NAYS, 0 ABSENT**

**NEW BUSINESS:**

No New Business

**OLD BUSINESS:****1. 2014-2015 Approved Budget**

The Township Board did approve the Parks and Recreation Commission budget for 2014-2015. Pavilion rental approved to go to \$25.00 beginning April 1, 2014. All items on requested budget were approved. Laura Shields has already been in touch with Holly's Irrigation to begin work on the irrigation system, raking, leveling and seeding for the soccer field. Mary Nagengast will be responsible for the slide at Marcus Park. Laura Shields will be responsible for the teeter toy at Nestrom Park and Steve Urban will take over contact with Holly's, he will also purchase stain for tables, and get quotes for repair to the stairs at Nestrom Park.

**2. Action Plan – Parks & Rec Master Plan**

Need Township Board input to put action plan together. Mary Josephson to contact Sam St. Amour and see how he wants to proceed with an action plan.

**UPDATES:**

Chairperson Shields announced that Holly's has been out and working on the soccer field.

Steve Urban brought up that the two dug-outs will need to be re-roofed. The roofs were damaged in the windstorm this year. He presented two quotes from Menards, one for rolled roofing and the other for regular roofing. He stated that the rolled roofing is the way to re-roof the dug-outs. The cost per dug-out is quoted at \$196.20 for a total of approximately \$400.00 total. Laura Shields suggested taking this amount out of Repairs and Maintenance.

Motion by Laura Shields, second from Steve Urban, **ADOPTED**, to re-roof two dug-outs damaged in the windstorms with rolled roofing

in the amount of \$196.20 per dugout, to be taken out of the Repairs and Maintenance line in the budget.

*Roll Call Vote: Nagengast-Aye, Josephson-Aye, Knopf-Aye, Urban-Aye, Shields-Aye*

**5 AYES, 0 NAYS, 0 ABSENT**

After some discussion, Lynn Knopf stated she may have some felt underlayment left from the roofing job on her house and she would like to donate it for the dug-outs.

Steve Urban announced that ~~And~~ Dan Andrews is no longer working for the Township. Mark Bletsch is the new Maintenance person and Ray Stark is the new Ecology Station attendant.

Lynn Knopf passed out a copy of the list she compiled of projects needing attention in Nestrom Park. She questioned if volunteers could be used to accomplish some of the items on the list. Laura Shields stated Lynn would need to talk with Sam St.Amour about the projects and also about using volunteers.

Terrie Hampel stated that the Township Board has approved the Athletic Field License and also that the Township attorney recommends each player on the White Lake Little League have a signed waiver form on file. Steve Urban will contact Karolyn Rillema for a final copy of the forms, and will pass them along to the White Lake Little League.

Terrie Hampel also mentioned that she would like to see “head in” parking at Marcus Park instead of the parallel parking that now exists. She also wondered about having some of the sand scraped off the road. Laura Shields stated that these are issues for the road commission.

Terrie Hampel would like to see bike racks at Marcus Park and Nestrom Road Park. Laura Shields said this may be a good item for the budget next year.

Finally, Ms. Hampel handed out maps showing her idea for an East/West bike trail in Fruitland Township. She is putting together a committee to study this idea and invited Parks and Rec Commissioners to attend the meeting. She also gave a brief description of the “Anderson Property” which will have two hiking trails, one of which can be used by people with handicaps. The Conservancy is working on this project.

#### **COMMISSIONERS COMMENTS:**

Mary Josephson thanked Laura Shields for serving as Chairperson for the last few years and this sentiment was repeated by all persons on the committee. Mary stated she is looking forward to serving as Chairperson over the next year and asks for support for everyone. She will be looking at inventory and also wants to investigate Parks and Recreation having more visibility on the website.

**ADJOURNMENT:**

Motion by Mary Nagengast, second from Lynn Knopf, ***ADOPTED*** to adjourn the May 5, 2014 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 7:53 PM.

*Voice Vote: 5 AYES, 0 NAYS, 0 ABSENT*

Respectfully submitted,

Anne Thomasma, Recording Secretary