

**FRUITLAND TOWNSHIP
PARKS AND RECREATION
SCHEDULED MEETING
March 3, 2014**

PRESENT: Commissioner Mary Nagengast, Commissioner Steve Urban, and Commissioner Lynn Knopf

ABSENT: Chairperson Laura Shields, and Commissioner Mary Josephson

ALSO PRESENT: Township Liaison Terrie Hampel

CALL TO ORDER: Commissioner Nagengast called the meeting to order at 7:02 PM.

PLEDGE OF ALLEGIANCE

WELCOME GUESTS

AGENDA: Motion by Lynn Knopf, second from Steve Urban, **ADOPTED**, to accept the March 3, 2014 agenda.
Voice Vote: 3 AYES, 0 NAYS, 2 ABSENT

MINUTES: Motion by Lynn Knopf, second from Steve Urban, **ADOPTED**, to accept the December 2, 2013 regular meeting as written.
Voice Vote: 3 AYES, 0 NAYS, 2 ABSENT

PUBLIC COMMENT:

RECEIPTS:

Commissioner Nagengast reported receipts activity as Township Park pavilion rental, for total receipts of \$140.00 for the months of December 2013 and January 2014.

Motion by Steve Urban, second from Mary Nagengast, **ADOPTED**, to accept receipts for \$140.00 for the months of December 2013 and January 2014.

3 AYES, 0 NAYS, 2 ABSENT

Roll Call Vote: Nagengast-Aye, Urban-Aye, Knopf-Aye, 2 Absent

NEW BUSINESS:

1. Fourth Quarter Budget Amendment

Motion by Lynn Knopf, second from Steve Urban to amend the 2013/2014 Parks and Rec budget to increase Revenue Account #101-000-667-000 Township Park Pavilion Rental in the amount of \$140.00.

Roll Call Vote: Urban-Aye, Nagengast-Aye, Knopf-Aye, 2 Absent

OLD BUSINESS:**1. Pavilion Rental Agreement**

Following review of the document, there were two typos found which need to be corrected.

Item #12 – there is a colon in the third line down which needs to be removed.

Item #12 – a – misspelling of the word limits to be corrected.

Motion by Mary Nagengast, second from Steve Urban, **ADOPTED**, to approve the Pavilion Rental Agreement, with corrections.

Roll Call Vote: Urban-Aye, Nagengast-Aye, Knopf-Aye, 2 Absent

2. Athletic Field License

Following review of the document, the commission concluded that an additional paragraph be added as #11 regarding insurance.

New Item #11 – The Township requires a copy of insurance from any and all leagues utilizing the park fields. The Township requests to be named as additional insured on that policy. In the event a league does not have insurance, the Township requires the participants to complete Participant Waivers.

Motion by Mary Nagengast, second from Lynn Knopf, **ADOPTED**, to approve the Athletic Field License Agreement, with corrections.

Roll Call Vote: Urban-Aye, Nagengast-Aye, Knopf-Aye, 2 Absent

UPDATES:

Mary Nagengast stated that Chairperson Laura Shields asked all Commissioners to think about officers for the 2014/2015 year. Chairperson Shields is stepping down and someone needs to fill the Chairperson position.

Lynn Knopf mentioned that she was only paid once for the meetings over the last year. Mary Nagengast and Steve Urban stated that there is only one check given to the members of this commission for the entire year.

COMMISSIONERS COMMENTS:

Steve Urban let the commission know that at the next meeting we would be approving an invoice from Tru Green in the amount of \$305.00. This is for field fertilization.

ADJOURNMENT:

Motion by Lynn Knopf, second from Steve Urban, **ADOPTED** to adjourn the March 3, 2014 scheduled meeting of the Fruitland Township Parks and Recreation Commission at 7:25 PM.

Voice Vote: 3 AYES, 0 NAYS, 2 ABSENT

Respectfully submitted,

Anne Thomasma, Recording Secretary