

**FRUITLAND TOWNSHIP BOARD
REGULAR MEETING
MAY 20, 2013
MINUTES**

PRESENT – Trustee Bard, Trustee Deur, Trustee Rissi, Clerk Rillema, Treasurer Beegle, Trustee Hampel

ABSENT - Supervisor St. Amour (excused)

ALSO PRESENT – Two (2) interested parties.

CALL TO ORDER – Clerk Rillema called the Monday, May 20, 2013 Regular Meeting to order at 5:00 PM. The pledge of allegiance and a moment of silence was observed.

ELECT MODERATOR - Clerk Rillema stated that Supervisor St. Amour is excused from tonight's meeting but a moderator needs to be elected for tonight's meeting.

Motion by Trustee Rissi, second by Trustee Deur, **ADOPTED**, to elect Clerk Rillema to serve as the Moderator for the May 20, 2013 Regular Meeting as Supervisor St. Amour is excused as he is attending other meetings on behalf of Fruitland Township.

Upon Voice Vote: **6 AYES, 1 ABSENT – motion carried**

AGENDA – Motion by Trustee Bard, second by Trustee Rissi, **ADOPTED**, to accept the May 20, 2013 Regular Township Board Meeting Agenda.

Upon Voice Vote: **6 AYES, 1 ABSENT – motion carried**

PUBLIC COMMENT – There was no public comment.

MINUTES –

Motion by Trustee Bard, second by Treasurer Beegle, **ADOPTED**, to accept the April 8, 2013 Work Session Minutes and April 15, 2013 Regular Meeting Minutes.

Upon Voice Vote: **6 AYES, 1 ABSENT – motion carried**

RECEIPTS & DISBURSEMENTS –

Motion by Treasurer Beegle, second by Trustee Bard, **ADOPTED**, to accept the Receipts of \$12,041.14 and Bank Balance and Certificate of Deposits of \$1,023,028.48 for the period of April 1, 2013 through April 30, 2013 as reported by Melissa Beegle, Fruitland Township Treasurer and approve General Fund 101 Disbursements in the amount of \$36,732.44 and Fund 130 Disbursements in the amount of \$2,676.97 for the period of April 1, 2013 through April 30, 2013 as reported by Karolyn Rillema, Fruitland Township Clerk.

Upon Voice Vote: **6 AYES, 1 ABSENT – motion carried**

ANNOUNCEMENTS/COMMUNICATIONS – Clerk Rillema announced that the Multi-Township Scrap Tire Collection Event is taking place at Mullally Field in Laketon Township on June 8, 2013 from 9:00 am - 2:00 pm. Commissioner Terry Sabo is providing and cooking lunch for the workers. Any trustee interested in volunteering is to contact Supervisor St. Amour. Supervisor St. Amour, Clerk Rillema, Treasurer Beegle and employee, Mary Mansfield are scheduled to work this event. The Webcam is working at the White River Light Station. It can be accessed by logging in at www.whitelakeassociation.org. Brickley Delong will be conducting our in-house audit for Fiscal Year 2012-13 on June 10-11. One or two of the trustees may be contacted for an exit interview. Fruitland Township along with Dalton Township hosted a spring cleanup day for the Fred Meijer Berry Junction Rail Trail on Saturday, May 18, 2013. Clerk Rillema reported that both her husband and she were the only two volunteers for both townships. All road ends were swept and yellow/red reflectors were placed on all signage from White Lake Drive to McMillan Road. Laketon Township is hosting a FREE electronics recycling event on June 1, 2013 from 9:00 am - 2:00 pm at Mullally Field. It is open to everyone. Supervisor St. Amour, Zoning Administrator and Attorney Even will be meeting with the owner and potential prospect of the Michillinda Beach Lodge regarding potential uses this Wednesday afternoon. Fruitland Township will be closed Monday, May 27, 2013 for Memorial Day. The Memorial Day Service will be held at the Fruitland Township Cemetery at 9:00 am.

COMMITTEE/BOARD UPDATES –

- White Lake Ambulance Authority – Clerk Rillema stated that Supervisor St. Amour is attending the City of Montague and Whitehall Township's meetings tonight to answer any questions that either municipality has regarding the packet of information provided by Fruitland Township several weeks ago. Supervisor St. Amour attended the Montague Township meeting last week.
- White Lake Fire Authority – Treasurer Beegle reported that the Authority received their audit for fiscal year ending December 31, 2012. One material weakness was noted: (1) all capital outlay and loan activity of the Authority to be recorded on the books. (The sale of the hook-n-ladder fire truck was taken directly to the bank and not recorded appropriately on the books.) Two significant deficiencies were noted: (1) All journal entries should have supporting documentation and be reviewed by an appropriate official (missing sign off by Chief) and (2) The internal controls surrounding the preparation of formal year-end financial statements should be improved (no CPA or financial employee on staff). The WLFA is recommending one additional language change to its articles of incorporation. Attorney Even will review and make his recommendation at the June work session. A personnel committee consisting of Supervisor St. Amour, Board member Bartholomew and Treasurer Beegle are reviewing the policy and procedures handbook.
- Duck Creek Watershed - Trustee Rissi reported that she gave Clerk Rillema two CD copies of the Duck Creek Watershed Management Plan approved by the MDEQ to be placed on file at the township. Trustee Deur inquired if any changes would be necessary to our Fruitland Township Master Plan through the Planning Commission. Trustee Rissi didn't believe so. He will forward a copy of the plan on to commissioners for review and discussion.

OLD BUSINESS –

1. Ordinance Enforcement –

Motion by Trustee Deur, second by Trustee Bard, **ADOPTED**, to allow the Supervisor to appoint Mark Bletsch as an Ordinance Enforcer for Fruitland Township.

Upon Voice Vote: **6 AYES, 1 ABSENT – motion carried**

Motion by Trustee Bard, second by Trustee Deur, **ADOPTED**, to amend Resolution 2012-19 by appointing Ordinance Enforcer the authority to act as an Ordinance Enforcement Officer.

Roll Call Vote: Trustee Hampel **AYE**, Treasurer Beegle **AYE**, Trustee Deur **AYE**, Trustee Rissi **AYE**, Trustee Bard **AYE**, Clerk Rillema **AYE**, Supervisor St. Amour **ABSENT - motion carried**

2. Donation of Property - Father Francis Partridge contacted Supervisor St. Amour about the potential donation of approximately 20+ acres at the corner of Lamos & Michillinda Roads. Trustees were asked to look at the property and discuss whether or not to accept the donation at the June work session. Concern of taking it off the tax roll was commented. A conversation Supervisor St. Amour had with Father Partridge alluded that he would like the property to remain Fruitland's if accepted as a donation.

NEW BUSINESS –

1. Community Building Rental - Clerk Rillema stated that the White Lake Area Group (WLAA) has requested to enter into a long term rental agreement of the Community Building versus the gentleman's agreement that has been in place for many years. All trustees were reminded to forward their comments/language to Supervisor St. Amour for discussion at the June work session.

2. Lawn Mower Purchase -

Motion by Trustee Rissi, second by Treasurer Beegle, **ADOPTED**, to authorize the Supervisor to purchase a new Landpride 27i-60 60" zero turn lawn mower from New Era Tractor in the amount of \$7,525.00.

Roll Call Vote: Trustee Bard **AYE**, Trustee Deur **AYE**, Trustee Rissi **AYE**, Treasurer Beegle **AYE**, Trustee Hampel **AYE**, Clerk Rillema **AYE**, Supervisor St. Amour **ABSENT - motion carried**

3. Health Insurance Updates - Trustee Deur stated that Supervisor St. Amour, Treasurer Beegle and himself met with Health Insurance Agent Jennifer McDonnell regarding the options we have in regards to the Affordable Health Care Reform Act. No changes are necessary at this time but an increase in our premium is expected of about \$30.00 a month. Agent McDonnell would like to meet early fall 2013 to discuss our options effective for 2014. Trustee Deur stated that approximately 70% of small group plans will disappear and will force individuals to shop the marketplace. More to come.

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4. 2013-14 Budget Amendments -

Motion by Trustee Bard, second by Treasurer Beegle, **ADOPTED**, to authorize the Clerk to make the following budget amendments for Fiscal Year 2013-14: Increase Fund 130, Account #130-000-680.000 Sewer System Charges to \$2100.00 and Account #1301-536-810.000 Sewer System Fee to \$1900.00.
Roll Call Vote: Trustee Hampel **AYE**, Treasurer Beegle **AYE**, Trustee Rissi **AYE**, Trustee Deur **AYE**, Trustee Bard **AYE**, Clerk Rillema **AYE**, Supervisor St. Amour **ABSENT - motion carried**

5. Board Comments - There were no board comments.

ADJOURNMENT –

Motion by Trustee Bard, second by Treasurer Beegle, **ADOPTED**, to adjourn the May 20, 2013 Regular Meeting of the Township of Fruitland at 5:38 PM.
Upon Voice Vote: **6 AYES, 1 ABSENT – motion carried**

Respectfully Submitted,

Karolyn Rillema, Clerk
Township of Fruitland