

**PLANNING COMMISSION**  
**Minutes for Regular Meeting of**  
**April 6, 2011**

**PRESENT** Chairperson Carol Kooistra, Tom Thompson, Jan Deur, Steve Nagengast, Brian Lernowich and Dave Roesler.

**ABSENT** William Josephson – Excused/Sick

**ALSO PRESENT** Zoning Administrator Sandel, Recording Secretary Sanford and Supervisor Sam St. Amour.

**CALL TO ORDER** Chairperson Kooistra called the April 6, 2011 meeting to order at 7:00 p.m. and led those in attendance in the Pledge of Allegiance.

**AGENDA** Motion by Jan Deur, second from Steve Nagengast, *ADOPTED*, to amend the April 6, 2011 meeting agenda by adding (6) Oil and Gas Drilling under New Business and accept as amended.

6 AYES 1 ABSENT

**ELECTION OF CHAIRPERSON**

**ELECTION OF VICE CHAIRPERSON**

**ELECTION OF SECRETARY**

Motion by Jan Deur, second from Steve Nagengast, *ADOPTED*, to nominate and re-elect Carol Kooistra as Chairperson, Tom Thompson as Vice Chairperson and Brian Lernowich as Secretary for the Planning Commission year of April 2011 to April 2012.

6 AYES 1 ABSENT

**MINUTES** Motion by Brian Lernowich, second from Jan Deur, *ADOPTED*, to accept the March 2, 2011 regular meeting minutes as written.

6 AYES 1 ABSENT

**PUBLIC COMMENT**

Supervisor St. Amour attended the meeting to thank the Planning Commission from both himself and the residents of Fruitland Township.

**NEW BUSINESS**

1. Welcome new Planning Commission Member

Chairperson Kooistra introduces and welcomes Dave Roesler as the new Planning Commission Member.

2. Review all Planning Commission members' biographies.

Upon request from Chairperson Kooistra all Planning Commissioners gave a brief biography.

3. Discuss request from North Central Muskegon County Joint Planning Commission

After discussion consensus was not to support the Proposed Coastal Zone Management Grant request.

#### 4. Report on MAP County-wide Planning Commission of March 31, 2011

Commissioner Deur reported he attended this meeting that was held to show how local government could enact ordinances and use science to deal with water quality issues, they discussed a number of instances including work being done at several locations in the Muskegon County area. They are trying to come up with some guidelines to use in Planning and Zoning to protect watershed areas.

#### 5. Review of 2010 Census Data

Chairperson Kooistra presented the new 2010 Census Data which she obtained from Clerk Karolyn Rillema. The only information that is not updated is the school data. Chairperson Kooistra stated that this information will be presented as an addendum to the Master Plan at our May meeting.

#### 6. Oil and Gas Drilling

After discussion consensus was to have this subject further reviewed for what the State Laws are. Chairperson Kooistra will report at the May meeting if any further action can be taken by the Planning Commission.

### OLD BUSINESS

#### 1. Updated Zoning Maps

Zoning Administrator handed out to all Commissioners.

#### 2. Zoning Ordinance Review Committee Report

- **Section 3.23 Non-Conforming Buildings, Structures and Uses** – Chairperson Kooistra did a straw vote with all but one (1) agreeing to proceed with using 50% for proposed language. At the May meeting final wording will be reviewed in preparation for a June public hearing.
- **Outdoor Wood-Fired Furnaces** – Commissioner Lernowich stated he will be working with the Zoning Ordinance Review Committee (Commissioner Josephson, Zoning Administrator Sandel and Zoning Coordinator Dion; however a meeting has not been held yet to discuss further.
- **Mechanical Appurtenances** – The Zoning Ordinance Review Committee (Commissioner Josephson, Zoning Administrator Sandel and Zoning Coordinator Dion) have not yet met to discuss further and provide proposed language.

### PLANNING/ZONING UPDATES

Chairperson Kooistra said that she would like to move the June meeting to June 8, 2011 for two (2) reasons, one (1) being that more summer residents would be here to attend the public hearing on Article III, Section 3.23 Non-Conforming Buildings, Structures and Uses, and secondly Commissioner Deur is not able to attend the June 1, 2011 meeting and his attendance is important for this public hearing. Consensus of the Commissioners was to move it to June 8, 2011.

Zoning Administrator Sandel received a memo from resident Rich Houtteman regarding fencing; he suggested some language revisions for Article III, Section 3.11 Fences, Walls, Hedges, Berms and Screens. Consensus of Commissioners is to take this under advisement; however, make no revisions at this time.

Commissioner Deur stated that an alternate is needed for the Joint Planning Commission to replace previous alternate Susan Hertel. They meet once a month at 1:00 p.m. on the last Wednesday. Commissioner Nagengast was appointed to be the alternate.

**ADJOURNMENT**

**Motion by ~~Jan-Deur~~ Steve Nagengast, second from  
~~William Josephson~~ Brian Lernowich, *ADOPTED*, to  
adjourn the April 6, 2011 regular meeting at 8:30 p.m.**

**6 AYES 1 ABSENT**

Respectfully Submitted,

Sally Dion, Recording Secretary